

# Corporate Services Committee

## Report

17th Meeting of the Corporate Services Committee  
September 10, 2019

PRESENT: J. Helmer , A. Kayabaga, S. Hillier, Mayor E. Holder  
ABSENT: Councillors J. Morgan (Chair), P. Van Meerbergen  
ALSO PRESENT: L. Livingstone, A.L. Barbon, B. Card, B. Coxhead, S. Miller, D. Mounteer, M. Ribera, M. Schulthess, B. Warner and B. Westlake-Power.  
The meeting is called to order at 12:32 PM.

### 1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

### 2. Consent

#### 2.1 Leave of Absence - Federal Election

Moved by: S. Hillier

Seconded by: J. Helmer

That the communication dated August 30, 2019 from Councillor M. van Holst regarding an unpaid leave of absence until October 25, 2019 BE RECEIVED.

Yeas: (4): J. Helmer, A. Kayabaga, S. Hillier, and E. Holder

Absent: (2): J. Morgan, and P. Van Meerbergen

**Motion Passed (4 to 0)**

### 3. Scheduled Items

None.

### 4. Items for Direction

None.

### 5. Deferred Matters/Additional Business

None.

### 6. Confidential (Enclosed for Members only.)

Moved by: E. Holder

Seconded by: S. Hillier

That the Corporate Services Committee convene In Closed Session for the purpose of considering:

#### 6.1 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

#### 6.2 Litigation/Potential Litigation / Solicitor-Client Privileged Advice

A matter pertaining to litigation or potential litigation and advice that is subject to solicitor-client privilege, including communications necessary for that purpose and directions and instructions to officers and employees or agents of the municipality.

6.3 Solicitor-Client Privileged Advice

A matter pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose; advice or recommendations of officers and employees of the Corporation, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Corporation.

6.4 Personal Matters/Identifiable Individual / Solicitor-Client Privileged Advice

A matter pertaining to personal matters, including information regarding identifiable individuals, with respect to employment-related matters, advice or recommendations of officers and employees of the Corporation, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Corporation; and advice subject to solicitor-client privilege, including communications necessary for that purpose.

6.5. (Added) Land Acquisition/Disposition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending acquisition or disposition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

Yeas: (4): J. Helmer, A. Kayabaga, S. Hillier, and E. Holder

Absent: (2): J. Morgan, and P. Van Meerbergen

**Motion Passed (4 to 0)**

The Corporate Services Committee convened, In Closed Session, from 12:38 PM to 2:18 PM.

**7. Adjournment**

The meeting adjourned at 2:19 PM.

**From:** van Holst, Michael  
**Sent:** Friday, August 30, 2019 8:04 AM  
**To:** Saunders, Cathy <csaunder@london.ca>; csc <csc@london.ca>  
**Subject:** Unpaid Leave of Absence – Federal Election

August 30, 2019

Chair and Members of the Corporate Services Committee

Re: Leave of Absence – Federal Election

As you may be aware, I am a candidate in the upcoming Federal Election, which is anticipated to be held on October 21, 2019. The purpose of this communication is to advise you of my intent to take an unpaid leave of absence from my role as Councillor Ward 1 during the campaign period, commencing the day the Governor in Council issues a proclamation for the general election to be held (the writ), until October 25, 2019.

Respectfully submitted,

Michael van Holst  
Councillor, Ward 1