

# Agenda

## Accessibility Advisory Committee

9th Meeting of the Accessibility Advisory Committee

September 26, 2019, 3:00 PM

Committee Room #4

The City of London is committed to making every effort to provide alternate formats and communication supports for Council, Standing or Advisory Committee meetings and information, upon request. To make a request for any City service, please contact [accessibility@london.ca](mailto:accessibility@london.ca) or 519-661-2489 ext. 2425.

	Pages
<b>1. Call to Order</b>	
1.1 Disclosures of Pecuniary Interest	
<b>2. Scheduled Items</b>	
2.1 3:00 PM R. Wilcox, Director, Service, Innovation and Performance and K. Koltun, Research Intern – Community Diversity and Inclusion Strategy (CDIS) Update	
2.2 3:15 PM M. Stone, Accessibility Specialist – Accessibility Ambassador	
2.3 3:30 PM M. Stone, Accessibility Specialist – Accessible Halloween	
<b>3. Consent</b>	
3.1 8th Report of the Accessibility Advisory Committee	2
3.2 Municipal Council resolution from its meeting held on September 17, 2019 with respect to the 8th Report of the Accessibility Advisory Committee, from its meeting held on August 22, 2019	4
3.3 Dundas Street Infrastructure Renewal Project	8
<b>4. Sub-Committees and Working Groups</b>	
4.1 ACCAC Sub-Committee Report	12
<b>5. Items for Discussion</b>	
5.1 Accessibility Awareness Calendar	13
5.2 ACCAC 2019 Work Plan	20
<b>6. Confidential</b>	
6.1 Personal Matters / Identifiable Individual	
A personal matter pertaining to identifiable individuals, including municipal employees, with respect to the 2020 Mayor’s New Year’s Honour List.	
<b>7. Adjournment</b>	
Next Meeting Date: October 24, 2019	

# Accessibility Advisory Committee Report

8th Meeting of the Accessibility Advisory Committee  
August 22, 2019  
Committee Room #4

Attendance                   PRESENT: J. Madden (Chair), M. Dawthorne, T. Eadinger, N. Judges, G. LaHay, J. Menard, P. Moore, P. Quesnel, D. Ruston and K. Steinmann and J. Bunn (Secretary)

ABSENT: G. Ashford-Smith, A. Bueschleb and J. Wilson

ALSO PRESENT: K. Husain and D. MacRae

The meeting was called to order at 3:01 PM.

## 1. Call to Order

### 1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

## 2. Scheduled Items

None.

## 3. Consent

### 3.1 7th Report of the Accessibility Advisory Committee

That it BE NOTED that the 7th Report of the Accessibility Advisory Committee, from its meeting held on July 25, 2019, was received.

### 3.2 (ADDED) Notice of Planning Application - Zoning By-law Amendment - 1395 Riverbend Road

That the following actions be taken with respect to the Notice of Planning Application, dated August 20, 2019, from L. Mottram, Senior Planner, with respect to a Zoning By-law Amendment for the property located at 1395 Riverbend Road:

- a) the above-noted Notice BE RECEIVED; and,
- b) the Civic Administration BE REQUESTED to attend a future meeting of the Accessibility Advisory Committee to explain mechanical parking systems and possible repercussions for accessibility, as it relates to the above-noted Notice.

## 4. Sub-Committees and Working Groups

### 4.1 Sub-Committees Report

That the ~~attached~~ Built Environment Sub-Committee report, dated August 13, 2019, BE FORWARDED to the Civic Administration for consideration as part of the Draft Facility Accessibility Design Standards dated June 2019.

**5. Items for Discussion**

5.1 City of London Sidewalk Review

That the submission, dated July 17, 2019, as appended to the agenda, and the attached presentation, both from G. LaHay, with respect to a City of London Sidewalk Review, BE REFERRED to the Accessibility Advisory Committee sub-committees for review.

**6. Adjournment**

The meeting adjourned at 4:48 PM.



London  
CANADA

P.O. Box 5035  
300 Dufferin Avenue  
London, ON  
N6A 4L9

September 18, 2019

L. Mottram  
Senior Planner, Development Services – Subdivisions

J. Devito  
Manager, Facilities Design and Construction

I hereby certify that the Municipal Council, at its meeting held on September 17, 2019 resolved:

That the following actions be taken with respect to the 8th Report of the Accessibility Advisory Committee, from its meeting held on August 22, 2019:

- a) the following actions be taken with respect to the Notice of Planning Application, dated August 20, 2019, from L. Mottram, Senior Planner, with respect to a Zoning By-law Amendment for the property located at 1395 Riverbend Road:
  - i) the above-noted Notice BE RECEIVED; and,
  - ii) the Civic Administration BE REQUESTED to attend a future meeting of the Accessibility Advisory Committee to explain mechanical parking systems and possible repercussions for accessibility, as it relates to the above-noted Notice;
- b) the attached Built Environment Sub-Committee report, dated August 13, 2019, BE FORWARDED to the Civic Administration for consideration as part of the Draft Facility Accessibility Design Standards dated June 2019; and,
- c) clauses 1.1, 3.1 and 5.1, BE RECEIVED. (2.1/10/CPSC)

C. Saunders  
City Clerk  
/dt

cc: M. Stone, Supervisor I, Municipal Policy (AODA)  
Chair and Members, Accessibility Advisory Committee

## **ACCAC Subcommittee – Built Environment**

**August 13 2019**

Present: M. Stone, J. Madden, M. Dawthorne, P. Moore, J. Menard, N.Judges, G. LaHay, G. Ashford-Smith, Jim Sanders, D. Ruston

### **General Comments**

- Include Parks & trails references. Have pages for parks and trails and cross reference GAATES, CSA but also give best practices (with examples/photos).
- Playgrounds should also be added. Have a section for playgrounds with best practices citing Built standards but also a solid definition of “firm and stable” that the City of London defines so it is less contentious and easy to understand/follow. Playgrounds should reference CSA Annex H as a minimum.
- Splash pads and dog parks should also be added with best practices and references to GAATES but additional notes on best practices (photos and explanation)
- Add a page for community gardens. Suggestion was that our community garden team contribute to this part with good examples and photos from their own gardens.
- Font is too small in glossary. Melanie Stone will follow up to ensure all photos are captioned in the final document and that the standards for print/web access are followed.
- Better definition of Universal design
- Add a part indicating that this is a living document and may be updated at least annually but possibly more often as required. Most up to date document will live online at the City website.

- Should contain information about containers for garbage and recycling and their placement inside and outside structures?
- Add reporting mechanism to the document
- Identify how the FADS document will be enforced for City of London projects
- Suggested that the document be changed to “Physical Environment Accessibility Design Standards” (PEADS)
- All drawings and images should be referenced properly and attributed (are these engineers? If so ensure this is identified)
- The enforcement piece needs to be strengthened with respect to current bylaw compliance
- Add an outdoor trails section that references the City’s trail guidelines and the AODA

**Next Steps Suggested:**

Share the document with community groups who were originally part of the FADS consultation process and new groups with emerging best practices.

Groups suggested were: Autism Ontario, TVCC, March of Dimes, MS Society, Alzheimer’s Society, (Others?)

Melanie has offered to organize an information gathering evening/afternoon with these community partners for input and explanation. Would ACCAC like to facilitate/help facilitate this event?

**Specific References:**

- 1.1 More introduction about Universal Accessibility, better references and check all links in document for accuracy. Do all references need to be included?

3.1 Parking – Ensure that this section contains information about accessible parking being close to amenities (carts, doors, parking meters etc...)

3.3 Flex Street References re: Ramps must be clarified. The elimination of ramps as stated in the wording is awkward. Be more specific about building streets to meet entrances, not simply eliminating ramps. Clarification of landscape access or level access/alternates to ramps. Can we include an image?

3.3.5 What does this section mean?

3.5.3 Pedestrian Construction – Add information about enforcement/bylaw? AODA requirements and wording for inclusion in contractor documents. These physical environment standards should cross reference with AODA standards/building/construction codes for enforcement purposes

5.4 Acoustics – Add best practice standard be added for sound dampening based on input about those with sensory disabilities?

5.7 Lighting – Add information be added to this section to ensure that recessed non fluorescent lighting be used where possible. (Table 10 – 12 mix up. Please review these #s and fix)

6.1 Can we add information about best practices related to quiet space, snoezelen equipment, and transition areas?

6. can we add information in the kitchen portion about magnetic induction being a best practice for safety in kitchens?

6.23 Where possible have recessed shelving that does not jut out into corridors or paths of travel

Page 43 references public input required on newly built rest areas. This seems out of tune with the rest of the document. A statement about revisions by ACCAC each year may be better suited to this section.

Page 266 and 267 are out of order. Please verify order of pages in glossary section.



300 Dufferin Avenue  
P.O. Box 5035  
London, ON  
N6A 4L9

# MEMO

**To:** Accessibility Advisory Committee

**From:** Trevor Hitchon, CET  
Technologist II  
Transportation Planning & Design Division

**c:** Doug MacRae, Garfield Dales, Peter Kavcic

**Date:** September 10, 2019

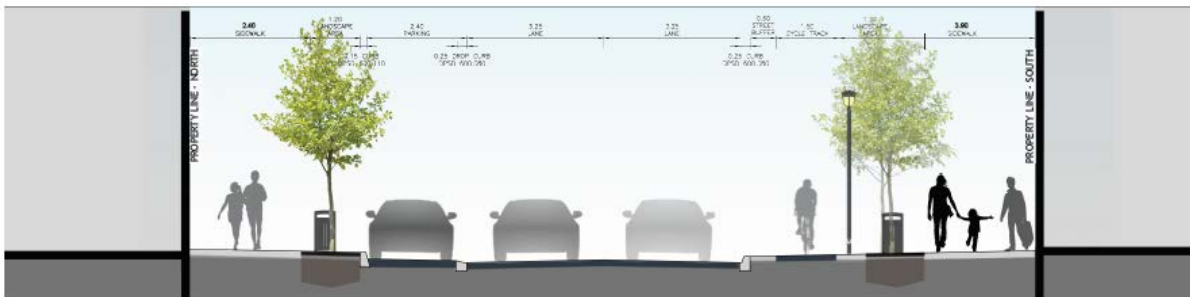
**Re:** **Dundas Street Infrastructure Renewal Project**

The purpose of this memo is to provide a general overview of the proposed streetscape on Dundas Street, between Adelaide Street North and Ontario Street. Construction will occur in two phases beginning in 2020 and is expected to last two years.

This project is informed by the Council approved East – West Bikeway Evaluation, which identified a single eastbound dedicated cycle lane on this section of Dundas Street.

Key design elements are below:

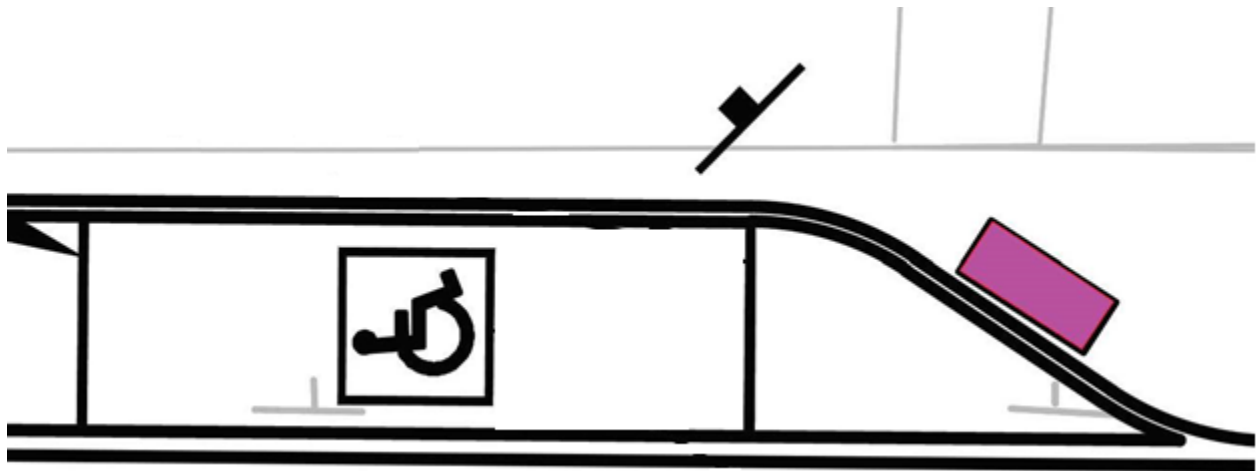
## Figure 1: Typical Section



- Two - 3.25m wide vehicular lanes;
- 2.40m wide parking along the north side;
- 2.85m wide loading/bus bays along the south side;
- Wider sidewalks on both north and south sides of the road
- 1.50m wide cycle track, separated from vehicular traffic by a 0.25m wide curb and 0.60m wide buffer, increased to 0.75m at bus stop;



Figure 2: Typical accessible parking stall



- Accessible parking stalls are the first in a row of parallel parking stalls;
- Tactile plates and ramp (identified by purple rectangle shown above) behind the parking stall provide extra space behind a vehicle;
- 3 typical accessible parking stalls to be included in the new streetscape, along with one standard parking stall, as shown in Figures 3 to 6.

Figure 3: Accessible stall #1



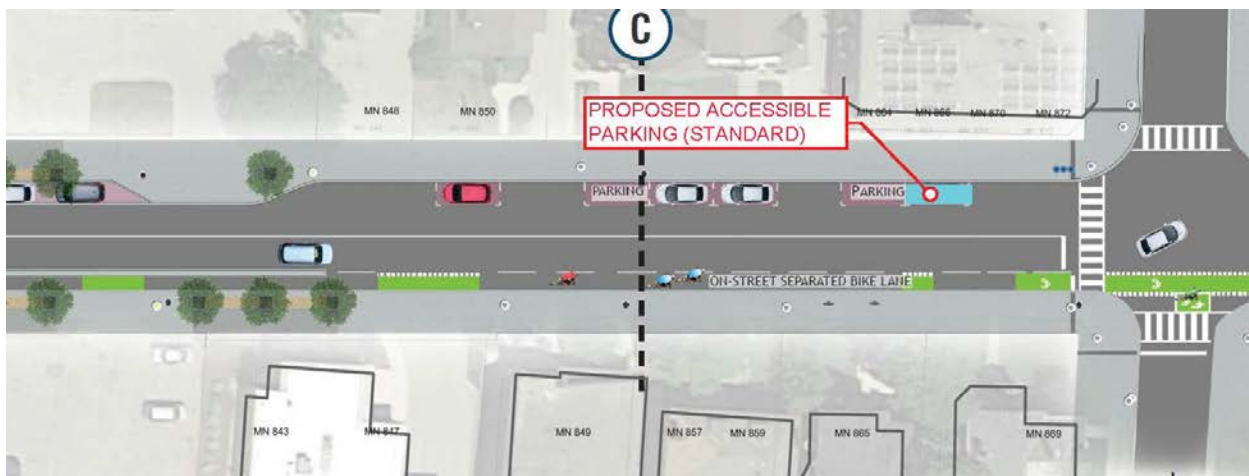
Figure 4: Accessible stall #2



Figure 5: Accessible stall #3



Figure 6: Accessible stall #4



### **Assistance for the visually impaired**

The sidewalk and cycle track are proposed to be at the same grade, separated by a 600mm tactile buffer for the entire length. The tactile buffer will follow Accessibility for Ontarians with Disabilities Act and Canadian National Institute for the Blind guidelines, including roughness and colour contrasting. Tactile plates will be installed at all ramps that enter the roadway and cycle track, including intersections and pedestrian crossovers.

A complete roll plan and other details are available online at <http://www.london.ca/OldEastVillageIRP>.

We appreciate any and all feedback related to this Memo.

ACCAC Sub-Committee Report  
Monday Sept. 9, 2019

Present: M. Stone, J. Madden, M. Dawthorne, G. Ashford-Smith, D. Ruston, K. Husain

1. Accessible Halloween—Melanie reported that the accessible trick-or-treating program has been sold to Remax and Home Depot with its status in transition. The program will not be able to be rolled out in London as planned. Melanie to investigate partnering with other community center Halloween parties to spread information about how to make trick or treating accessible.
2. Parking Mobility App discussion—Parking Mobility is an app that is used in Texas that allows people to report and document cars parked illegally in accessible parking spots and submit it to authorities that can issue tickets. Put this on our 2020 work plan to start discussion about the possibility of using this in London.
3. AccessNow app discussion—AccessNow is an app developed by Maayan Ziv that has recently received \$2.7 million in federal funding. It is an app that allows people to identify businesses that are accessible and avoid ones that aren't. Questions raised include: how are features that are reported, verified? Is this something we could support and encourage the use of in the City of London? Jackie to contact the app developer to ask questions.
4. Medway Valley update. Michael and Jackie have been attending talks with city planning and EEPAC regarding trail development in the Medway Valley. More meetings to follow in the fall.
5. Accessible transportation—Michael reported on Paratransit budget request. The increase in funds is mostly for filling in the provincial shortfall and the increase in cost of the Voyageur contract. There is only a small increase going toward actual increase in ridership. Discussed strategies to have the community voice heard prior to the budget being settled. Need to ensure our community is aware of the public input sessions in January and encourage them to attend and voice their concerns. Further discussion about different strategies for delivering accessible transportation that would be more efficient, cost-effective and meet the needs of the various types of riders. Strategies to be developed further in next sub-committee meeting.

# January

Month

**Alzheimer Awareness Month (National)**  
**Ontario March of Dimes Month (Ontario)**

Week

- Third week National Non-Smoking Week (National)

Day

- January 4 **World Braille Day**; (International)
- Wednesday of National Non-Smoking week Weedless Wednesday (National)
- January 27 Family Literacy Day (National)

# February

Month

- Heart and Stroke Month (National)
- Psychology Month (National)

Week

- First Week - White Cane Week (National)
- First Week - Eating Disorders Awareness Week (National)
- First Week - **National Therapeutic Recreation Week** (National)
- Second Week - **Congenital Heart Defect Awareness Week**; National
- Tinnitus Awareness Week

Day

- **February 4 World Cancer Day**
- February 12 - **Sexual and Reproductive Health Awareness Day**; National
- February 15 **International Childhood Cancer Day**; International
- last day of February **Rare Disease Day**

# March

- "Help Fight Liver Disease" Month
- National Colorectal Cancer Awareness Month
- National Epilepsy Month
- National Kidney Month
- National Nutrition Month

- Endometriosis Awareness Month
- **Easter Seals Month**; Ontario
- **Juvenile Arthritis Awareness Month**; National
- **Polio Awareness Month**; National

#### *Week*

- First Week - **Lymphedema Awareness Week**; National
- Second Week - Brain Awareness Week; International
- Second Week - **World Glaucoma Awareness Week**; International

#### *Day*

- March 3 - International Day for Ear and Hearing
- March 6 World Glaucoma Day
- second Thursday **World Kidney Day (WKD)**
- March 21 - World Down Syndrome Day
- March 24 - World Tuberculosis Day (International)
- March 26 **Purple Day (Epilepsy)**; International;

## **April**

#### *Month*

- Daffodil Month: Cancer Awareness (National)
- Irritable Bowel Syndrome (IBS) Awareness Month (National)
- Occupational Therapy Month
- National Oral Health Month (National)
- Parkinson Awareness Month (National)

#### *Week*

- Fourth week - National Immunization Awareness Week
- Fourth Week - National Organ and Tissue Donor Awareness Week(National)

#### *Day*

- April 1-2 Light it Up Blue (Raising awareness of autism)
- 2 [World Autism Awareness Day](#)
- 7 [World Health Day](#)
- 11 World Parkinson's Disease Day
- 17 [World Hemophilia Day](#)
- 25 [World Malaria Day](#)

# May

## Month

- Pediatric Stroke Awareness Month
- Mental Health Awareness Month
- Cystic Fibrosis Month (National)
- Foot Health Awareness Month
- Hepatitis Awareness Month
- **Hemochromatosis Awareness Month**; National
- Huntington's Disease Awareness Month
- Medic Alert Month (National)
- Multiple Sclerosis Awareness Month(National)
- National Physiotherapy Month
- **Neurofibromatosis Awareness Month**; National
- Speech and Hearing Awareness Month
- **National Asthma Awareness Month**; National
- **Blood Pressure Month**; National
- **Celiac Awareness Month**; National
- **Community Living Month**; Ontario
- **Vision Health Month**; National

## Week

- First Week **Allergy Awareness Week**; National
- First Week - Spinal Health Week (national)
- First Week - National Mental Health Week (National)
- Second Week - North American Occupational Safety and Health Week (North America)
- Second Week **Esophageal Cancer Awareness Week**; Ontario
- Second week - **Oral, Head and Neck Cancer Awareness Week**; Canada
- Fourth week – National Access Awareness Week
- First Week National Hospice Palliative Care Week (National)

## Day

- 4 Annual Hike for Hospice Palliative Care
- May 6 - International Awareness Day for Osteogenesis Imperfecta (Brittle Bones)
- first Tuesday World Asthma Day
- May 8 - **International Thalassemia Day**; International;
- May 10 - **World Lupus Day**; International
- May10 WHO, Move for Health Day
- 12 Canada Health Day
- 12 Fibromyalgia and Chronic Fatigue Syndrome National Awareness Day (International)

- May 18 **World AIDS Vaccine Day** (also known as **HIV Vaccine Awareness Day**)
- May 18 - International AIDS Candlelight Memorial
- May 20 - **World Autoimmune Arthritis Day**; International
- May 25 **World MS Day**; International
- May 29 World Digestive Health Day (WDHD)
- May 31 **World No Tobacco Day** (WNTD)

## June Calendar of Events

### *Month*

- ALS Awareness Month (Lou Gehrig's Disease)
- **Brain Injury Awareness Month**: National
- **Deaf-Blind Awareness Month**: Ontario
- **International Men's Health Month**; International
- National Spina Bifida and Hydrocephalus Awareness Month (National)
- **Thyroid Awareness Month**; National
- Stroke Awareness Month

### *Week*

- Second Week – International Men's Health Week (International)

### *Day*

- 1 National Cancer Survivors Day
- First Sunday - **National Cancer Survivors Day**; National
- June 8 World Brain Tumor Day
- 14 World Blood Donor Day
- 18 Autistic Pride Day
- 19 World Sickle Cell Day
- June 21 - **ALS/MND Global Awareness Day**; National
- 26 International Day against Drug Abuse and Illicit Trafficking

## July

### *Month*

- Fragile X (FXS) Awareness Month

### *Day*

- **July 28 World Hepatitis Day**,(international)



# August

# September

## *Month*

- **Addiction Recovery Awareness Month:** Ontario
- **Childhood Cancer Awareness Month;** International;
- **Men's Cancer Health Awareness Month ;** National
- National Arthritis Month (National)
- Ovarian Cancer Month (National)
- **Thyroid Cancer Awareness Month;** International

## *Week*

- Third week - Prostate Cancer Awareness (National)

## *Day*

- First Tuesday – World Cerebral Palsy day; International
- September 8 - International Literacy Day, recognized by the UN
- September 8 - World Physical Therapy Day
- September 9 - **International Fetal Alcohol Spectrum Disorder Awareness Day;** International
- September 10 - World Suicide Prevention Day
- September 13 - **Alzheimer Coffee Break Day;** National
- Second Sunday **Terry Fox Run;** National
- September 21 - World Alzheimer's Day
- September 25 - Ataxia Awareness Day
- Fourth Sunday **AIDS Walk Canada;** National;
- September 29 - [World Heart Day](#)

# October

## MONTH

- **Autism Awareness Month;** National
- **Brain Tumour Awareness Month;** National
- **Breast Cancer Awareness Month;** National
- **Community Living Awareness:** National;

- **Community Support Month**; Ontario
- **International Augmentative and Alternative Communication (AAC) Awareness Month**; International
- **Influenza Immunization Awareness Month**; National
- **Eye Health Month**; National
- **Innovation in Eye Care Month**; National
- **Learning Disabilities Awareness Month**; National
- **Lupus Awareness Month**; National
- **National Flu Prevention Awareness Month**; National
- **Celiac Awareness Month**; National
- **Healthy Workplace Month**; National

#### Week

- 1st Week **Mental Illness Awareness Week**; National
- 2<sup>nd</sup> week **OCD Awareness Week**; International
- Beginning the last Sunday - **International Brain Tumour Awareness Week**; International

#### Day

- October 1 - **International Day for Older Persons**; International;
- October 8 - **World Hospice and Palliative Care Day**; International
- October 10 - **World Mental Health Day**; International
- October 13 - **Metastatic Breast Cancer Awareness Day**; International
- Second Thursday of October - **World Sight Day**; International
- October 15 - **Global Hand Washing Day**; International
- October 20 - **World Osteoporosis Day**; International
- 3rd Sunday - **National Psoriasis Walk**; National
- October 22 - **International Stuttering Awareness Day**; International
- October 29 - **World Stroke Day**; International

## November

- Amaryllis Month; National
- CPR Awareness Month
- Crohn's Disease and Colitis Awareness Month; National
- Diabetes Month; National
- Incontinence Awareness Month; National;
- Lung Cancer Awareness Month; National
- Movember (Prostate Cancer Awareness); National
- Osteoporosis Month
- Pulmonary Hypertension Awareness Month; National
- Pancreatic Cancer Awareness Month; National
- Christmas Seal Campaign; National

## Week

- 1st Wk National Down Syndrome Awareness Week; National;
  - 1st Wk Pan-Canadian Paralympic School Week; National;
  - 2nd Wk National Addiction Awareness Week; National;
  - 3rd Wk Drug Awareness Week; Ontario;
- 
- November 10 - World Immunization Day
  - November 12 World Pneumonia Day
  - November 14 World Diabetes Day

## December

- December 1 World AIDS Day
- December 3 - International Day of Persons with Disabilities
- December 10 - Human Rights Day

Further list is available at

<http://www.disabled-world.com/disability/awareness/awareness-dates.php>

\*\*NOTE this is a US site so National Months/weeks/Days may differ\*\*

**ACCESSIBILITY ADVISORY COMMITTEE WORK PLAN - 2018 - FINAL**

Project/Initiative	Background	Lead/Responsible	Proposed Timeline	Proposed Expenses	Proposed Budget	Relation to London Strategic Plan	Status
Transportation Advisory Committee (TAC) representative	Designated ACCAC rep on TAC	As elected by ACCAC	Ongoing	NIL	NIL	The strategic plan repeatedly references the Transportation Master plan, one of the primary documents used to direct the actions of TAC	Currently have an active TAC member
Trails Advisory Group (TAG) Representative	Designated ACCAC rep on TAG	As elected by ACCAC	Ongoing	NIL	NIL	Building a sustainable City 2.A (pg 11)	Currently have 2 members actively involved with TAG
Prepare formal recommendations to council based on the feedback gathered during the Accessibility themed open-house(s)/community consultation(s)	ACCAC completed 5 community open houses throughout 2017 workplan.	Education and Awareness Sub-committee	winter/spring 2018	NIL	NIL	Leading in Public Service 1A; 4A; Strengthening Communities 2B; 3A; 5C; 5H	Completed the Open Houses in 2017. Made 3 presentations to CPSC and City Council in 2018. Need to refine recommendations for Council in 2019.
Long Term Planning	Host a Strategic Planning Session with all ACCAC members to develop Short term (2019 Work Plan)	Chair/Vice-Chair	Fall 2018	Food, Space	200	Strengthening Communities 3A Note: development of Accessibility plan in conjunction with ACCAC is mandated under AODA legislation	Completed 2018 report and 2019 work plan at Feb. committee meeting. Will host a formal strategic planning session after new committee formed in June 2019.
Site Plan Reviews	This is mandated under AODA legislation (See Site Plan Process best practice Initiative)	Chair/Vice-Chair	Ongoing	NIL	NIL	This is mandated under AODA legislation	Met with staff re: site plan checklist in 2018. City has begun to use the checklist and will report back to ACCAC in Fall 2019.
Continue to advocate for use and expansion of FADS document	ACCAC has identified several areas where the FADS document could be expanded or strengthened. Ideally the municipality would expand FADS to include these areas, including but not limited to: community gardens, playgrounds, trails, parks, etc.	Policy and Bylaw Subcommittee	Ongoing	NIL	NIL	Strengthening our Community 4C; 5H Building a Sustainable City 2A, 4D	Spoke to staff and council in 2018 regarding the importance of the FADS document and its ongoing use and the need for an update. Will continue to advocate for the use and updating of FADS in 2019.
Review/revised best practices/accessibility guidelines and considerations for Site plan review process (developed by ACCAC in 2016) based on staff feedback	Site Plan review is mandated responsibility of ACCAC since the ODA (2001) Changes to AODA, Ontario Building Code and FADS have ensured most accessibility requirements are now met. Legislation still has some gaps or variances (e.g. applicable to different parties) Best practices/accessibility guidelines and considerations may include a review checklist or information document available/distributed with building or renovation permit requests City staff are using the checklist and are set to return to ACCAC for discussion and follow-up.	Built Environment Sub-Committee	Dependent on staff timelines - estimated Spring/Summer 2018	NIL	NIL	Leading in Public Service 5A	Staff to return to ACCAC in Fall 2019 for an update.
Consult/Advise members of the public/external parties upon requests or referral from city staff	Historically ACCAC has received, often through City staff or accessibility@london.ca, requests to advise builders, architects, businesses, and citizens (amongst many other groups) on aspects of accessibility	Variable sub-committees or ACCAC Chair/Vice Chair; as appropriate	Ongoing	NIL	Nil	Strengthening our Community 1A; 5B; 5C; 5H	Have a rep on LTC Accessibility advisory committee for the first time in 2019.

Undertake Community Outreach to raise Awareness of ACCAC and its role within the city; Promote resources developed by ACCAC to Londoners	ACCAC has historically partaken in outreach varying from hosting full day conferences, to Lunch 'N' Learns, to exhibiting at community events (e.g. Car-free Sundays) Opportunities will focus primarily on exhibiting at events, and may include King's College Social Work Week, Dundas Street Festival, etc.	Education and Awareness Sub-committee	Ongoing	registration costs, ACCAC materials	>\$100 per session; not to exceed \$1000 annually	Leading in Public Service 1A; Strengthening Communities 2B; 3A;	ACCAC very visible in the community last year due to making public the findings of our Open Houses. Have started discussions with TVCC to roll out an "Accessible Trick or Treating" sign/campaign for Oct. 2019
Access2 expansion	Several years ago the City of London became the first municipality in Canada to accept the Access2 Card (Easter Seals program) at all municipal venues. During that expansion London also went from 3 to 48 venues accepting the card. Many new venues/programs now exist and could be approached. During 2017 ACCAC began this process by developing a list of potential sites/venues.	Education and Awareness Sub-committee	Ongoing throughout 2018	NIL	NIL	Strengthening our Community 2B, 2C, 3A	List has been compiled for possible Access2 expansion. Continue with this objective in 2019.
Review Deaf/Blind child at play sign policies	ACCAC members have noted many of these signs have been placed in the same location for decades. This has raised questions about the program	Policy Subcommittee	winter-spring 2018	NIL	NIL	Strengthening our Community 5B	Staff presented to ACCAC in 2018. Policy committee to make formal recommendations in 2019.
Investigate/discuss benefits/impact of making ACCAC brochures/materials in American Sign Language and other accessible formats	During revision of ACCAC materials in 2016, some members questioned whether we were reaching all Londoners who may benefit from the information in our materials and encouraged we explore alternate languages. In 2017 it was determined alternate language was not recommended, however the need to reproduce content in ASL	Education and awareness subcommittee	Summer/Fall 2018	translation costs	2000	Strengthening our Community 2A	Progress not made on this objective in 2018. Education and Awareness sub-committee to address this objective in 2019.
City wide meeting accessibility protocols and procedure	A 2016 ACCAC meeting did not have an access team for a member require it. Was informed there was no policy or procedure for proceeding/cancellations in such circumstances. Initial meetings were held with city staff and some recommendations were already made in 2017, however more formal protocols should be developed	Policy Subcommittee	Fall 2018	NIL	NIL	Strengthening our Community 2C	The City began using an accessibility statement to start all committee meetings in 2018. Signage also placed in council chambers. Explore further opportunities in 2019.
Investigate and make recommendation to City on accessibility in 'non-traditional' parks (e.g. community gardens, dog parks, urban agriculture); this may or may not overlap with FADS expansion also included in this plan	ACCAC members have noted many opportunities for enhanced accessibility at outdoor municipal venues/parks. Have worked with Trails, community gardens to date.	Built Environment Sub-Committee	Spring - Fall 2018	NIL	NIL	Strengthening our Community 4C; 5H Building a Sustainable City 2A, 4D	Very positive relationship with staff in developing accessible Community Gardens and parks and playgrounds. Impressive progress made in 2018. Continue to work toward more improvements in 2019.
Engage in discussions around Paratransit and what role, if any, the city could/should undertake in improving the service, noting it is an LTC service, not that of the city directly	Paratransit system is significantly overburdened and very cumbersome for users (requiring prebooking 3 days prior, often taking numerous calls to get through, booking times sometimes hours earlier than desired). Many requests go unfilled	Transportation Working Group	Spring-Fall 2018	potential meeting/consultation sessions, food, space	1200	Strengthening our Community 5H	Accessible transportation was the number one priority as a result of our Open Houses. We now have a member on LTC accessibility advisory committee as a liaison between committees. Have also met with Age-Friendly and plan to work with them and other community groups to advocate for improvements to Paratransit in 2019.
Participate in the development and review of the 2018-2021 Accessibility Plan	mandated responsibility of ACCAC under the AODA	Policy Subcommittee, final draft to be brought to full committee	Per staff timeline	NIL	Nil	Accessibility Action Plan 2013-2017	Have worked with London's Accessibility specialist throughout 2018 and will continue in 2019.

Develop and maintain AODA policies, procedures, practices, particularly for the new Integrated Standard.	Included in the current 2013-2017 Accessibility Plan	Policy Subcommittee	Ongoing	NIL	Nil	Accessibility Action Plan 2013-2017	Worked with city staff in 2018 and will continue in 2019.
Review City Budget with an accessibility lens.	Included in the current 2013-2017 Accessibility Plan	Chair/Vice-Chair	During budget season	NIL	Nil	Accessibility Action Plan 2013-2017	Worked with city staff in 2018 and will continue in 2019.
Annually nominate a candidate for the Mayor's New Year's Honor List under the Accessibility category.	Included in the current 2013-2017 Accessibility Plan	Chair/Vice-Chair	Fall 2018	NIL	Nil	Accessibility Action Plan 2013-2017	Name changed to Accessibility category in 2018. Discuss potential recipients at September 2019 meeting.
Continue to develop and distribute pamphlets to inform the public about issues related to persons with disabilities.	Included in the current 2013-2017 Accessibility Plan	Education and Awareness Subcommittee	Ongoing	printing	\$1,200	Accessibility Action Plan 2013-2017	Continue in 2019 with Education and Awareness sub-committee taking the lead.
Review resource historic documents produced by ACCAC, currently posted on london.ca	ACCAC completed review of 2 existing documents in 2017 (Outdoor events, financial resources) and felt review of remaining documents was prudent	Education and Awareness Subcommittee	Fall 2018	NIL	NIL	Leading in Public Service 1B; 1C Strengthening our Community 3A	Completed these reviews as well as worked with staff in developing accessible elections.
Produce an 'Awareness Calendar' highlighting awareness days, weeks, months related to Accessibility and disability	This used to be done monthly but was only shared amongst ACCAC. To promote Accessibility and awareness it was felt a broadening of this approach would benefit the community. ACCAC endeavors to create the calendars and engage city staff on including it/merging it with other cultural/awareness calendars currently used/posted by the city	Education and Awareness Subcommittee	Spring/Summer 2018	NIL	NIL		Carry forward to 2019 to ensure an accurate and current calendar.
Advise council on manner to better acknowledge and reflect important awareness dates, including International Day for Persons with a Disability (Dec 3)	Similar to the Awareness calendar, acknowledging key dates of importance will elevate the awareness of Accessibility and our community.	Education and Awareness Subcommittee	Fall 2018	NIL	NIL		Working with City's accessibility specialist to complete this in 2019.
Investigate alternative participation at meetings and sub-committee meetings to increase participation	Under the previous council a survey was sent out regarding Advisory Committee interest in remote access to committee meetings. No further announcement was made after feedback was provided. ACCAC historically experiences Quorum issues, in part due to members missing meetings for the very reason they were appointed (e.g. their disability makes attendance impossible, unable to coordinate Paratransit, etc.)	Education and Awareness Subcommittee	Spring/Summer 2018	potential software/connection fees	\$500		Our committee currently provides captioning services at all meetings and sub-committee meetings with assistance from Clerk's office. Our committee also allows for remote call-ins for sub-committee meetings as needed.
				Total	not to exceed \$6000 (ACCAC's historically approved Annual budget)		