

Corporate Services Committee

Report

20th Report of the Corporate Services Committee
November 13, 2018

PRESENT: Councillors J. Helmer (Chair), J. Morgan, P. Hubert, M. van Holst, J. Zaifman, Mayor M. Brown
ALSO PRESENT: M. Hayward, A. Barbon, D. Bordin, B. Card, I. Collins, B. Coxhead, M. Daley, J. Davies, J. Farmer-Bosma, L. Kolodianszky, L. Livingstone, K. Murray, J. Nolan, D. O'Brien, J. Senese, S. Spring, B. Warner and B. Westlake-Power

The meeting is called to order at 12:31 PM.

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. Consent

Moved by: P. Hubert
Seconded by: J. Zaifman

That Items 2.1 to 2.3, BE APPROVED.

Yeas: (5): J. Helmer, J. Morgan, P. Hubert, M. van Holst, and J. Zaifman

Absent: (1): Mayor M. Brown

Motion Passed (5 to 0)

2.1 Customer Relationship Management Software Implementation Partner - Phase Five

Moved by: P. Hubert
Seconded by: J. Zaifman

That, on the recommendation of the Managing Director, Neighbourhood, Children and Fire Services, the following actions be taken with respect to the work outlined in Request for Proposal (RFP) 16-52 Microsoft Dynamics Customer Relationship Management (CRM) Implementation Partner 2017 – 2019 of Phases Three, Four and Five:

- a) the price of \$225,000 (HST extra) negotiated with PricewaterhouseCoopers LLP for the provision of a Customer Relationship Management Software Implementation Partner – Phase Five BE ACCEPTED in accordance the Procurement of Goods and Services Policy;
- b) the Source of Financing for the provision of a Customer Relationship Management Software Implementation Partner – Phase Five, as set out in Appendix “A” as appended to the staff report dated November 13, 2018, BE APPROVED;
- c) the Civic Administration BE AUTHORIZED to undertake all the administrative acts that are necessary in connection with this purchase;
- d) the approval herein given BE CONDITIONAL upon the

Corporation entering into a formal agreement or having a purchase order, or contract record relating to the subject matter of this approval; and,

e) the Mayor and the City Clerk BE AUTHORIZED to execute any contract, statement of work or other documents, if required, to give effect to these recommendations.

Motion Passed

2.2 Residential Tax By-law for New Affordable Housing Program Projects - 356 Dundas Street, London

Moved by: P. Hubert
Seconded by: J. Zaifman

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the proposed by-law appended to the staff report dated November 13, 2018, BE INTRODUCED at the Municipal Council meeting on November 20, 2018, to tax the affordable housing property at 356 Dundas Street, London (2363289 Ontario Inc.) at an effective tax rate equal to the residential tax rate and that the City Clerk BE DIRECTED to give written notice of the by-law to the Municipal Property Assessment Corporation and the Secretary of all area school boards.

Motion Passed

2.3 2017 Annual Report on Development Charges Reserve Funds

Moved by: P. Hubert
Seconded by: J. Zaifman

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken: with respect to the 2017 Annual Report on Development Charges reserve Funds:

a) the above-noted 2017 Annual Report BE RECEIVED for information in accordance with section 43 (1) of the Development Charges Act, 1997, which requires the City Treasurer to provide a financial statement relating to development charge by-laws and associated reserve funds; and

b) the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer BE DIRECTED to make the 2017 Annual Report on Development Charges Reserve Funds available to the public on the City of London website to fulfill Council's obligation under section 43 (2.1) of the Development Charges Act, 1997.

Motion Passed

2.4 Advisory Committee Review - Interim Report

Moved by: J. Helmer
Seconded by: M. van Holst

That the following actions be taken with respect to the recruitment and appointment of Advisory Committee members for the up-coming term:

a) the recruitment for voting members, BE UNDERTAKEN;

b) the appointments for the above-noted recruitment BE LIMITED to a term from June 1, 2019 to February 28, 2021; it being noted that the current terms of Advisory Committee members will be extended to the date of June 1, 2019; and,

c) the City Clerk BE DIRECTED to report back to the Corporate Services Committee with respect to input from current Advisory Committee members related to existing Terms of Reference and the recommendations from the Diverse Voices for Change project, prior to the end of February 2019.

Yeas: (5): J. Helmer, J. Morgan, P. Hubert, M. van Holst, and J. Zaifman

Absent: (1): Mayor M. Brown

Motion Passed (5 to 0)

3. Scheduled Items

3.1 Community Recognition Program – Ontario Lottery Gaming Corporation

Moved by: M. van Holst

Seconded by: P. Hubert

That the Community Recognition Program presentation from the Ontario Lottery and Gaming Corporation, BE RECEIVED.

Yeas: (6): J. Helmer, J. Morgan, P. Hubert, M. van Holst, J. Zaifman, and Mayor M. Brown

Motion Passed (6 to 0)

4. Items for Direction

None.

5. Deferred Matters/Additional Business

5.1 Corporate Services Committee Deferred Matters List

Moved by: P. Hubert

Seconded by: M. van Holst

That the Corporate Services Committee Deferred Matters List, as of November 2018, BE RECEIVED.

Yeas: (5): J. Helmer, J. Morgan, P. Hubert, M. van Holst, and J. Zaifman

Absent: (1): Mayor M. Brown

Motion Passed (5 to 0)

6. Confidential (Enclosed for Members only.)

Moved by: J. Morgan

Seconded by: J. Zaifman

That the Corporate Services Committee convene In Closed Session at 1:30 PM, for consideration of the following matters:

6.1 Land Acquisition/Solicitor-Client Privileged Advice

A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.

6.2 Litigation/Potential Litigation/Solicitor-Client Privileged Advice

A matter pertaining litigation or potential litigation affecting the municipality; advice that is subject to solicitor-client privilege, including communications, reports, advice or recommendations of officers and employees of the Corporation necessary for that purpose and directions to officers and employees of the Corporation pertaining to the Municipal Employee Indemnification By-law.

Yeas: (5): J. Helmer, J. Morgan, P. Hubert, M. van Holst, and J. Zaifman

Absent: (1): Mayor M. Brown

Motion Passed (5 to 0)

The Corporate Services Committee convened in Closed Session from 1:30 PM to 1:39 PM.

7. Adjournment

The meeting adjourned at 1:39 PM.

TO:	CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING ON NOVEMBER 13, 2018
FROM:	LYNNE LIVINGSTONE MANAGING DIRECTOR, NEIGHBOURHOOD, CHILDREN AND FIRE SERVICES and MAT DALEY DIRECTOR, INFORMATION AND TECHNOLOGY SERVICES
SUBJECT:	CUSTOMER RELATIONSHIP MANAGEMENT SOFTWARE IMPLEMENTATION PARTNER - PHASE FIVE

RECOMMENDATION

That, on the recommendation of the Managing Director, Neighbourhood, Children and Fire Services, the following actions **BE TAKEN** with respect to the work outlined in Request for Proposal (RFP) 16-52 Microsoft Dynamics Customer Relationship Management (CRM) Implementation Partner 2017 – 2019 of Phases Three, Four and Five:

- (a) the price of \$225,000 (HST extra) negotiated with PricewaterhouseCoopers LLP for the provision of a Customer Relationship Management Software Implementation Partner – Phase Five **BE ACCEPTED** in accordance the Procurement of Goods and Services Policy;
- (b) The Source of Financing for the provision of a Customer Relationship Management Software Implementation Partner – Phase Five, as set out in Appendix “A”, **BE APPROVED**;
- (c) Civic Administration **BE AUTHORIZED** to undertake all the administrative acts that are necessary in connection with this purchase.
- (d) Approval herein given **BE CONDITIONAL** upon the Corporation entering into a formal agreement or having a purchase order, or contract record relating to the subject matter of this approval; and,
- (e) The Mayor and City Clerk **BE AUTHORIZED** to execute any contract, statement of work or other documents, if required, to give effect to these recommendations.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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- Reports to Strategic Priorities and Policy Committee, October 29, 2012; December 4, 2012; December 16, 2013; April 14, 2014.
- Report to Corporate Services Committee, August 26, 2014; November 3, 2015; January 10, 2017; January 9, 2018.

BACKGROUND

Purpose

The purpose of this report is to seek Council approval for the negotiated pricing for CRM Implementation - Phase 5 from PricewaterhouseCoopers LLP (PwC), the implementation partner awarded the work outlined in Request for Proposal (RFP) 16-52 Microsoft Dynamics Customer Relationship Management (CRM) Implementation Partner 2017 – 2019.

Purchasing Process

A formal Request for Proposal (RFP) was issued in October, 2016 and three (3) submissions were received. These proposals were evaluated by a team with representation from Finance and Corporate Services, Neighbourhood, Children and Fire Services and Parks and Recreation Services. The evaluation followed a three stage process:

Stage 1: Requirements, Technical and Proponent Service Evaluation

Stage 2: Presentation and Interview Evaluation

Stage 3: Financial Proposal Evaluation

PricewaterhouseCoopers LLP was selected as CRM Phases 3 – 5 Customer Relationship Management Software Implementation Partner. Council approved the selection of PricewaterhouseCoopers LLP on January 10, 2017.

Background

Council's 2015-2019 Strategic Plan for the City of London identifies 'Leading in Public Service' as a strategic area of focus. This strategic area of focus includes the strategy 'excellent service delivery' under which the Service London Implementation Plan is referenced.

The City of London provides nearly 100 services that Londoners rely on, and thousands of transactions points with customers each year. The Service London Implementation Plan includes critical improvements to service delivery, and will significantly improve customers' experiences with the City of London.

CRM software is a key component of Service London and the backbone of our drive to modernize and integrate all customer service channels (online, telephone, in person). CRM standardizes the customer experience through automated workflow (create, assign and track service requests) and houses a robust knowledge base library that provides call-takers with consistent and current information about our services. As a result of standardized intake processes, the City can provide customer experiences that are simple, consistent and accountable.

Phase One was implemented in 2015, Phase Two was implemented in 2016, and Phase Three was implemented in 2017. Phase Four was implemented during 2018 and was on time and on budget, with 3 additional Business Units coming on board – Environmental Programs, which is focused on cycling Service Requests, Traffic Engineering, and Transportation Planning and Design. There are now over 300 Service Requests across fourteen (14) Business Units in CRM. Phase Four also consisted of groundwork essential for the expansion of CRM to the By-law Business Unit in Phase Five, including business process mapping.

CRM Phase 5 will focus on onboarding resident-facing services in By-Law, Urban Forestry and Dispatch into the CRM platform.

The ongoing implementation of CRM positions the City to continue to develop all of its customer service channels. The City's website is our fastest growing service channel, with traffic increasing every year. It is a desired service channel because of convenience, cost-effectiveness and 24/7 access. The portal is the external facing website of CRM, and allows citizens to submit service requests from contemporary devices with an internet connection and a modern browser. The portal integrates with the existing functionality of CRM, gives citizens access to online services through a single access point, and provides online customer experiences that are aligned with service experiences through other channels.

Discussion

The City is continuing to apply a multi-phased approach to the implementation of Microsoft Dynamics CRM. Phase 4 was successful – all milestones and deliverables were achieved and were completed on time and on budget. In addition, the Corporation’s Implementation Partner for this project continues to expand on previous successes by leveraging technical achievements in service request functionality, associated application integrations, and custom coding completed in Phases One, Two, Three and Four.

In Phase Five, the Implementation Partner will be involved from start to post go-live support in project areas including:

- Project management;
- Technical and functional consulting (business requirements gathering, functional design, GIS/ESRI integration, testing, UAT and production deployment, and post-deployment support);
- Developing a roadmap to extend the solution to accommodate future phases of CRM.

It is estimated that Phase Five of this project will conclude in Q4, 2019. In order to meet this schedule, a number of pre-project tasks related to script development and process mapping has been completed for AMANDA integration and expanding the By-law Business Unit. This upfront work is key to meeting the overall project timelines of implementation in 2019.

Financial Impact

The funding for this project is part of the capital budget allocation for Service London approved through the 2016-2019 Multi-Year Budget. To ensure that the City is getting effective value from our Implementation Partner, Service London continues to leverage key learnings and efficiencies across each phase of CRM Implementation.

This budget allocation is linked to the City’s mission is to be “At Your Service: A respected and inspired public service partner, building a better city for all.” This mission statement reflects our commitment to improving the way we deliver customer services. Council’s 2015-2019 Strategic Plan identifies ‘Leading in Public Service’ as a strategic area of focus. This strategic area of focus includes the strategy ‘excellent service delivery’ under which the Service London Implementation Plan is referenced. CRM software is a key component of Service London and the backbone of our drive to modernize and integrate all customer service channels.

PREPARED BY:	RECOMMENDED BY:
 JOHN NOLAN MANAGER, SERVICE LONDON	 MAT DALEY DIRECTOR INFORMATION TECHNOLOGY SERVICES
RECOMMENDED BY:	
 LYNNE LIVINGSTONE MANAGING DIRECTOR NEIGHBOURHOOD, CHILDREN AND FIRE SERVICES	

- c. Lori Kolodiazny, Manager, Information Technology Services
Jay Stanford, Director, Environment, Fleet and Solid Waste

APPENDIX 'A'

Chair and Members
Corporate Services Committee

#18180
November 13, 2018
(Award Contract)

**RE: Microsoft Dynamics CRM Implementation Partner - Phase Five
(Subledger CP180025)
Capital Project GGSERVLN1804 - Service London - Phase 5
PricewaterhouseCoopers LLP - \$225,000 (excluding H.S.T.)**

FINANCE & CORPORATE SERVICES REPORT ON THE SOURCE OF FINANCING:

Finance & Corporate Services confirms that the cost of this project can be accommodated within the financing available for it in the Capital Works Budget and that, subject to the adoption of the recommendations of the Managing Director, Neighbourhood, Children and Fire Services, the detailed source of financing for this project is:

<u>ESTIMATED EXPENDITURES</u>	<u>Approved Budget</u>	<u>Revised Budget</u>	<u>Committed To Date</u>	<u>This Submission</u>	<u>Balance for Future Work</u>
<u>GGSERVLN0000-Service London</u>					
Consulting	\$800,000	\$800,000	\$791,374		\$8,626
Consulting - CRM Implementation (Phase 5)	0	251,347		228,960	22,387
Construction	189,014	189,014	189,014		0
City Related Expenses	1,791,986	1,540,639	912,769		627,870
NET ESTIMATED EXPENDITURES	<u>\$2,781,000</u>	<u>\$2,781,000</u>	<u>\$1,893,157</u>	<u>\$228,960</u> 1)	<u>\$658,883</u>
<u>SOURCE OF FINANCING:</u>					
Capital Levy	\$75,000	\$75,000	\$75,000		\$0
Debtore By-law W.-5637-57	1,328,000	1,328,000	440,157	228,960	658,883
Drawdown from City Facilities Reserve Fund	15,000	15,000	15,000		0
Efficiency, Effectiveness & Economy Reserve	1,363,000	1,363,000	1,363,000		0
TOTAL FINANCING	<u>\$2,781,000</u>	<u>\$2,781,000</u>	<u>\$1,893,157</u>	<u>\$228,960</u>	<u>\$658,883</u>

**GGSERVLN1804
Phase 5**

Financial Note:

- 1) Contract Price
Add: HST @13%
Total Contract Price Including Taxes
Less: HST Rebate
Net Contract Price

\$225,000
29,250
254,250
25,290
<u>\$228,960</u>

- 2) Effective October 22, 2018 (election day), *Municipal Act, 2001*, C.O. 2001, c.25, s. 275, clause (3)(d) restricts Council from "making any expenditures or incurring any other liability which exceeds \$50,000". However, Council approval of this source of financing is permitted under the exceptions provided in s. 275 (4) which notes clauses (3) (c) and (d) do not apply if the disposition or expenditure/liability was included in the most recent budget adopted by Council before nomination day in the election. This capital project for continuation of the CRM implementation is included in the Council Approved 2018 Annual Budget Update.

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Jason Davies
Manager of Financial Planning & Policy

TO:	CHAIR AND MEMBERS CORPORATE SERVICE COMMITTEE MEETING ON NOVEMBER 13, 2018
FROM:	ANNA LISA BARBON MANAGING DIRECTOR, CORPORATE SERVICES AND CITY TREASURER, CHIEF FINANCIAL OFFICER
SUBJECT:	RESIDENTIAL TAX BY-LAW FOR NEW AFFORDABLE HOUSING PROGRAM PROJECTS 356 DUNDAS STREET, LONDON

RECOMMENDATION

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the proposed by-law attached hereto **BE INTRODUCED** at the Municipal Council meeting on November 20, 2018, to tax the affordable housing property at 356 Dundas Street, London (2363289 Ontario Inc.) at an effective tax rate equal to the residential tax rate and that the City Clerk **BE DIRECTED** to give written notice of the by-laws to the Municipal Property Assessment Corporation and the Secretary of all area school boards.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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Community & Protective Services Committee
December 2, 2002 Municipal Housing Facilities By-Law
November 22, 2006 Residential Tax By-Laws for New Affordable Housing Program
November 7, 2017 Municipal Housing Facilities By-Law

BACKGROUND

The Municipal Housing Facilities By-Law, provides private and non-profit affordable housing developers “special municipal agreements for selected properties to reduce the effective property tax for only those buildings receiving program funding”. The attached by-law enables the City Treasurer to reduce the assessment and taxes owing on the property at 356 Dundas Street, London (2363289 Ontario Inc.), noting that this property has a municipal contribution agreement in place.

Acknowledgements: Prepared by Isabel da Rocha, Program and Business Manager, HDC.

SUBMITTED BY:	RECOMMENDED BY:
STEPHEN GIUSTIZIA CEO, HOUSING DEVELOPMENT CORPORATION, LONDON (HDC)	ANNA LISA BARBON MANAGING DIRECTOR, CORPORATE SERVICES AND CITY TREASURER, CHIEF FINANCIAL OFFICER

- c. J. Logan, Manager, Taxation and Revenue
- D. Purdy, Division Manager, Housing Services
- D. Mounteer, Solicitor, City Solicitor’s Office
- HDC Board
- Proponent

Bill No.

By-Law No.

A By-law to exempt from taxation for municipal and school purposes a portion of the multi-residential assessed value of the property at 356 Dundas Street, in the City of London

WHEREAS Section 110 of the *Municipal Act, 2001*, S.O.2001 c.25 as amended (the "Act") provides that the council of a municipality may exempt from taxation for municipal and school purposes land or a portion of it on which municipal capital facilities, including municipal housing project facilities, are or will be located;

AND WHEREAS pursuant to Section 110(1) of the Act the Corporation of the City of London has entered into an agreement with 2363289 Ontario Inc. dated December 9, 2016 for the provision of municipal housing project facilities on the property at 356 Dundas Street (the "Property");

AND WHEREAS it is deemed expedient to exempt from taxation for municipal and school purposes a portion of the multi-residential assessed value of the Property owned by 2363289 Ontario Inc. upon which municipal housing project facilities are or will be located;

NOW THEREFORE the MUNICIPAL COUNCIL of the Corporation of the City of London enacts as follows:

1. A portion of the multi-residential assessed value of the Property described in Schedule A attached hereto, and on which municipal housing project facilities are or will be located, shall be exempt from taxation for municipal and school purposes in accordance with this by-law;
2. A portion of the assessed value for the Property shall be exempt from taxation each year so that the total of the property tax payable for the Property will be equal to the total taxes which would be payable if the Property were assessed in the residential class;
3. The exemption provided for in this by-law shall be effective from October 2018 for a period of 35 years.
4. Each year the Property will be returned on the assessment roll as taxable and the amount of the exemption referred to above will be calculated by the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer.
5. In this by-law, total property taxes means the sum of the property taxes for municipal and school purposes, and includes any adjustments under part ix of the Municipal Act 2001.
6. This By-Law comes into force on the date that it is passed.
7. PASSED in Open council on November 20, 2018.

Matt Brown
Mayor

Catharine Saunders
City Clerk

First Reading –
Second Reading –
Third Reading –

SCHEDULE "A"

Number of Units: 50 affordable units and 19 market units

Property Address: 356 Dundas Street, London

PIN: 08271-0079LT

Description: PT LT 7 S/E QUEENS AV & W ½ LT 7 N/E DUNDAS ST, PTS, 1, 2, 3, 4
33R4290; CITY OF LONDON

TO:	CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING ON NOVEMBER 13, 2018
FROM:	ANNA LISA BARBON MANAGING DIRECTOR, CORPORATE SERVICES AND CITY TREASURER, CHIEF FINANCIAL OFFICER
SUBJECT:	2017 ANNUAL REPORT ON DEVELOPMENT CHARGES RESERVE FUNDS

RECOMMENDATION

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer:

- a) the 2017 Annual Report on Development Charges Reserve Funds **BE RECEIVED** for information in accordance with section 43 (1) of the *Development Charges Act, 1997*, which requires the City Treasurer to provide a financial statement relating to development charge by-laws and associated reserve funds;
- b) the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer **BE DIRECTED** to make the 2017 Annual Report on Development Charges Reserve Funds available to the public on the City of London website to fulfill Council's obligation under section 43 (2.1) of the *Development Charges Act, 1997*.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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Corporate Services Committee, November 7, 2017, Agenda Item #5, 2016 Annual Report Development Changes Reserve Funds

LINK TO 2015-2019 STRATEGIC PLAN

Council's 2015-2019 Strategic Plan for the City of London identifies "Leading in Public Service" as one of four strategic areas of focus. The 2017 Annual Report on Development Charges Reserve Funds supports this strategic area of focus by contributing towards the following strategic priorities: "Open, accountable, and responsive government" and "Proactive financial management".

BACKGROUND

The *Development Charges Act, 1997* under section 43 (Statement of treasurer) requires that the City Treasurer provide an annual financial statement to Council relating to development charges (DC) reserve funds and that the Council shall ensure the annual financial statement is made available to the public.

Applicable excerpts of the *Development Charges Act, 1997* are as follows:

Statement of treasurer

- 43. (1) The treasurer of a municipality shall each year on or before such date as the council of the municipality may direct, give the council a financial statement relating to development charge by-laws and reserve funds established under section 33. 1997, c. 27, s. 43 (1).

Requirements

- (2) A statement must include, for the preceding year,
 - (a) statements of the opening and closing balances of the reserve funds and of the transactions relating to the funds;
 - (b) statements identifying,
 - (i) all assets whose capital costs were funded under a development charge by-law during the year,

- (ii) for each asset mentioned in subclause (i), the manner in which any capital cost not funded under the by-law was or will be funded;
- (c) a statement as to compliance with subsection 59.1(1); and
- (d) any other information that is prescribed in the regulations. 2015, c.26, s.7(1).

Statement available to public

(2.1) The council shall ensure that the statement is made available to the public, c.26,s.7(1).

Copy to Minister

(3) The treasurer shall give a copy of a statement to the Minister of Municipal Affairs and Housing on request. 2015, c.26, s.7(2).

Appendix A and B of this report meet the requirements as prescribed under section 43 above and subject to Council direction will be made available to the public on the City of London website.

Appendix A provides information on the City Services Reserve Funds (CSRF), which are the reserve funds that accumulate fees collected through development charges for capital works for major city services such as roads, trunk sewers and treatment plants, water, transit, etc. The first page of Appendix A provides a brief description of the works that may be funded from each reserve fund along with a summary of each reserve fund's revenues, expenses and balances for the year.

The subsequent pages of Appendix A provide the following details concerning each CSRF:

- The cumulative approved budget including both total financing from development charge funds and total financing from all other sources (total DC funding is determined each year in advance of tabling capital budgets and takes into account growth splits assigned in the Development Charge Background Study);
- The amount of the 2017 draws from the reserve fund (if any) for each active capital project that involves a commitment from a particular CSRF; and
- Approved debt needed to finance the growth portion where the growth portion cannot be funded from CSRF cash balances on hand (details concerning both issued and unissued debt are provided) as well as any inter-fund loans and interest thereon, for each CSRF service component. This debt represents future commitments against the respective reserve funds.

Appendix B provides information on the Urban Works Reserve Funds (UWRF), which are the reserve funds that accumulate fees collected through development charges for works paid for by a developer related to a specific subdivision or site specific development where those works are identified as serving a broader but still localized growth area.

The UWRF account activities reflected in Appendix B include:

- A summary of each reserve fund's revenues (DC levies and interest earned), expenses (capital works, refunds, and DC incentives) and balances for the year; and
- A listing identifying what capital works were paid in 2017 and the type of work involved (roads, sanitary sewer, storm sewer, and/or storm water management facility/pond).

In addition to the 2017 UWRF activity reflected in Appendix B, it is important to note there was approximately \$3.8 million of work completed at year-end which will be paid out in the future (2016 year-end balance of unpaid work was approximately \$3.3 million). In accordance with the policies governing these funds, claims will be paid as the collection of levies permit while having regard to annual payout limits of individual claims as set out in Schedules 6 and 7 of the City of London Development Charges By-law. The City of London employs a system of paying UWRF claims in cash from available fund balances. These funds are used to finance a class of growth related works that are associated with local development, and constructed by developers, as a condition of subdivision or site development.

As part of this report, Civic Administration further notes that the City of London is also in compliance with subsection 59.1(1) of the *Development Charges Act, 1997* as described below.

No additional levies

59.1 (1) A municipality shall not impose, directly or indirectly, a charge related to a development or a requirement to construct a service related to development, except as permitted by this Act or another Act. 2015, c.26, s.8.

CONCLUSION

In accordance with the *Development Charges Act, 1997* it is recommended that this report be received for information and be made available to the public on the City of London's website.

Acknowledgements

This report was prepared with significant contributions from Lauren Pasma, Budget Analyst, in Financial Planning & Policy.

PREPARED BY:	REVIEWED AND CONCURRED BY:
DAVID BORDIN, CPA, CGA MANAGER II, ACCOUNTING & REPORTING	JASON DAVIES, CPA, CMA MANAGER III, FINANCIAL PLANNING & POLICY
CONCURRED BY:	RECOMMENDED BY:
KYLE MURRAY, CPA, CA DIRECTOR, FINANCIAL PLANNING AND BUSINESS SUPPORT	ANNA LISA BARBON, CPA, CGA MANAGING DIRECTOR, CORPORATE SERVICES AND CITY TREASURER, CHIEF FINANCIAL OFFICER

Cc: Paul Yeoman – Director, Development Services
John Millson – Senior Financial Business Administrator

**STATEMENT OF DEVELOPMENT CHARGE RESERVE FUND ACTIVITY
CITY SERVICES RESERVE FUNDS
FOR THE 2017 YEAR**

CITY SERVICES RESERVE FUNDS	Sanitary Sewers	Major SWM	Roads	Water	Growth Studies	Police	Fire	Parks & Recreation	Transit	Library	Municipal Reserve Funds Total
Description of Service for which Fund was established to recover growth related costs	Sanitary Sewers Treatment Plants, Collection and Pumping Equip.	Major Storm Water Management, Storm Sewers	Road System Upgrades and Expansion of Capacity	Expansion of Water Storage and Distribution System	Growth Related Studies	Police Facilities, Vehicles (>7 yr life), Officer Outfitting Costs	Fire Facilities, Vehicles (>7 yr life), Firefighter Outfitting Costs	Recreational Facilities and Parkland Development	Growth Related Costs Incurred By Transit Services, Facilities, Fleet	Library Facilities and Collections	
Opening Balance: January 1, 2017	\$14,339,306	\$33,343,969	\$55,831,791	\$16,426,681	\$1,403,313	\$544,202	\$1,858,705	\$13,468,754	\$4,128,479	\$3,761,070	\$145,106,270
Add:											
Development Charge Revenues	7,606,243	12,153,256	30,918,340	2,556,533	1,134,946	674,091	178,892	4,149,441	728,854	17,216	60,117,812
Interest Earned	245,981	525,801	979,805	250,273	25,241	8,626	19,290	218,583	63,823	52,826	2,390,249
Commercial DC Phase-In Subsidy	61,506	171,238	551,648	26,617	20,330	1,006	4,292	0	10,743	0	847,380
Industrial DC Subsidy	656,793	861,641	1,703,374	681,354	52,317	247	1,474	0	54,037	0	4,011,237
Institutional DC Subsidy	54,635	198,012	681,004	18,174	23,935	935	3,122	0	19,007	0	998,824
Residential DC Subsidy	121,708	185,415	456,925	40,314	16,567	11,161	2,437	69,879	10,751	0	915,157
Holdbacks	2,155	4,884	0	0	0	0	0	0	0	0	7,039
<i>Total Contributions</i>	<i>\$8,749,021</i>	<i>\$14,100,247</i>	<i>\$35,291,096</i>	<i>\$3,573,265</i>	<i>\$1,273,336</i>	<i>\$696,066</i>	<i>\$209,507</i>	<i>\$4,437,903</i>	<i>\$887,215</i>	<i>\$70,042</i>	<i>\$69,287,698</i>
Less:											
Amount Transferred to (from) Capital Fund (Note 1)	1,529,791	4,176,844	9,199,883	908,788	664,717	0	1,073,999	309,786	13,300	0	17,877,108
Debt Servicing Costs/Accrued Interest (Note 1)	2,157,353	2,614,660	706,677	0	0	718,048	0	394,956	0	0	6,591,694
Refunds	1,237	3,438	11,066	540	407	24	84	0	0	210	17,006
<i>Total Disbursements</i>	<i>\$3,688,381</i>	<i>\$6,794,942</i>	<i>\$9,917,626</i>	<i>\$909,328</i>	<i>\$665,124</i>	<i>\$718,072</i>	<i>\$1,074,083</i>	<i>\$704,742</i>	<i>\$13,300</i>	<i>\$210</i>	<i>\$24,485,808</i>
Closing Balance: December 31, 2017	\$19,399,946	\$40,649,274	\$81,205,261	\$19,090,618	\$2,011,525	\$522,196	\$994,129	\$17,201,915	\$5,002,394	\$3,830,902	\$189,908,160

Future drawdowns as of December 31, 2017	\$12,344,871	\$29,047,793	\$61,104,827	\$8,547,399	\$406,562	\$0	\$355,020	\$8,380,918	\$136,700	\$868,300	\$121,192,390
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December 31, 2017 - Approved projects funded through debt											
Outstanding Principal (at end of 2017) on issued debt where debt payments funded from DC revenues	\$8,425,883	\$15,580,251	\$13,544,444			\$4,534,590		\$1,804,817			\$43,889,986
Authorized but unissued debt (at end of 2017) where debt payments will be funded from DC revenues	\$41,134,085	\$49,936,789	\$49,006,924					\$18,138,483			\$158,216,281

Notes:

(1) "Amount Transferred to (from) Capital Fund" reflects 2017 progress draws against approved capital budgets. "Debt Servicing Costs" reflect 2017 debt payments (principal & interest) against debt issued to finance growth portion of growth related projects. Details of these draws appear on the following pages.

**STATEMENT OF DEVELOPMENT CHARGE RESERVE FUND ACTIVITY
CITY SERVICES RESERVE FUNDS
FOR THE 2017 YEAR**

FUNDED FROM SANITARY SEWER LEVIES

CAPITAL FUND TRANSFERS ADDENDUM								
Capital Project			Budget (Approved to end of 2017)				CSR Amount Transferred to (from) Capital Fund in 2017	Project Description
			Total Project Life to date	Sources of Financing				
				Tax/Rate Supported plus Other Sources	City Services Reserve Fund (CSR) Commitment	Debt (DC Rate Supported)		
ES2095	Pre-2014 DC	Biosolids Disposal and Optimization Plan	\$12,856,902	8,464,702	2,597,300	1,794,900	\$1,981	Project required for a biosolids dewatering system. The existing belt presses will have reached the end of their life expectancy and will need to be replaced along with new biosolids dewatering capacity to meet growth needs. This is new, partially growth related work and will enable the City to significantly defer the need for a new incinerator. This project is now closed.
ES2204	DC14-WW01006	Colonel Talbot Pumping Station	\$6,100,000			6,100,000		To construct a new pumping station to handle flows from Talbot, Westfield, Crestwood and Southwinds Pumping Station.
ES2466	DC14-WW01004	Hyde Park Pumping Station	\$544,250		544,250		\$208,051	To upgrade Hyde Park Pumping Station following the provision of new trunk sanitary sewers on Hyde Park Road and Oxford Street ES2493. This project is now closed.
ES2493	DC14-WW00001	Hyde Park Trunk Sanitary Sewer	\$5,112,000	803,600	4,308,400			Construction of a trunk sanitary sewer on Oxford Street W. from Hyde Park Road to Sanitorium Road and on Hyde Park Road from Oxford Street to Sarnia Road. To be constructed with Storm Sewer Project ES4421, Water projects EW3595 and EW3685 and Transportation project TS1493.
ES2494	DC14-WW00005	North Talbot Sanitary Sewer Extension	\$2,765,700		2,765,700			Construction of a new trunk sanitary sewer extension on Campbell Street from Wharncliffe Road North through future subdivision development.
ES2498	DC14-WW00006	North Talbot Sanitary Sewer Extension	\$4,025,754		4,025,754		\$67,653	Construction of a new trunk sanitary sewer on Colonel Talbot Road to connect Talbot Village to new Colonel Talbot Pumping Station.
ES2685	DC14-WW01001	Greenway PCC Expansion	\$46,143,000	15,527,100	5,521,100	25,094,800		To refurbish existing plant and expand and upgrade plant to increase capacity.
ES3083	DC14-WW02003	Infill & Intensification Corridors Sanitary Sewer Servicing	\$1,221,586	133,556	1,088,030		\$637,192	To provide for growth triggered infill and intensification projects along major arterial roadways in support of Official Plan Policies.
ES4402	Pre-2014 DC	Stoney Creek Trunk Sanitary	\$4,950,058	544,558	4,405,500			Construction of the Stoney Creek Trunk sanitary sewer from Trossacks Avenue to the Stackhouse Avenue Crossing of Stoney Creek.
ES5016	DC14-WW01010	Wonderland Pumping Station Optimization	\$356,955		356,955		\$18,064	New project for the installation of an additional duty pump at Wonderland Pumping Station.
ES5132	DC14-WW01005	East Park Pumping Station Expansion	\$1,653,000	160,000	40,000	1,453,000		Expand and upgrade existing pumping station to handle additional flow of 18.2 MLD. Industrial growth in is southeast London.

**STATEMENT OF DEVELOPMENT CHARGE RESERVE FUND ACTIVITY
CITY SERVICES RESERVE FUNDS
FOR THE 2017 YEAR**

FUNDED FROM SANITARY SEWER LEVIES

CAPITAL FUND TRANSFERS ADDENDUM								
Capital Project		Budget (Approved to end of 2017)				CSR Amount Transferred to (from) Capital Fund in 2017	Project Description	
		Total Project Life to date	Sources of Financing					
			Tax/Rate Supported plus Other Sources	Growth Portion				
		City Services Reserve Fund (CSR) Commitment		Debt (DC Rate Supported)				
ES5145	DC14-WW02001	Sanitary Sewer Internal Oversizing Subsidy	\$357,300	12,200	345,100		\$9,157	To support the provision of growth servicing within newly developed areas and to provide funding source for sanitary sewer oversizing claims by land developers.
ES5146	DC14-WW02002	Infill and Intensification Nodes Sanitary Sewer Servicing	\$302,845	45,475	257,370			To provide for growth triggered infill and intensification projects in major development nodes in support of Official Plan policies. These areas include the downtown, Old Victoria area and major rapid transit nodes.
ES5247	DC14-WW00003	Wonderland Road South Trunk Sanitary (SS14A)	\$3,536,079	176,800	498,800	2,860,479	(\$50,694)	Construction of a trunk sanitary sewer on Wonderland Road South from Dingman Drive to Wharncliffe Road S. This project is now closed.
ES5248	DC14-WW00009	Wharncliffe Road South Trunk Sanitary (SS13B)	\$358,479		358,479		\$114,867	Construction of a trunk sanitary sewer on Wonderland Road South from Hamlyn Street to Wharncliffe Road South at Bostwick Pump Station.
ES5252	DC14-WW00008	Kilally South Trunk Sanitary Sewer	\$1,198,600		1,198,600			Construction of the Kilally South Trunk from the Edgevalley Phase 1 Subdivision part way to Kilally Road. To service growth in the Kilally South Area
ES5253	DC14-WW00002	Riverbend Trunk Sanitary Sewer	\$2,117,966	55,966		2,062,000		Extension of the Riverbend Trunk Sanitary Sewer through Phase 2 West Kains Subdivision to Oxford Street West as identified in the Riverbend Sanitary Servicing Study.
ES5256	DC14-WW00007	Exeter Road Trunk Sanitary Sewer (SS12B)	\$5,685,338	242,948		5,442,390		For the extension of municipal sanitary sewer on Exeter Road from Breck Avenue to Meadowgate Boulevard (1,000m) and northerly.
ES5260	DC14-WW00004	SS3 Lambeth Southland Servicing	\$9,040,593	429,372	7,617,300	993,921	\$147,395	To construct trunk sanitary sewers in the existing Lambeth area to service growth areas as well as provide trunk sanitary servicing for existing unserved area of Lambeth.
ES523616	Pre-2014 DC	Foxhollow Trunk Sanitary Sewer	\$800,000		800,000		\$376,124	Installation of a new trunk sanitary sewer. This sewer linkage represents an extension to trunk sewers previously constructed through the Fox Hollow Development Area.
ID1057	DC14-WW00080	ILDS Sanitary Servicing Trunk and Internal Oversizing	\$1,000,100		1,000,100			Sanitary Servicing of future light and general industrial land to provide an adequate inventory of large block "shovel ready" land in strategic locations.
ID2058	Pre-2014 DC	Innovation Park - Sewer Oversizing	\$8,265,000	7,594,400	670,600			To design and construct sewer servicing for Industrial Park Subdivision Development for the oversizing works portion.
ID2058-3A	Pre-2014 DC	Innovation Park - Sewer	\$315,000	287,620	27,380			To design and construct an extension to the sanitary sewer for Innovation Park.
TOTALS FOR SANITARY SEWER LEVIES			\$118,706,505	\$34,478,297	\$38,426,718	\$45,801,490	\$1,529,791	

**STATEMENT OF DEVELOPMENT CHARGE RESERVE FUND ACTIVITY
CITY SERVICES RESERVE FUNDS
FOR THE 2017 YEAR**

FUNDED FROM SANITARY SEWER LEVIES

Debt Servicing Costs (on debt issued prior to end of 2017)

DETAILS OF DEBT SUPPORTED BY DEVELOPMENT CHARGES - SANITARY SEWERS								
	Capital Project	Debt By-law #	Original Debt Issued for Growth Share	Year of Debt Issue/Retired	Principal outstanding at end of 2017	CSRF debt payment (P&I) on issued debt	Description	
ES5013	Pre-2014 DC	Oxford PCP Expansion & Upgrade	D-758-0243	6,486,037	2007/2017	0	681,034	Debt issued to support DC funded portion of project.
ES5131	Pre-2014 DC	Medway Pumping Station Expansion	D-758-0243	893,130	2007/2017	0	93,779	Debt issued to support DC funded portion of project.
ES5013	Pre-2014 DC	Oxford PCP Expansion & Upgrade	D-764-015A	6,997,251	2011/2021	2,798,900	794,769	Debt issued to support DC funded portion of project.
ES5246	Pre-2014 DC	White Oaks Area Servicing	D-767-265	1,700,000	2012/2022	902,409	197,328	Debt issued to support DC funded portion of project.
ES5236	Pre-2014 DC	Foxhollow Trunk Sanitary Sewer	D.-769-178	1,440,530	2014/2024	1,039,631	166,154	Debt issued to support DC funded portion of project.
ES2095	Pre-2014 DC	Biosolids Disposal & Optimization Plan	D.-770-84	1,707,100	2015/2025	1,384,943	185,840	Debt issued to support DC funded portion of project.
ES5247	DC14-WW00003	Wonderland Rd South Trunk Sanitary (SS14A)	D.-773-81	2,300,000	2017/2027	2,300,000	23,938	Debt issued to support DC funded portion of project.
		Debt Discount General					8,744	
		Accrued Interest					5,768	
TOTALS FOR SANITARY SEWER - EXISTING DC FUNDED DEBT				\$21,524,048		\$8,425,883	\$2,157,353	

DETAILS OF AUTHORIZED UNISSUED DEBT SUPPORTED BY DEVELOPMENT CHARGES - SEWER					
	Capital Project	Authorized but not Issued	Expected Year of Debt Issue	Description	
ES2204	DC14-WW01006	Colonel Talbot Pumping Station	6,100,000	2020	Debt to be issued to support DC funded portion of project.
ES2685	DC14-WW01001	Greenway PCC Expansion	25,094,800	2018	Debt to be issued to support DC funded portion of project.
ES5132	DC14-WW01005	East Park Pumping Station	1,453,000	2019	Debt to be issued to support DC funded portion of project.
ES5253	DC14-WW00002	Riverbend Trunk Sanitary Sewer	2,062,000	2019	Debt to be issued to support DC funded portion of project.
ES5256	DC14-WW00007	Exeter Rd Trunk Sanitary Sewer	5,430,364	2019	Debt to be issued to support DC funded portion of project.
ES5260	DC14-WW00004	Lambeth Southland Servicing	993,921	2019	Debt to be issued to support DC funded portion of project.
TOTALS FOR SEWER - FUTURE DC FUNDED DEBT			\$41,134,085		

**STATEMENT OF DEVELOPMENT CHARGE RESERVE FUND ACTIVITY
CITY SERVICES RESERVE FUNDS
FOR THE 2017 YEAR**

FUNDED FROM STORM WATER MANAGEMENT

CAPITAL FUND TRANSFERS ADDENDUM								
Budget (Approved to end of 2017)								
Capital Project			Total Project Life to date	Sources of Financing			CSRF Amount Transferred to (from) Capital Fund in 2017	Project Description
				Tax/Rate Supported plus Other Sources	Growth Portion			
					City Services Reserve Fund (CSRF) Commitment	Debt (DC Rate Supported)		
ES1807	Pre-2014 DC	Major Storm Sewers	\$600,000	24,700	575,300			To correct storm drainage deficiencies related to sump pump discharge and lack of storm sewers at various locations to ensure public safety. This project is now closed.
ES2475	DC14-MS00001	Dingman Creek Main Chanel Remediation Works	\$400,000	344,000	56,000			To undertake remediation to minimize the flooding/erosion, improve conveyance and eliminate existing deficiencies within the main channel of Dingman Creek. Construct a water resources management system to meet the stormwater requirements associated with land use changes and optimize the performance of this system to meet the Provincial water quality and flood control objectives.
ES2681	DC14-MS00013	Mud Creek Erosion	\$11,554,000	355,067	3,174,212	8,024,721	(\$151,265)	To undertake works to provide expanded conveyance capacity and to minimize or eliminate the existing erosion, and flooding deficiencies for a North portion of the Mud Creek system within the Mud Creek East subwatershed.
ES2682	Pre-2014 DC	Dingman Erosion Control	\$9,344,333	8,280,833	1,063,500		(\$102,991)	To undertake works to provide expanded conveyance capacity and to minimize or eliminate existing flooding deficiencies for the Dingman Creek Tributary and Dingman Creek main channel within the Dingman Drive Planning Area Study and construct a wetland water resources remediation system.
ES3021	DC14-MS00064	Land (Expropriation Negotiations)	\$700,000		700,000		(\$24,769)	To undertake all necessary engineering, economic and legal assessment to proceed with land expropriation for the identified SWMF.
ES3022	DC14-MS00061	Old Oak 2 SWM Facility	\$416,666		416,666			To undertake the required Municipal Class Environmental Assessment to study, design and construct the Old Oak SWM facility and associated works to service proposed development growth in the vicinity of the White Oak and Dingman Drive area.
ES3201	DC14-MS00002	Dingman On Line SWM Flood Control Fac. #1	\$955,000	863,400	91,600		\$51,613	To undertake works to minimize or eliminate existing flooding, erosion and expand conveyance capacity for Dingman Creek system and construct wetland water resources remediation system.
ES3202	DC14-MS00003	Dingman On-Line Stormwater Management Flood Control Facility #2	\$710,000	604,400	105,600		\$1,805	To undertake remediation works to minimize or eliminate existing flooding, erosion and expand conveyance capacity for Dingman Creek system and to construct water resources remediation/reclamation system.
ES3203	DC14-MS00007	Hyde Park-Stanton Drain Phase 2	\$287,500		287,500			To design and construct Hyde Park/Stanton Drain Remediation works in accordance with the accepted SWMF Municipal Class EA.
ES5425	DC14-MS00063	Interim Works as Identified in Environmental Assessment	\$1,200,000		1,200,000		\$608,711	To undertake the required preliminary of storm/drainage and SWM water resources evaluation of existing and future conditions to assess the requirement for the Interim Works identified in EA Studies.

**STATEMENT OF DEVELOPMENT CHARGE RESERVE FUND ACTIVITY
CITY SERVICES RESERVE FUNDS
FOR THE 2017 YEAR**

FUNDED FROM STORM WATER MANAGEMENT

CAPITAL FUND TRANSFERS ADDENDUM								
Budget (Approved to end of 2017)								
Capital Project			Total Project Life to date	Sources of Financing			CSRF Amount Transferred to (from) Capital Fund in 2017	Project Description
				Tax/Rate Supported plus Other Sources	City Services Reserve Fund (CSRF) Commitment	Growth Portion		
		Debt (DC Rate Supported)						
ES5427	DC14-MS00065	Pre-Assumption Monitoring	\$800,000		800,000		\$6,167	To undertake the required SWM water quality monitoring to proceed with the city's assumption of SWMF.
ES5428	DC14-MS01002	Infill & Intensification Nodes Storm Sewer Servicing	\$1,378,290	96,490	1,281,800			To provide for the provision of growth triggered storm sewer infrastructure.
ES5429	DC14-MS01001	Storm Sewer Internal Oversizing Subsidy	\$4,597,640	25,300	4,572,340		\$40,908	To provide funding source for storm sewer oversizing claims by land developers.
ES5520	DC14-MS00201	Community Growth Trunk Storm Sewer Works	\$2,272,860		2,272,860			To provide for the provision of major trunk storm sewers along arterial roadways to support growth triggered storm sewer infrastructure.
ES247702	Pre-2014 DC	Stoney Creek Remediation and Slope Stability Phase 2	\$1,493,158	61,369	1,431,789			To minimize erosion and slope stability deficiencies within the Stoney Creek main channel and improve bank stability to protect the existing properties. This project has been deferred.
ES3020-FH1	Pre-2014 DC	SWM Facility - Foxhollow 1	\$4,719,450	193,928	2,059,034	2,466,488		Design and construction of SWM Pond.
ES3020-FH3	Pre-2014 DC	SWM Facility - Fox Hollow 3	\$7,945,996	237,604	1,978,323	5,730,069	\$352,990	Design and construction of SWM Pond.
ES3020-HP6	Pre-2014 DC	SWM Facility - Hype Park 6	\$2,416,700	99,306	1,648,735	668,659	\$26,800	Design and construction of SWM Pond.
ES3020-PD2	Pre-2014 DC	SWM Facility - Pincombe Drain 2	\$2,456,700	101,039		2,355,661		Design and construction of SWM Pond.
ES3020-WKR	Pre-2014 DC	SWM Facility - Wickerson Road	\$1,488,710	100,099	831,467	557,144	\$456,181	Design and construction of SWM Pond.
ES3020-HP1B1	Pre-2014 DC	SWM Facility - Hyde Park 1B1	\$2,580,700	388,800		2,191,900	\$49,682	Design and construction of SWM Pond. This project is now closed.
ES3020-RVBTC	DC14-MS00032	SWM Facility - River Bend Tributary C	\$13,906,700	89,900	2,096,800	11,720,000	\$577,742	Design and construction of SWM Pond.
ES3020-UPNB2	Pre-2014 DC	SWM Facility - Uplands North B2	\$2,142,656	319,656		1,823,000	\$3,415	Design and construction of SWM Pond. This project is now closed.
ESSWM-SB	DC14-MS00041	SWM Facility - Wickerson No. S-B	\$2,787,549	143,400		2,644,149		Design and construction of SWM Pond.
ESSWM-DCB4	DC14-MS00005	SWM Facility - Dingman Creek No. B4	\$3,638,342		219,206	3,419,136		Design and construction of SWM Pond.
ESSWM-HP5	DC14-MS00008	SWM Facility - Hyde Park #5	\$6,517,700	289,667	1,916,557	4,311,476	\$63,752	Design and construction of SWM Pond.
ESSWM-MM4	DC14-MS00016	SWM Facility - Murray Marr #4	\$2,100,000	94,600	2,005,400			Design and construction of SWM Pond.
ESSWM-OV1	DC14-MS00026	SWM Facility - Old Victoria #1	\$3,085,061	10,700	3,074,361		\$1,771,706	Design and construction of SWM Pond.
ESSWM-PD3	DC14-MS00029	SWM Facility - Pincombe Drain No. 3	\$2,567,000		2,091,001	475,999	\$188,773	Design and construction of SWM Pond.
ESSWM-PD4	DC14-MS00030	SWM Facility - Pincombe Drain No. 4	\$354,000			354,000		Design and construction of SWM Pond.
ESSWM-PDR	DC14-MS00028	SWM Facility - Pincombe Drain Remediation	\$2,200,000	262,500	1,937,500			Design and construction of SWM Pond.
ESSWM-PKR	DC14-MS00027	SWM Facility - Parker	\$703,076			703,076		Design and construction of SWM Pond.
ESSWM-SC2	DC14-MS00035	SWM Facility - Stoney Creek No. 2	\$2,099,000			2,099,000		Design and construction of SWM Pond.
ESSWM-WO3	DC14-MS00039	SWM Facility - White Oaks #3	\$425,000		425,000			Design and construction of SWM Pond.
ESSWM-NLP7	DC14-MS00023	SWM Facility - North Lambeth No. P7	\$250,000		250,000		\$40,978	Design and construction of SWM Pond.
ESSWM-NLP8	DC14-MS00024	SWM Facility - North Lambeth No. P8	\$250,000		250,000		\$40,978	Design and construction of SWM Pond.
ESSWM-DCNLP9	DC14-MS00025	SWM Facility - North Lambeth No. P8	\$5,150,000		2,187,185	2,962,815	\$173,670	Design and construction of SWM Pond.
ESSWMSD6A	DC14-MS00037	SWM Facility - Sunningdale 6A	\$360,000		360,000			Design and construction of SWM Pond.
ID1090	DC14-MS00101	ILDS Storm Servicing Trunk and Internal Oversizing	\$1,433,400		300,000	1,133,400		Storm servicing of future light and general industrial land to provide an adequate inventory of large block "shovel ready" land in strategic locations.

**STATEMENT OF DEVELOPMENT CHARGE RESERVE FUND ACTIVITY
CITY SERVICES RESERVE FUNDS
FOR THE 2017 YEAR**

FUNDED FROM STORM WATER MANAGEMENT

CAPITAL FUND TRANSFERS ADDENDUM								
Budget (Approved to end of 2017)								
Capital Project			Total Project Life to date	Sources of Financing		CSRF Amount Transferred to (from) Capital Fund in 2017	Project Description	
				Tax/Rate Supported plus Other Sources	Growth Portion			
					City Services Reserve Fund (CSRF) Commitment	Debt (DC Rate Supported)		
ID2095	DC14-MS00060	ILDS Stormwater Mgmt. Servicing Parent Project	\$4,601,942		1,667,314	2,934,628		Storm servicing of future light and general industrial land to provide an adequate inventory of large block "shovel ready" land in strategic locations.
ID2095FCS	DC14-MS00053	Forest City South Industrial Servicing	\$250,000			250,000		Storm servicing of future light and general industrial land to provide an adequate inventory of large block "shovel ready" land in strategic locations.
ID2095OXF	DC14-MS00054	Oxford Business Park Servicing	\$150,000			150,000		Storm servicing of future light and general industrial land to provide an adequate inventory of large block "shovel ready" land in strategic locations.
TOTALS FOR SWM LEVIES			\$113,289,129	\$12,986,758	\$43,327,050	\$56,975,321	\$4,176,844	

**STATEMENT OF DEVELOPMENT CHARGE RESERVE FUND ACTIVITY
CITY SERVICES RESERVE FUNDS
FOR THE 2017 YEAR**

FUNDED FROM STORM WATER MANAGEMENT

Debt Servicing Costs (on debt issued prior to end of 2017)

DETAILS OF DEBT SUPPORTED BY DEVELOPMENT CHARGES - STORM WATER MANAGEMENT								
Capital Project			Debt By-law #	Original Debt Issued for Growth Share	Year of Debt Issue/Retired	Principal outstanding at end of 2017	CSRF debt payment (P&I) on issued debt	Description
ES3020	Pre-2014 DC	SWM Ponds-Sunningdale #4, Foxhollow E2	D-0765-016	5,000,000	2011/2021	2,140,052	580,942	Debt issued to support DC funded portion of project.
ES3020-FHE2	Pre-2014 DC	SWM Ponds-Foxhollow E2	D.767-265	943,000	2012/2022	500,571	109,459	Debt issued to support DC funded portion of project.
ES3020-HP1B1	Pre-2014 DC	SWM Ponds-Hyde Park 1B1	D-0768-283	2,100,000	2013/2023	1,325,184	249,924	Debt issued to support DC funded portion of project.
ES3020-UPNB2	Pre-2014 DC	SWM Ponds-Uplands North	D-0768-283	1,600,000	2013/2023	1,009,664	190,418	Debt issued to support DC funded portion of project.
ES3020-HD	Pre-2014 DC	SWM Facility - Heard Drain	D0769-178	4,391,635	2014/2024	3,169,443	506,542	Debt issued to support DC funded portion of project.
ES3020-HP4	Pre-2014 DC	SWM Facility - Hyde Park #4	D-770-84	4,150,900	2015/2025	3,367,559	451,879	Debt issued to support DC funded portion of project.
ES3020-FH1	Pre-2014 DC	SWM Facility - Fox Hollow #1	D770-84	2,402,000	2015/2025	1,948,704	261,489	Debt issued to support DC funded portion of project.
ES2477	Pre-2014 DC	Stoney Creek Remediation	D771-79	2,331,500	2016/2026	2,119,074	255,918	Debt issued to support DC funded portion of project.
		Debt Discount					15,465	
		Accrued Interest					(7,376)	
TOTALS FOR SWM - EXISTING DC FUNDED DEBT				\$22,919,035		\$15,580,251	\$2,614,660	

DETAILS OF AUTHORIZED UNISSUED DEBT SUPPORTED BY DEVELOPMENT CHARGES - SWM					
Capital Project			Authorized but not Issued	Expected Year of Debt Issue	Description
ES2681	DC14-MS00013	Mud Creek Erosion	8,024,721	2021	Debt to be issued to support DC funded portion of project.
ID1090	DC14-MS00101	ILDS Storm Servicing	1,133,400	2021	Debt to be issued to support DC funded portion of project.
ID2095	DC14-MS00060	ILDS Stormwater Management Servicing	2,934,628	2021	Debt to be issued to support DC funded portion of project.
ID2095FCS	DC14-MS00053	ILDS Forest City South Industrial Servicing	250,000	2028	Debt to be issued to support DC funded portion of project.
ID2095OXF	DC14-MS00054	ILDS Oxford Business Park Servicing	150,000	2024	Debt to be issued to support DC funded portion of project.
ES3020-FH3	Pre-2014 DC	SWM Facility - Fox Hollow 3	5,730,069	2019	Debt to be issued to support DC funded portion of project.
ES3020-HP6	Pre-2014 DC	SWM Facility - Hyde Park 6	668,659	2019	Debt to be issued to support DC funded portion of project.
ES3020-PD2	Pre-2014 DC	SWM Facility - Pincombe Drain	2,355,661	2020	Debt to be issued to support DC funded portion of project.
ES3020-RVBTC	DC14-MS00032	SWM Facility - Riverbend Tributary C	11,720,000	2019	Debt to be issued to support DC funded portion of project.
ESSWM-HP5	DC14-MS00008	SWM Facility- Hyde Park 5	4,311,476	2019	Debt to be issued to support DC funded portion of project.
ESSWM-SB	DC14-MS00041	SWM Facility - Wickerson S-B	2,644,149	2019	Debt to be issued to support DC funded portion of project.
ESSWM-DCB4	DC14-MS00005	SWM Facility - Dingman Creek No. B-4	3,419,136	2020	Debt to be issued to support DC funded portion of project.
ESSWM-PD3	DC14-MS00029	SWM Facility - Pincombe Drain No. 3	475,999	2020	Debt to be issued to support DC funded portion of project.
ESSWM-PD4	DC14-MS00030	SWM Facility - Pincombe Drain No. 4	354,000	2020	Debt to be issued to support DC funded portion of project.
ESSWM-PKR	DC14-MS00027	SWM Facility - Parker	703,076	2020	Debt to be issued to support DC funded portion of project.
ESSWM-SC2	DC14-MS00035	SWM Facility - Stoney Creek No. 2	2,099,000	2019	Debt to be issued to support DC funded portion of project.
ESSWM-DCNLP9	DC14-MS00025	SWM Facility - Dingman Creek North Lambeth No. P9	2,962,815	2019	Debt to be issued to support DC funded portion of project.
TOTALS FOR SWM - FUTURE DC FUNDED DEBT			\$49,936,789		

**STATEMENT OF DEVELOPMENT CHARGE RESERVE FUND ACTIVITY
CITY SERVICES RESERVE FUNDS
FOR THE 2017 YEAR**

FUNDED FROM ROAD LEVIES

CAPITAL FUND TRANSFERS ADDENDUM								
Capital Project			Budget (Approved to end of 2017)			CSRF Amount Transferred to (from) Capital Fund in 2017	Project Description	
			Total Project Life to date	Sources of Financing				
				Tax/Rate Supported plus Other Sources	City Services Reserve Fund (CSRF) Commitment			Debt (DC Rate Supported)
				Growth Portion				
TS1030	Pre-2014 DC	Traffic Impact Studies	\$150,000	20,200	129,800		\$71	New project for area traffic impact studies in order to identify and optimize the timing of roadway capacity, channelization, signalization needs on a development or area basis. Recommendations will include staging, costs and funding sources. This project is now closed.
TS1134	DC14-RS00077	Richmond Street & Fanshawe Park Rd Intersection Improvements	\$3,550,000	355,000	3,195,000	0	\$847	Geometric design improvements required to improve traffic capacity and levels of service. EA commence in 2015 to determine solution, coordination with Rapid Transit.
TS1306	DC14-RS00056	Adelaide Street Grade Separation CPR Tracks	\$450,000	301,500	148,500	0	\$33,999	The initial phase will be the EA for the introduction of an overpass for Adelaide Street traffic to continue to flow while the operations for the railway may continue normal operations.
TS1308	DC14-RS00003	Hwy 401 Interchange Projects	\$15,000,000	4,442,000	5,558,000	5,000,000	(\$1,115,919)	Project represents City's contribution to agreement with Province to reconstruct 4 interchanges at the 401 and major City arteries: Wonderland Road, VMP, Highbury Ave, and Colonel Talbot Road.
TS1309	DC14-RS00075	Hamilton Road & Highbury Ave.	\$740,000	127,500	612,500	0	\$4,406	Geometric design improvements required to improve traffic capacity and levels of service. Recommendations include centre, two-way left turn on Highbury Ave. centre raised median on Hamilton Road and additional SB through lane on Highbury Ave.
TS1371	DC14-RS00063	Road Class Oversizing	\$400,000	14,800	385,200	0	(\$3,937)	At times new development is required to construct a roadway to a larger capacity than required for the local development. This project makes provisions for such works.
TS1406	DC14-RS00204	Sunningdale-South Wenige to Highbury Upgrades	\$437,200	48,100	389,100	0	\$0	To convert Sunningdale Rd - South Wenige to Highbury Ave from a rural cross section to an urban cross section with the addition of sidewalks, curbs, drainage, streetlights, channelization and bike lanes.
TS1408	DC14-RS00206	Wickerson-Ironwood to Southdale Upgrades	\$543,957	70,657	473,300	0	\$26,803	To reconstruct Wickerson - Ironwood to Southdale Road to resolve structural and alignment deficiencies.
TS1409	DC14-RS00215	Kilally Upgrades at Webster - Phase 1	\$2,695,000	350,400	2,344,600	0	\$55,798	To reconstruct Kilally and Webster to resolve alignment deficiencies at intersection.

**STATEMENT OF DEVELOPMENT CHARGE RESERVE FUND ACTIVITY
CITY SERVICES RESERVE FUNDS
FOR THE 2017 YEAR**

FUNDED FROM ROAD LEVIES

CAPITAL FUND TRANSFERS ADDENDUM								
Capital Project			Budget (Approved to end of 2017)			CSRF Amount Transferred to (from) Capital Fund in 2017	Project Description	
			Total Project Life to date	Sources of Financing				
				Tax/Rate Supported plus Other Sources	City Services Reserve Fund (CSRF) Commitment			Debt (DC Rate Supported)
TS1410	DC14-RS00221	Huron Street Upgrades VMP Easterly to Railway	\$150,000	19,500	130,500	0	\$0	To reconstruct Huron Street - VMP easterly to railway to resolve structural deficiencies and support industrial development. Constructing 2 lane rural arterial cross section in 2019. To be co-ordinated with VMP Extension (TS1621-1) and development needs. Construction timing risk exists due to Hydro One-related delays.
TS1470	DC14-RS00004	Commissioners Rd Widening - Viscount to Wonderland Road	\$14,292,262	1,648,024	12,644,238	0	\$404,866	Widen Commissioners Road West from Viscount Road to Wonderland Road from 2 to 5 lanes.
TS1475	Pre-2014 DC	Fanshawe Road East Widening from Adelaide to Highbury Ave.	\$8,195,070	1,966,270	6,228,800	0	\$0	Widen Fanshawe Park Rd. East from two lanes to 5 lanes from Adelaide St. N. to Highbury Ave. Overdrawn funds returned to reserve fund. This project is now closed.
TS1476	DC14-RS00025	Clarke Rd Widening	\$593,063	17,863	575,200	0	\$93,184	To widen Clarke Road from 2 to 4 through lanes from VMP Extension to Fanshawe Park Road.
TS1484	DC14-RS00008	Sarnia Rd Widening-Wonderland Road to Sleightholme	\$10,209,820	942,526	9,267,294	0	\$777,136	Widen Sarnia Road from 3 to 4 lanes from Wonderland Road to Sleightholme.
TS1486	Pre-2014 DC	Southdale Rd Widening - Wonderland to Wharnclyffe	\$8,732,394	1,813,794	6,918,600		(\$62,558)	Widen Southdale Road from 2 to 4 lanes from Wonderland Road to Wharnclyffe Rd. This project is now closed.
TS1487	DC14-RS00205	Wonderland Rd Two Lane Upgrade Hwy 401 to Hwy 402	\$10,395,000	1,351,300	9,043,700	0	\$514,925	To improve Wonderland Rd from Hwy 401 to Hwy 402. Improvements are 2 lane rural arterial cross section.
TS1489	DC14-RS00011	Western Road Widening - Platts Lane to Oxford St.	\$22,792,018	5,304,118	5,487,900	12,000,000	\$3,852,707	Widen Western Road from Platts Lane to Oxford Street from 2 lanes to 4 lanes including a continuous left turn lane as well as widening the CP railway subway.
TS1490	DC14-RS00220	Wilton Grove Upgrades	\$806,120	104,820	701,300	0	\$22,360	To reconstruct Wilton Grove Road - Commerce to City limits to resolve structural deficiencies and support industrial growth.
TS1493	Pre-2014 DC	Oxford Street Widening-Hyde Park Road to Sanitorium Road	\$9,431,901	2,860,401	6,571,500		(\$7,640)	Widen Oxford Street from Hyde Park Road to Sanitorium Road from 2 lanes to 4 lanes including a continuous left turn lane. Overdrawn funds returned to reserve fund. This project is now closed.
TS1626	DC14-RS00209	Southdale Rd Upgrades Wickerson to Westdel Bourne	\$201,440	26,240	175,200	0	\$0	To reconstruct Southdale Rd - Westdel Bourne to Wickerson to resolve structural and alignment deficiencies.
TS1627	DC14-RS00076	Western Road & Sarnia Road Intersection Improvements	\$2,490,000	249,000	2,241,000	0	\$0	To review and introduce improvements for the Western Road/Sarnia Rd to increase capacity in all directions.
TS1633	DC14-RS00066	Veterans Memorial Parkway	\$840,000	112,800	727,200	0	(\$6,242)	Land acquisition for long term future construction of interchanges on Veterans Memorial Parkway.
TS1651	DC14-RS00067	Minor Roadworks on Arterials	\$2,681,469	28,419	2,653,050	0	\$205,232	To provide arterial road improvements.

**STATEMENT OF DEVELOPMENT CHARGE RESERVE FUND ACTIVITY
CITY SERVICES RESERVE FUNDS
FOR THE 2017 YEAR**

FUNDED FROM ROAD LEVIES

CAPITAL FUND TRANSFERS ADDENDUM								
Capital Project			Budget (Approved to end of 2017)				CSRF Amount Transferred to (from) Capital Fund in 2017	Project Description
			Total Project Life to date	Sources of Financing				
				Tax/Rate Supported plus Other Sources	Growth Portion			
		City Services Reserve Fund (CSRF) Commitment	Debt (DC Rate Supported)					
TS1652	DC14-RS00068	Minor Roadworks - Miscellaneous Works	\$66,825	0	66,825	0	\$8,904	To provide arterial road improvements.
TS1653	DC14-RS00069	Minor Roadworks - Sidewalks	\$555,545	0	555,545	0	\$0	To provide arterial road improvements.
TS1654	DC14-RS00070	Minor Roadworks - Streetlights	\$1,257,454	0	1,257,454	0	\$0	To provide arterial road improvements.
TS1655	DC14-RS00071	Minor Roadworks - New Traffic Signals	\$1,160,160	0	1,160,160	0	\$0	To provide arterial road improvements.
TS1656	DC14-RS00072	Minor Roadworks - Roundabouts	\$337,500	0	337,500	0	\$0	To provide arterial road improvements.
TS1767	DC14-RS00073	Bicycle Detection Signals at 4 Intersections	\$100,000	75,000	25,000	0	\$25,000	The standard induction loop vehicle detection works well for automobiles but does not consistently detect bicycles. This project would upgrade four (4) intersections with improved bicycle detection thereby improving the City's cycling network and facilitating additional active transportation trips that connect cyclists to the City's transit network.
TS2170	Pre-2014 DC	Bradley from Old Victoria to City Limits	\$2,350,000	1,504,800	845,200	0	\$0	Upgrade Bradley Ave from Old Victoria Road to city limits to a 2 lane rural arterial cross section.
TS2171	Pre-2014 DC	Old Victoria from Hamilton to Hwy 401	\$2,110,000	283,300	1,826,700	0	\$0	Upgrade Old Victoria Road from Hamilton to Hwy 401 to a 2 lane rural arterial cross section. Roadway improvements on roadways adjacent to the VMP Area Industrial Park to accommodate the increased traffic and structural/alignment deficiencies.
TS4160	Pre-2014 DC	Traffic Signals & Street Lights	\$1,259,000	187,700	1,071,300	0	\$196,898	To install new traffic signals and intersection pedestrian signals.
TS4165	DC14-RS00074	Traffic Signals & Street Light Growth Urban Intersections	\$1,212,000	0	1,212,000	0	\$59,687	Installation of new traffic signals, pedestrian signals and street lights to improve safety and mobility of both vehicles and pedestrians.
TS5320	Pre-2014 DC	Street Light Growth	\$575,000	91,000	484,000	0	\$336	To install new street lights to meet the safety needs of increasing vehicular and pedestrian traffic. This project is now closed.
TS1302-1	DC14-RS00055	Commissioners Road-Wonderland Road to Springbank Drive, Phase 1	\$300,000	0	300,000	0	\$84,100	To widen Commissioners Road from Wonderland Road to Springbank Dr. Phase 1

**STATEMENT OF DEVELOPMENT CHARGE RESERVE FUND ACTIVITY
CITY SERVICES RESERVE FUNDS
FOR THE 2017 YEAR**

FUNDED FROM ROAD LEVIES

CAPITAL FUND TRANSFERS ADDENDUM								
Capital Project			Budget (Approved to end of 2017)				CSRF Amount Transferred to (from) Capital Fund in 2017	Project Description
			Total Project Life to date	Sources of Financing				
				Tax/Rate Supported plus Other Sources	City Services Reserve Fund (CSRF) Commitment	Debt (DC Rate Supported)		
TS1348-1	DC14-RS00023	Wonderland Road Widening, Phase 1. Riverside Dr. to Springbank Drive	\$1,009,500	70,700	938,800	0	\$242,806	To widen Wonderland Road from Commissioners Rd. to Sarnia Rd.
TS1349-2	DC14-RS00202	Sarnia Rd. Widening - Hyde Park Road to Wonderland Rd. - Phase 2	\$7,910,000	1,348,800	6,561,200	0	\$2,733,883	To improve Sarnia Road from Wonderland Road to Hyde Park Road including replacement of CPR Bridge. This remaining phase includes the improvement of Sarnia Rd to a 2 lane urban cross section from CPR Bridge to Hyde Park Road in 2017.
TS1353-2	DC14-RS00019	Adelaide Street Widening Phase 2	\$300,000	27,000	273,000	0	\$0	Phase 1, 2-lane urbanization, completed previously - Phase 2 is a four-lane widening. Construction in 2021. The construction project would also coordinate with the proposed roundabout at Sunningdale & Adelaide as recommended in the Sunning Rd EA.
TS1355-1	DC14-RS00018	Wharncliffe Road Widening - Becher Street to Springbank Drive	\$2,159,300	836,132	1,323,168	0	\$64,337	To improve operational movement of Wharncliffe Road from Becher St. to Commissioners Rd. Phase 1 includes widening Wharncliffe Road from 3 to 4 lanes from Becher St. to Springbank Drive including reconstruction of CNR Grade Separation.
TS1355-2	DC14-RS00014	Wharncliffe Road Improvements	\$919,825	338,225	581,600	0	\$26,494	To provide operational improvements to Wharncliffe Road S - Becher Street to Commissioners Rd to improve safety and implement the visions provided by the Official Plan.
TS1407-1	DC14-RS00208	Southdale Road Upgrade - Ph. 1 Fill Requirement - Wickerson to Bramblewood	\$880,000	0	880,000	0	\$24,473	To reconstruct Southdale Rd - Wickerson Rd to Bramblewood to resolve structural and alignment deficiencies.
TS1407-2	DC14-RS00207	Southdale Road Upgrade - Ph. 2 Wickerson to Bramblewood	\$789,177	102,577	686,600	0	\$67,536	To reconstruct Southdale Rd - Wickerson Rd to Bramblewood to resolve structural and alignment deficiencies.
TS1430-1	DC14-RS00101	RT. 1 - Wellington Road - Bradley	\$64,203,000	43,714,500	935,600	19,552,900	\$179,312	Road widening of Wellington Road from Bradley Avenue to Horton Street for Rapid Transit.
TS1430-2	DC14-RS00102	RT 2 - Richmond Street - Fanshawe Park Road to Raymond Ave	\$15,507,000	10,183,600	5,323,400	0	\$72,335	Road widening of Richmond Street from Fanshawe Park Road to Raymond Avenue for Rapid Transit.
TS1430-3	DC14-RS00103	RT 3 - Highbury Ave/Dundas to Oxford Street East Leg Widening	\$8,583,000	5,798,200	2,784,800	0	\$84,542	Road widening of Highbury Ave from Dundas Street to Oxford Street for Rapid Transit.
TS1430-4	DC14-RS00104	RT 4 - Dundas St/Adelaide St to Highbury Avenue East Leg Widening	\$1,605,000	943,500	661,500	0	\$31,345	Road widening of Dundas Street from Adelaide to Highbury Ave for Rapid Transit.
TS1430-5	DC14-RS00105	RT 5 - Oxford St/Highbury Ave to Clark Road East Leg Widening	\$1,934,000	1,165,400	768,600	0	\$18,839	Road widening of Oxford St from Highbury Ave to Clarke Road for Rapid Transit.
TS1430-6	DC14-RS00106	RT 6 - Oxford St W/Hyde Park Road to Richmond St West Leg Widening	\$800,000	56,000	744,000	0	\$304,884	Road widening of Oxford St W. from Hyde Park Road to Richmond Street for Rapid Transit.

**STATEMENT OF DEVELOPMENT CHARGE RESERVE FUND ACTIVITY
CITY SERVICES RESERVE FUNDS
FOR THE 2017 YEAR**

FUNDED FROM ROAD LEVIES

CAPITAL FUND TRANSFERS ADDENDUM								
Capital Project			Budget (Approved to end of 2017)				CSRF Amount Transferred to (from) Capital Fund in 2017	Project Description
			Total Project Life to date	Sources of Financing				
				Tax/Rate Supported plus Other Sources	City Services Reserve Fund (CSRF) Commitment	Debt (DC Rate Supported)		
TS1430-7	DC14-RS00107	RT 7 - Richmond St/Raymond Ave to York Street	\$14,542,000	10,925,400	3,616,600	0	(\$32,185)	Road widening of Richmond Street from Raymond Ave to York Street for Rapid Transit.
TS1430-8	DC14-RS00108	RT8 - York Street - Richmond Street	\$3,454,000	2,580,000	874,000	0	(\$17,938)	Road optimizations on York Street from Richmond Street to Colborne Street for Rapid Transit.
TS1430-9	DC14-RS00109	RT 9 - Colborne St-York St. to Dundas Street	\$60,000	22,700	37,300	0	\$7,043	Road optimizations on Colborne Street from York Street to Dundas Street for Rapid Transit.
TS1430-10	DC14-RS00110	RT 10 - Dundas St-Colborne St. to Adelaide Street	\$526,000	372,200	153,800	0	(\$30,257)	Road optimizations on Dundas Street from Colborne to Adelaide Street for Rapid Transit.
TS1430-11	DC14-RS00111	RT 11 - Wellington Rd-Horton St. to York Street	\$60,000	17,600	42,400	0	\$409	Road optimizations on Wellington Road from Horton Street to York Street for Rapid Transit.
TS1475-2	DC14-RS00007	Fanshawe Park Road E. Widening-Phase 2	\$15,460,000	1,351,000	3,449,600	10,659,400	(\$915,793)	Widen Fanshawe Park Rd. E. from two lanes to 4 lanes from Adelaide Street N. to McLean Drive.
TS1477-1	DC14-RS00001	Hyde Park Road Widening - Phase 1 Oxford to CP Rail Crossing	\$21,670,000	5,160,800	16,207,500	301,700	\$114,000	To widen Hyde Park Road from 2 to 4 lanes from Oxford Street to CP Rail Crossing.
TS1477-2	DC14-RS00005	Hyde Park Road Widening - Phase 2 CP Rail Crossing to Fanshawe Park Rd.	\$15,575,802	1,741,002	13,834,800	0	\$201,104	To widen Hyde Park Road from 2 to 4 lanes from CP Rail Crossing to Fanshawe Park Road.
TS1477-3	DC14-RS00015	Hyde Park Road - Oxford Intersection Improvements	\$310,000	24,800	285,200	0	\$0	Intersection improvements at Hyde Park Road and Oxford Street. Project deferred due to network need and development consideration.
TS1481-1	Pre-2014 DC	Wellington Rd. Widening - Between Commissioners Rd and Southdale Road - Phase	\$2,800,000	1,029,400	1,770,600	0	\$0	To widen and reconfigure Wellington Road with 6 through lanes, centre turn lane and southbound right turn lanes
TS1481-2	Pre-2014 DC	Wellington Rd. Widening - Between Commissioners Rd and Southdale Road - Phase	\$850,000	243,600	606,400	0	\$0	To widen and reconfigure Wellington Road with 6 through lanes, centre turn lane and southbound right turn lanes.
TS1481-3	Pre-2014 DC	Wellington Rd. Widening - Bradley to Exeter Phase 3	\$550,000	202,700	347,300	0	\$0	To widen and reconfigure Wellington Road with 6 through lanes, centre turn lane and southbound right turn lanes.
TS1496-2	DC14-RS00016 DC14-RS00002	Sunningdale Road Widening - Phase 2	\$3,656,260	938,860	2,717,400	0	(\$40,209)	Widen and upgrade Sunningdale Road from Wonderland to Adelaide. Phase 2 consists of 2 intersection upgrades, Richmond/Sunningdale and Wonderland/Sunningdale in 2014.

**STATEMENT OF DEVELOPMENT CHARGE RESERVE FUND ACTIVITY
CITY SERVICES RESERVE FUNDS
FOR THE 2017 YEAR**

FUNDED FROM ROAD LEVIES

CAPITAL FUND TRANSFERS ADDENDUM								
Capital Project		Budget (Approved to end of 2017)				CSRF Amount Transferred to (from) Capital Fund in 2017	Project Description	
		Total Project Life to date	Sources of Financing					
			Tax/Rate Supported plus Other Sources	Growth Portion				
		City Services Reserve Fund (CSRF) Commitment		Debt (DC Rate Supported)				
TS1496-3	DC14-RS00017	Sunningdale Road Widening - Phase 3	\$1,050,426	63,026	987,400	0	\$58,023	Widen and upgrade Sunningdale Road from Wonderland to Adelaide. Phase 3 is widening of Sunningdale Road from Richmond to Wonderland from 2 lanes to 4 lanes. Project subject to development land dedications.
TS1621-1	DC14-RS00009	Veterans Memorial Parkway - Phase 1	\$5,416,575	447,975	906,400	4,062,200	\$67,866	Construct a new 4 lane road - Veterans Memorial Parkway from Huron Street to Clark Road. Phase 1 extension 2 through lanes from Huron Street to Clarke Road.
TS1629-1	DC14-RS00030	Southdale Road West Widening - Farnham to Pine Valley	\$345,533	31,098	314,435	0	\$123,661	To widen Southdale Rd W. from Farnham to Pine Valley from 2 to 4 lanes with center turn lane in 2022. Phase 2 is widening Southdale Rd W from Colonel Talbot to Farnham from 2 to 4 lanes with center turn lane in 2026.
TS1629-2	DC14-RS00038	Southdale Road West Widening - Colonel Talbot to Farnham	\$111,222	8,898	102,324	0	\$0	To widen Southdale Rd W. from Colonel Talbot to Farnham from 2 to 4 lanes with center turn lane in 2026.
TS1264-13	Pre-2014 DC	2013 Rural Intersection	\$736,152	98,841	637,311	0	(\$62,875)	To improve selected rural intersections throughout the City to ensure adequate capacity and levels of safety. This project is now closed
TS126416	DC14-RS00064	2016 Rural Intersection	\$187,588	0	187,588	0	\$40,344	To improve selected rural intersections throughout the City to ensure adequate capacity and levels of safety.
TS126417	DC14-RS00063	2017 Rural Intersection	\$100,000	0	100,000	0	\$0	To improve selected rural intersections throughout the City to ensure adequate capacity and levels of safety.
TS1523-1	DC14-RS00022	Bradley Ave Extension, Phase 1 Wharncliffe Rd to Wonderland Rd.	\$12,264,375	0	833,651	11,430,724	\$589,737	Extension of Bradley Avenue from White Oak Road to Bostwick Road.
TS1650-13	Pre-2014 DC	2013 Minor Roadworks on Arterials	\$461,765	62,504	399,261		\$14,298	To provide arterial intersection improvements. Work includes new traffic signals, channelization, sidewalks and street lighting.
TS1739-15	DC14-RS00073	2015 Cycling Facilities Program	\$661,036	330,518	330,518		\$0	To introduce bike lanes to roadways and other cycling facilities in accordance with the City's Bicycle Master Plan. This project is now closed.
TS173916	DC14-RS00073	2016 Cycling Facilities Program	\$904,664	452,332	452,332	0	\$60,907	To introduce bike lanes to roadways and other cycling facilities in accordance with the City's Bicycle Master Plan.
TS173917	DC14-RS00073	2017 Cycling Facilities Program	\$732,850	366,425	366,425	0	\$0	To introduce bike lanes to roadways and other cycling facilities in accordance with the City's Bicycle Master Plan.
TOTALS FOR ROAD LEVIES			\$336,146,248	\$115,373,345	\$157,765,979	\$63,006,924	\$9,199,884	

**STATEMENT OF DEVELOPMENT CHARGE RESERVE FUND ACTIVITY
CITY SERVICES RESERVE FUNDS
FOR THE 2017 YEAR**

FUNDED FROM ROADS LEVIES

Debt Servicing Costs (on debt issued prior to end of 2017)

DETAILS OF DEBT SUPPORTED BY DEVELOPMENT CHARGES - ROADS								
Capital Project			Debt By-law #	Original Debt Issued for Growth Share	Year of Debt Issue/Retired	Principal outstanding at end of 2017	CSRF debt payment (P&I) on issued debt	Description
TS1308	DC14-RS00003	Highway 401 Interchange Projects	D-771-79	5,000,000	2016/2026	4,544,444	548,827	Debt issued to support DC funded portion of project.
	DC14-RS00006							
	DC14-RS00010							
	DC14-RS00013							
TS1475-2	DC14-RS00007	Fanshawe Rd East Widening - Phase 2	D-773-81	9,000,000	2017/2027	9,000,000	93,669	Debt issued to support DC funded portion of project.
		Debt Discount					6,404	
		Accrued Interest					57,777	
TOTALS FOR SWM - EXISTING DC FUNDED DEBT				\$14,000,000		\$13,544,444	\$706,677	

DETAILS OF AUTHORIZED UNISSUED DEBT SUPPORTED BY DEVELOPMENT CHARGES - ROADS					
Capital Project			Authorized but not Issued	Expected Year of Debt Issue	Description
TS1430-1	DC14-RS00101	RT. 1 - Wellington Road - Bradley	19,552,900	2019	Debt to be issued to support DC funded portion of project.
TS1475-2	DC14-RS00007	Fanshawe Park Road E. Widening-Phase 2	1,659,400	2019	Debt to be issued to support DC funded portion of project.
TS1477-1	DC14-RS00001	Hyde Park Road Widening - Phase 1. Oxford to CP Rail Crossing	301,700	2019	Debt to be issued to support DC funded portion of project.
TS1489	DC14-RS00011	Western Widening	12,000,000	2019	Debt to be issued to support DC funded portion of project.
TS1523-1	DC14-RS00022	Bradley Ave Extension, Phase 1 - Wharnccliffe Road to Wonderland Road	11,430,724	2019	Debt to be issued to support DC funded portion of project.
TS1621-1	DC14-RS00009	Veterans Memorial Parkway - Phase 1	4,062,200	2023	Debt to be issued to support DC funded portion of project.
TOTALS FOR ROADS - FUTURE DC FUNDED DEBT			\$49,006,924		

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FUNDED FROM WATER LEVIES

CAPITAL FUND TRANSFERS ADDENDUM								
Capital Project		Budget (Approved to end of 2017)				CSRFB Amount Transferred to (from) Capital Fund in 2017	Project Description	
		Total Project Life to date	Sources of Financing					
			Tax/Rate Supported plus Other Sources	Growth Portion				
		City Services Reserve Fund (CSRFB)		Debt (DC Rate Supported)				
EW2310	DC14-WD00008	Western Road Watermain Replacement - Oxford Street to Sarnia Road	\$2,079,419	1,871,419	208,000	0	\$14,745	To replace the watermain on Western Road from Oxford Street to Sarnia Road.
EW3551	DC14-WD00038	Hyde Park-Sarnia Rd High Level - Phase 2	\$2,068,660	0	2,068,660	0	\$266,077	Construction of 400, 450 and 600mm watermains in the high level area of North West London. Watermain installation required to service customers in the Hyde Park High Level area.
EW3582	DC14-WD00031	Tillman Road High Level Watermain	\$788,182	0	788,182	0	(\$46,569)	To install a new 600 mm watermain in the Talbot area on Tillman Road from Southdale South to the end.
EW3590	DC14-WD02002	Uplands Pumping Station	\$360,000	0	360,000	0	\$162,972	To upgrade the Uplands Pumping Station to serve future growth in north London.
EW3591	DC14-WD02003	Hyde Park Pumping Station	\$700,000	0	700,000	0	\$0	To upgrade the Hyde Park Pumping Station to serve future growth in northwest London.
EW3592	DC14-WD01002	Infill and Intensification Nodes Water Servicing	\$1,648,560	82,560	1,566,000	0	\$0	To provide for growth triggered infill and intensification projects in major development nodes.
EW3595	DC14-WD00005	Hyde Park Road Feeder Watermain	\$2,717,001	1,793,901	923,100	0	\$0	To construct a 750mm watermain on Hyde Park Road from Sarnia Road to Royal York. Watermain installation required for water supply to west London. Coordinated with sewer project ES2493 and transportation project TS1477. This project is now closed.
EW3614	Pre-2014 DC	Southeast Pumping Station and Reservoir	\$55,728,118	49,648,318	6,079,800	0	\$0	Construction of a 25 million gallon reservoir and pumping station on Highbury Ave. for storage and balancing of water supply from the Elgin/Middlesex system.
EW3628	DC14-WD02005	Expansion of Southeast Pressure Zone	\$2,700,000	1,931,900	768,100	0	\$0	To install pressure regulating valves and associated piping to service portions of SE London with the Southeast Pumping Station.
EW3653	Pre-2014 DC	Wickerson Pumping Station	\$1,186,924	165,524	1,021,400	0	\$13,898	Construction of a pumping station to serve future growth in South West London. Pumping station required for the high level River Bend and Wickerson area.
EW3675	DC14-WD00021	Summercrest Southdale High Level	\$125,718	0	125,718	0	\$0	The construction of 400mm watermains in the high level area of southwest London on Southdale Road between Wickerson Road and Bramblewood Place.
EW3692	DC14-WD00001 DC14-WD00002 DC14-WD00003	Medway-Wonderland Road Trunk	\$100,000	5,400	94,600	0	\$0	To construct 1500mm watermains from the Arva Pumping Station to the north London area. Trunk watermains required to supply future customers in north and west London.
EW3694	DC14-WD00012	Kilally Road (A30) Highway	\$829,995	0	829,995	0	\$0	Installation of a new 400mm watermain on Kilally Road from Highbury Avenue to

**STATEMENT OF DEVELOPMENT CHARGE RESERVE FUND ACTIVITY
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FUNDED FROM WATER LEVIES

CAPITAL FUND TRANSFERS ADDENDUM								
Capital Project			Budget (Approved to end of 2017)			CSRF Amount Transferred to (from) Capital Fund in 2017	Project Description	
			Total Project Life to date	Sources of Financing				
				Tax/Rate Supported plus Other Sources	Growth Portion			
		City Services Reserve Fund (CSRF)	Debt (DC Rate Supported)					
EW3697	DC14-WD00025	Southdale Road (2030) Bostwick Road to Wonderland Road	\$769,703	0	769,703	0	\$451,568	To construct a 400mm watermain from Bostwick Road to Wonderland Road.
EW3818	DC14-WD01001	Watermain Internal Oversizing	\$519,025	1,700	517,325	0	\$46,097	Funding source for watermain oversizing claims by land developers. Claims are to be paid in accordance with Schedule 8 of the current Development Charges By-law.
ID2195	DC14-WD00091	ILDS Water Servicing Trunk and Internal Oversizing	\$1,200,000	0	1,200,000	0	\$0	Water servicing of future light and general industrial land to provide an adequate
EW3652-2	DC14-WD00022	Wickerson High Level Watermain Phase 2 Wickerson Road	\$1,361,030	0	1,361,030	0	\$0	Construction of 400mm watermain in the high level area of southwest London on Wickerson Rd between Wickerson Gate and Southdale Road. Watermain installation required to service future customers in the Wickerson area.
TOTALS FOR WATER LEVIES			\$74,882,335	\$55,500,722	\$19,381,613	\$0	\$908,788	

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FUNDED FROM GROWTH STUDIES

CAPITAL FUND TRANSFERS ADDENDUM								
Budget (Approved to end of 2017)								
Capital Project			Total Project Life to date	Sources of Financing		Debt (DC Rate Supported)	CSRF Amount Transferred to (from) Capital Fund in 2017	Project Description
				Tax/Rate Supported plus Other Sources	Growth Portion			
Corporate Budget								
GG1030	DC14-GS00023	Core Area Servicing Studies	\$673,899	0	673,899	0	\$371,565	To identify future growth infrastructure and the splits between growth related and lifecycle costs for piped infrastructure in the core.
GG1034	DC14-GS00038	Development Charges-Consulting Services	\$800,000	150,100	649,900	0	\$13,283	Continue development charges reviews on a rotating basis.
PD2082	Pre-2014 DC	Meadowlilly Area Planning Study	\$520,000	132,500	387,500	0	\$0	To provide an assessment of the Meadowlilly Area for planning and development of this area.
PD2152	DC14-GS00031 DC14-GS00035 DC14-GS00036	5 Year Official Plan Review	\$850,000	425,000	425,000	0	\$0	To update the Official Plan as requested by the Planning Act. This project will set the framework for positive and sustainable growth, economic development and conservation in London over the next 20 years.
PD2155	DC14-GS00028	Growth Related Secondary Plans	\$225,000	45,000	180,000	0	\$0	Ongoing capital project for the creation of growth related secondary plans. Future
RC2011	DC14-GS00041 DC14-GS00046	Update Master Plan-Parks & Rec.	\$400,000	152,500	247,500		(\$31,660)	To continue to develop and review the Master Plan for Recreation Services.
TS1031	DC14-GS00024	Long Term Corridor Protection EA Studies	\$500,000	0	500,000	0	\$106,111	Required for Environmental Assessments to protect major transportation corridors in and around the City.
TS1032	DC14-GS00048	Complete Streets Guideline	\$100,000	50,000	50,000	0	\$8,485	New project identified in the 2030 TMP and draft London Plan. A complete street will accommodate the mobility needs for all ages, abilities and modes of travel.
TS1033	DC14-GS00042	London Cycling Master Plan	\$210,000	120,700	89,300	0	(\$13,473)	New project identified in the approved London 2030 Transportation Master Plan. The master plan provides direction on creating an integrated cycling network of on and off-road routes to connect communities and destinations throughout the city.
TS1034	Pre-2014 DC	DC Background Study for Years 2014-2018	\$227,001	32,688	194,313		\$1,024	Consulting services to update transportation projects, costs and schedules for a DC By-law update. This project is now closed.

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FUNDED FROM GROWTH STUDIES

CAPITAL FUND TRANSFERS ADDENDUM								
Budget (Approved to end of 2017)								
Capital Project			Total Project Life to date	Sources of Financing		Debt (DC Rate Supported)	CSRF Amount Transferred to (from) Capital Fund in 2017	Project Description
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				City Services Reserve Fund (CSRF) Commitment				
TS1037	DC14-GS00049	Transportation Network Model Update	\$150,000	0	150,000	0	\$4,087	The link between land use and transportation is assessed through the technical work of translating future growth into future travel demands. A travel forecasting model will determine the projected volumes on the City's road and transit networks.
TS1038	DC14-GS00016	Transportation Development	\$250,000	0	250,000	0	\$17,235	Consulting services to update transportation project costs and schedules for the 2019 and 2024 Development Charge By-law updates.
TS1039	DC14-GS00050	Transportation Master Plan	\$100,000	0	100,000	0	\$0	The Transportation Master Plan Update will build upon the London 2030 TMP. The TMP is a long term transportation strategy for the City to help guide the City's transportation and land use decisions to provide sustainable transportation infrastructure.
TS1041	DC14-GS00025	Transportation Impact Studies	\$250,000	0	250,000	0	\$63,785	Area traffic impact studies to identify and optimize the timing of roadway capacity, channelization, signalization needs on a development or area basis as well as parking strategies.
TS1042	DC14-GS00051	Transportation Monitoring Program	\$260,000	0	260,000	0	\$47,905	The monitoring program will be primarily based upon the need to measure modal shares by time of day and for various trip purposes.
Sewer Budget								
ES3205	DC14-GS00001	Stormwater Future Development	\$250,000	0	250,000	0	\$3,100	To undertake an update of Development Charges Study 2019 for storm/drainage and SWM works.
ES3209	DC14-GS00007	Stormwater Unidentified Municipal Class Environmental Assessment	\$150,000	0	150,000	0	\$83,680	To undertake addendums to the existing accepted Municipal Class EA Studies for storm/drainage and SWM servicing works that need to be changed/modified.
ES4415	DC14-GS00008	Wastewater Future Development	\$250,000	0	250,000	0	\$4,038	To undertake the Future Development Charge Study in 2019.
Water Budget								
EW3312	DC14-GS00012 DC14-GS00013	Water Distribution System	\$310,000	61,100	248,900		(\$22,734)	Required to update the City's Water Master planning completed over the last five years and identify future works to support growth. This project is now closed.

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FUNDED FROM GROWTH STUDIES

CAPITAL FUND TRANSFERS ADDENDUM								
Budget (Approved to end of 2017)								
Capital Project			Total Project Life to date	Sources of Financing			CSRF Amount Transferred to (from) Capital Fund in 2017	Project Description
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					City Services Reserve Fund (CSRF) Commitment	Debt (DC Rate Supported)		
EW3772-15	DC14-GS00022	2015 Water Efficiency Program	\$350,000	322,000	28,000	0	\$0	To undertake a water efficiency strategy to promote awareness of water issues. Water efficiency/conservation program will be a requirement of the new Municipal Water Licensing Plan. Water efficiency preserves system capacity for future growth.
EW377216	DC14-GS00022	2016 Water Efficiency Program	\$350,000	322,000	28,000	0	\$21	To undertake a water efficiency strategy to promote awareness of water issues. Water efficiency/conservation program will be a requirement of the new Municipal Water Licensing Plan. Water efficiency preserves system capacity for future growth.
EW377217	DC14-GS00022	2017 Water Efficiency Program	\$350,000	322,000	28,000	0	\$2,498	To undertake a water efficiency strategy to promote awareness of water issues. Water efficiency/conservation program will be a requirement of the new Municipal Water Licensing Plan. Water efficiency preserves system capacity for future growth.
EW33122017	DC14-GS00022	2019 Water Development Charge Study	\$250,000	0	250,000	0	\$5,767	Background study to determine future watermain needs to service growth, including timing and growth splits for the 2019 Development Charge Background Study.
TOTALS FOR GROWTH STUDIES			\$7,775,900	\$2,135,588	\$5,640,312	\$0	\$664,717	

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FUNDED FROM POLICE LEVIES

Debt Servicing Costs (on debt issued prior to end of 2017)

DETAILS OF DEBT SUPPORTED BY DEVELOPMENT CHARGES - POLICE								
Capital Project			Debt By-law #	Original Debt Issued for Growth Share	Year of debt issue/retired	Principal outstanding at end of 2017	CSRF debt payment (P&I) on issued debt	Description
PP4460	Pre-2014 DC	Police Facilities	D-762-86	3,500,000	2010/2030	2,187,500	277,937	Debt issued to support DC funded portion of project.
PP4460	Pre-2014 DC	Police Facilities	D.-768-283	3,719,400	2013/2023	2,347,090	442,651	Debt issued to support DC funded portion of project.
		Debt Discount					2,553	
		Accrued Interest					(5,091)	
TOTALS FOR POLICE - EXISTING DC FUNDED DEBT				\$7,219,400		\$4,534,590	\$718,048	

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FUNDED FROM FIRE SERVICES

CAPITAL FUND TRANSFERS ADDENDUM								
Capital Project			Budget (Approved to end of 2017)				CSRF Amount Transferred to (from) Capital Fund in 2017	Project Description
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PP1087	DC14-FS00001	New Fire Station #15	\$500,000	176,500	323,500	0	\$0	To acquire land, design & construct a fire station to achieve specified response time to southeast portion of city.
PP1088	DC14-FS00002	Relocate Fire Station #11	\$2,309,321	771,029	1,538,292	0	\$1,073,999	To purchase land and relocate station No. 11 north into Lambeth area to provide appropriate coverage within provincial and international standards and to serve growth areas in this part of the City.
TOTALS FOR FIRE SERVICES			\$2,809,321	\$947,529	\$1,861,792	\$0	\$1,073,999	

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FUNDED FROM PARKS & RECREATION

CAPITAL FUND TRANSFERS ADDENDUM								
Capital Project			Budget (Approved to end of 2017)				CSRF Amount Transferred to (from) Capital Fund in 2017	Project Description
			Total Project Life to date	Sources of Financing				
				Tax/Rate Supported plus Other Sources	City Services Reserve Fund (CSRF) Commitment	Debt (DC Rate Supported)		
PD2041	Pre-2014 DC	2008 New Open Space Network	\$130,000	59,800	70,200	0	\$0	Annual program to provide linkages and passive recreation opportunities in the Thames River Valley and its tributaries. To implement recommendations from the sub watershed planning process and Parks & Recreation Master Plan.
PD2042	Pre-2014 DC	2009 New Open Space Network	\$491,500	210,600	280,900	0	(\$14,494)	Annual program to provide linkages and passive recreation opportunities in new Community Areas along creeks, valleys and upland corridors. To implement recommendations from the sub watershed planning process and Parks & Recreation Master Plan.
PD2124	Pre-2014 DC	2010 New Thames Valley Parkway	\$240,000	61,400	178,600	0	(\$12,648)	To provide a City-wide continuous multi-use pathway through the Thames Valley for public use and enjoyment. To implement recommendations of the Parks and Recreation Master Plan. Planned works are in areas of "Growth".
PD2162	DC14-PR00045	New Urban Civic Spaces	\$1,956,436	1,580,800	375,636	0	\$10,155	Create unique urban spaces within the city's urban core neighbourhoods and the downtown.
PD2253	Pre-2014 DC	2010 Environmental Significant Areas	\$260,000	128,000	132,000	0	(\$6,553)	Develop and implement conservation master plans and site plans for all new Environmentally Significant Areas to ensure long-term conservation integrity and access for appropriate recreation opportunities. Overdrawn funds returned to reserve fund.
RC2755	DC14-PR00001	Multi-purpose Recreation Centre - Southwest	\$56,545,965	44,304,065	2,316,300	9,925,600	\$0	The Master Plan recognized a need for new or enhanced facilities in the south west. This project is planned to improve the supply, distribution and quality of community facilities. This centre will address the need for community space, gymnasias, pools and ice pads in the south west.
RC2756	DC14-PR00003	Multi-purpose Recreation Centre - East	\$22,958,505	16,966,305		5,992,200		A Multipurpose recreation centre to be constructed in the east area of the City in East Lions Park to commence in 2016. Project to be completed in December 2018. This facility will house gymnasiums, activity rooms, indoor pool and outdoor amenities complete with parking and public outdoor spaces. Assembly of necessary construction funding commences in each of the years 2015-2016 following the south west projects.
RC2758	DC14-PR00002	Multi-Purpose Recreation Centre - Southeast	\$8,630,782	7,623,782	350,600	656,400	\$19,586	The Master Plan recognized a need for new or enhanced facilities in the east south east. This project is planned to improve the supply, distribution and quality of community facilities. This centre will address the need for community space, gymnasias, pools and ice pads in the southeast.
RC2771	DC14-PR00010	New Spray Pad Initiative	\$378,938	157,314	221,624		(\$54)	To respond to existing demand in accordance with the Parks and Recreation Strategic Masterplan and the Aquatic Services Review. This project is now closed.

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FUNDED FROM PARKS & RECREATION

CAPITAL FUND TRANSFERS ADDENDUM								
Capital Project			Budget (Approved to end of 2017)				CSRF Amount Transferred to (from) Capital Fund in 2017	Project Description
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RC2772	DC14-PR00011	New Spray Pad Initiative	\$450,000	304,000	146,000	0	\$64,253	To respond to existing demand in accordance with the Parks and Recreation Strategic Masterplan and the Aquatic Services Review.
RC2782	DC14-PR00011	New Spray Pad Riverbend	\$398,800	42,586	0	356,214	\$0	To respond to existing demand in accordance with the Parks and Recreation Strategic Masterplan and the Aquatic Services Review.
PD1033-11	Pre-2014 DC	2011 New District Parks	\$440,000	141,500	298,500	0	(\$2,189)	To develop new district parks in "Growth Areas" on a priority basis to provide "drive to" district recreation facilities such as upgraded sports fields, path systems and accessible play structures, skate board parks, tennis courts, spray pads, and other unique park amenities.
PD1033-14	Pre-2014 DC	2014 New District Parks	\$419,005	208,447	210,558	0	\$0	To develop new district parks in "Growth Areas" on a priority basis to provide "drive to" district recreation facilities such as upgraded sports fields, path systems and accessible play structures, skate board parks, tennis courts, spray pads, and other unique park amenities.
PD103316	DC14-PR00033 DC14-PR00034	2016 New District Parks	\$450,000	218,300	231,700	0	\$0	To develop new district parks in "Growth Areas" on a priority basis to provide "drive to" district recreation facilities such as upgraded sports fields, path systems and accessible play structures, skate board parks, tennis courts, spray pads, and other unique park amenities.
PD1382-11	Pre-2014 DC	2011 New Neighbourhood Parks	\$244,500	128,350	116,150	0	\$7,810	To develop new neighbourhood parks in "Growth Areas" as subdivision are constructed.
PD1382-14	DC14-PR00014 DC14-PR00015	2014 New Neighbourhood Parks	\$423,439	140,521	72,149	210,769	\$64,717	To develop new neighbourhood parks in "Growth Areas" as subdivision are constructed.
PD1382-15	DC14-PR00016 to DC14-PR00018	2015 New Neighbourhood Parks	\$260,000	60,200	199,800	0	\$3,725	To develop new neighbourhood parks in "Growth Areas" as subdivision are constructed.
PD138216	DC14-PR00019	2016 New Neighbourhood Parks	\$220,000	50,900	169,100	0	\$0	To develop new neighbourhood parks in "Growth Areas" as subdivision are constructed.
PD138217	DC14-PR00014 to DC14-PR00032	2017 New Neighbourhood Parks	\$150,000	34,700	115,300	0	\$43,774	To develop new neighbourhood parks in "Growth Areas" as subdivision are constructed.
PD2043-11	Pre-2014 DC	2011 New Open Space Network	\$602,047	177,747	424,300	0	(\$48,523)	Annual program to provide linkages and passive recreation opportunities in new Community Areas along creeks, valleys and upland corridors. To implement recommendations from the sub watershed planning process and Parks & Recreation Master Plan.
PD2043-12	Pre-2014 DC	2012 New Open Space Network	\$620,000	262,700	357,300	0	\$63,518	Annual program to provide linkages and passive recreation opportunities in new Community Areas along creeks, valleys and upland corridors. To implement recommendations from the sub watershed planning process and Parks & Recreation Master Plan.

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PD2043-13	Pre-2014 DC	2013 New Open Space Network	\$400,000	109,700	290,300	0	\$9,207	Annual program to provide linkages and passive recreation opportunities in new Community Areas along creeks, valleys and upland corridors. To implement recommendations from the sub watershed planning process and Parks & Recreation Master Plan.
PD2043-14	DC14-PR00057	2014 New Open Space Network	\$350,000	188,000	162,000	0	\$0	Annual program to provide linkages and passive recreation opportunities in new Community Areas along creeks, valleys and upland corridors. To implement recommendations from the sub watershed planning process and Parks & Recreation Master Plan.
PD2043-15	DC14-PR00064 to DC14-PR00069	2015 New Open Space Network	\$700,000	296,500	403,500	0	\$39,326	Annual program to provide linkages and passive recreation opportunities in new Community Areas along creeks, valleys and upland corridors. To implement recommendations from the sub watershed planning process and Parks & Recreation Master Plan.
PD2124-11	Pre-2014 DC	2011 New Thames Valley Parkway	\$400,000	251,100	148,900	0	\$0	To provide a City-wide continuous multi-use pathway through the Thames Valley for public use and enjoyment. To implement recommendations of the Parks and Recreation Master Plan. Planned works are in areas of "Growth".
PD2124-12	Pre-2014 DC	2012 New Thames Valley Parkway	\$50,000	12,800	37,200	0	\$0	To provide a City-wide continuous multi-use pathway through the Thames Valley for public use and enjoyment. To implement recommendations of the Parks and Recreation Master Plan. Planned works are in areas of "Growth".
PD2124-13	Pre-2014 DC	2013 New Thames Valley Parkway	\$650,000	166,200	483,800	0	\$0	To provide a City-wide continuous multi-use pathway through the Thames Valley for public use and enjoyment. To implement recommendations of the Parks and Recreation Master Plan. Planned works are in areas of "Growth".
PD2124-14	Pre-2014 DC	2014 New Thames Valley Parkway	\$800,000	347,400	452,600	0	\$0	To provide a City-wide continuous multi-use pathway through the Thames Valley for public use and enjoyment. To implement recommendations of the Parks and Recreation Master Plan. Planned works are in areas of "Growth".
PD2124-15	DC14-PR00092 to DC14-PR00094	2015 New Thames Valley Pathway	\$1,175,000	497,700	677,300	0	\$0	To provide a City-wide continuous multi-use pathway through the Thames Valley for public use and enjoyment. To implement recommendations of the Parks and Recreation Master Plan. Planned works are in areas of "Growth".
PD212416	DC14-PR00095	2016 New Thames Valley Pathway	\$750,000	317,700	432,300	0	\$4,379	To provide a City-wide continuous multi-use pathway through the Thames Valley for public use and enjoyment. To implement recommendations of the Parks and Recreation Master Plan. Planned works are in areas of "Growth".
PD212417	DC14-PR00092 to DC14-PR00102	2017 New Thames Valley Pathway	\$1,050,000	444,700	605,300	0	\$0	To provide a City-wide continuous multi-use pathway through the Thames Valley for public use and enjoyment. To implement recommendations of the Parks and Recreation Master Plan. Planned works are in areas of "Growth".

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PD1281-15	DC14-PR00087 to DC14-PR00089	2015 New Sportsark	\$150,000	63,500	86,500	0	(\$3,811)	To develop new major infrastructure to support major recreational facilities in order to support competitive and tournament level play.
PD218116	DC14-PR00087 to DC14-PR00089	2016 New Sportsark	\$600,000	258,000	342,000	0	\$0	To develop new major infrastructure to support major recreational facilities in order to support competitive and tournament level play.
PD218117	DC14-PR00087 to DC14-PR00090	2017 New Sportsark	\$800,000	361,900	438,100	0	\$0	To develop new major infrastructure to support major recreational facilities in order to support competitive and tournament level play.
PD2230-15	DC14-PR00005	2015 New Field Houses	\$150,000	15,000	135,000	0	(\$8,933)	To support the design and implementation of washroom and change room facilities in new district parks and new sport parks.
PD223016	DC14-PR00006	2016 New Field Houses	\$600,000	195,000	405,000	0	\$0	To support the design and implementation of washroom and change room facilities in new district parks and new sport parks.
PD223017	DC14-PR00007	2017 New Field Houses	\$300,000	212,000	88,000	0	\$85,126	To support the design and implementation of washroom and change room facilities in new district parks and new sport parks.
PD2253-12	Pre-2014 DC	2012 Environmental Significant Areas	\$290,000	145,400	144,600	0	\$0	Develop and implement conservation master plans and site plans for all new Environmentally Significant Areas to ensure long-term conservation integrity and access for appropriate recreation opportunities. Overdrawn funds returned to reserve fund.
PD2253-13	Pre-2014 DC	2013 Environmental Significant Areas	\$280,000	140,400	139,600	0	(\$8,584)	Develop and implement conservation master plans and site plans for all new Environmentally Significant Areas to ensure long-term conservation integrity and access for appropriate recreation opportunities.
PD2253-14	DC14-PR00103	2014 Environmental Significant Areas	\$10,000	5,300	4,700	0	\$0	Develop and implement conservation master plans and site plans for all new Environmentally Significant Areas to ensure long-term conservation integrity and access for appropriate recreation opportunities. This project is now closed.
PD2253-15	DC14-PR00104	2015 Environmentally Significant Areas	\$15,000	7,300	7,700	0	\$0	Develop and implement conservation master plans and site plans for all new Environmentally Significant Areas to ensure long-term conservation integrity and access for appropriate recreation opportunities.
PD225317	DC14-PR00103 to DC14PR00113	2017 Environmentally Significant Areas	\$80,000	38,800	41,200	0	\$0	Develop and implement conservation master plans and site plans for all new Environmentally Significant Areas to ensure long-term conservation integrity and access for appropriate recreation opportunities.
PD2765-15	DC14-PR00050	2015 New Woodland Parks	\$60,000	13,900	46,100	0	\$0	Initial management and setup of newly acquired woodland parks.

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				Tax/Rate Supported plus Other Sources	City Services Reserve Fund (CSRF) Commitment	Debt (DC Rate Supported)		
PD276516	DC14-PR00051	2016 New Woodland Parks	\$100,000	23,100	76,900	0	\$0	Initial management and setup of newly acquired woodland parks.
PD276517	DC14-PR00052	2017 New Woodland Parks	\$125,000	28,900	96,100	0	\$0	Initial management and setup of newly acquired woodland parks.
PD3019-13	Pre-2014 DC	2013 New Urban Parks	\$100,000	25,600	74,400	0	\$0	To construct new urban parks, plazas and civic spaces in growth areas to reflect new design.
PD3019-15	DC14-PR00039 to DC14-PR00040	2015 New Urban Parks	\$350,000	81,000	269,000	0	\$0	To construct new urban parks, plazas and civic spaces in growth areas to reflect new design.
PD301916	DC14-PR00041 to DC14-PR00042	2016 New Urban Parks	\$850,000	196,700	653,300	0	\$0	To construct new urban parks, plazas and civic spaces in growth areas to reflect new design.
PD301917	DC14-PR00039 to DC14-PR00044	2017 New Urban Parks	\$160,000	37,000	123,000	0	\$0	To construct new urban parks, plazas and civic spaces in growth areas to reflect new design.
PD2253MEDWAY	Pre-2014 DC	Medway Valley Trail North of Fanshawe	\$75,000	37,100	37,900	0	\$0	Develop and implement conservation master plans and site plans for the Medway Valley Trail north of Fanshawe Park Road.
TOTALS FOR PARKS & RECREATION			\$107,689,917	\$77,379,717	\$13,169,017	\$17,141,183	\$309,787	

**STATEMENT OF DEVELOPMENT CHARGE RESERVE FUND ACTIVITY
CITY SERVICES RESERVE FUNDS
FOR THE 2017 YEAR**

FUNDED FROM PARKS & RECREATION

Debt Servicing Costs (on debt issued prior to end of 2017)

DETAILS OF DEBT SUPPORTED BY DEVELOPMENT CHARGES - PARKS & RECREATION								
Capital Project			Debt By-law #	Original Debt Issued for Growth Share	Year of Debt Issue/Retired	Principal outstanding at end of 2017	CSRF debt payment (P&I) on issued debt	Description
RC2762	Pre-2014 DC	Multi-Purpose Rec Centre #1 (North)	D-767-265	3,400,000	2012/2022	1,804,817	394,656	Debt issued to support DC funded portion of project.
		Debt Discount					2,386	
		Accrued Interest					(2,086)	
TOTALS FOR PARKS & REC. - EXISTING DC FUNDED DEBT				\$3,400,000		\$1,804,817	\$394,956	

DETAILS OF AUTHORIZED UNISSUED DEBT SUPPORTED BY DEVELOPMENT CHARGES - PARKS & REC					
Capital Project			Authorized but not Issued	Expected Year of Debt Issue	Description
PD1382-14	DC14-PR00033 DC14-PR00034	2014 New District Parks	210,769	2019	Debt to be issued to support DC funded portion of project.
RC2755	DC14-PR00001	Multi-purpose Recreation Centre - SW	9,925,600	2018	Debt to be issued to support DC funded portion of project.
RC2756	DC14-PR00003	Multi-purpose Recreation Centre - East (Aquatics)	5,992,200	2020	Debt to be issued to support DC funded portion of project.
RC2758	DC14-PR00002	Multi-Purpose Recreational Centre Southeast	656,400	2021	Debt to be issued to support DC funded portion of project.
RC2782	DC14-PR00011	New Spray Pad Riverbend	356,214	2021	Debt to be issued to support DC funded portion of project.
PD204316	DC14-PR00070 to DC14-PR00074	2016 New Open Space Network	997,300	2019	Debt to be issued to support DC funded portion of project.
TOTALS FOR PARKS & REC - FUTURE DC FUNDED DEBT			\$18,138,483		

**STATEMENT OF DEVELOPMENT CHARGE RESERVE FUND ACTIVITY
CITY SERVICES RESERVE FUNDS
FOR THE 2017 YEAR**

FUNDED FROM TRANSIT SERVICES

CAPITAL FUND TRANSFERS ADDENDUM								
Capital Project			Budget (Approved to end of 2017)				CSRF Amount Transferred to (from) Capital Fund in 2017	Project Description
			Total Project Life to date	Sources of Financing				
				Tax/Rate Supported plus Other Sources	City Services Reserve Fund (CSRF) Commitment	Debt (DC Rate Supported)		
TS1430-12	DC14-TS00001	RT12: Downtown Terminal	\$500,000	350,000	150,000	0	\$13,300	Downtown terminal serving rapid transit. Project concept, location and phasing to be developed through EA and related studies.
TOTALS FOR TRANSIT SERVICES			\$500,000	\$350,000	\$150,000	\$0	\$13,300	

**STATEMENT OF DEVELOPMENT CHARGE RESERVE FUND ACTIVITY
CITY SERVICES RESERVE FUNDS
FOR THE 2017 YEAR**

FUNDED FROM LIBRARY SERVICES

CAPITAL FUND TRANSFERS ADDENDUM								
Capital Project		Budget (Approved to end of 2017)				CSRF Amount Transferred to (from) Capital Fund in 2017	Project Description	
		Total Project Life to date	Sources of Financing					
			Tax/Rate Supported plus Other Sources	City Services Reserve Fund (CSRF) Commitment	Debt (DC Rate Supported)			
RC3464	DC14-LS00002	Northwest Branch Library	\$750,000	382,600	367,400	0	\$0	To acquire land, design and construct a new full service branch library to accommodate population growth.
RC3466	DC14-LS00001	Southeast Branch Library	\$750,000	249,100	500,900	0	\$0	To acquire land, design and construct a new full service branch library to accommodate population growth.
TOTALS FOR LIBRARY SERVICES			\$1,500,000	\$631,700	\$868,300	\$0	\$0	

**STATEMENT OF DEVELOPMENT CHARGE RESERVE FUND ACTIVITY
URBAN WORKS RESERVE FUNDS
FOR THE 2017 YEAR**

URBAN WORKS RESERVE FUNDS	Minor Sanitary Sewers, Storm Sewers, Storm Water Management Facilities and Roadworks	Storm Water Management Facilities - Area 1	Total Urban Works Reserve Funds
Description of Service for which Fund was established to recover growth related costs	Minor Sanitary Sewer collection systems, Storm water collection systems and retention facilities, minor road upgrades (turning lanes, traffic signals, curb & gutter)	Storm water retention facilities - Area 1 (area annexed to City of London in 1993)	
Opening Balance: December 31, 2016	\$1,135,791	\$3,356,844	\$4,492,634
Add:			
Development Charge Revenues	3,459,296	2,321,078	5,780,374
Subsidies from DC Incentive Reserve Funds	254,730	124,756	379,486
Interest Earned	40,515	53,292	93,807
<i>Total Contributions</i>	\$3,754,541	\$2,499,126	\$6,253,667
Less:			
Amount Transferred to (from) Capital Fund (Note 1)	614,221	1,312,938	1,927,159
Refunds	1,379	1,055	2,434
<i>Total Disbursements</i>	\$615,600	\$1,313,993	\$1,929,593
Closing Balance: December 31, 2017 (Note 2)	\$4,274,732	\$4,541,977	\$8,816,709

Notes:

- 1) Amount Transferred to (from) Capital Fund reflects 2017 progress draws against approved claims (see Appendix B page 2 for details).
- 2) At the end of 2017, there was approximately \$3.8 million of work completed which will be paid from future revenues of these funds (\$3.3 million at the end of 2016). In accordance with Council policy, these claims will be paid as collection of revenues permits and having regard to annual payout limits on individual claims.

FUNDED FROM URBAN WORKS RESERVE FUNDS FOR THE YEAR 2017

CAPITAL FUND TRANSFERS ADDENDUM				
Capital Project		Source of Financing		
Claim #	Development	Minor Sanitary Sewers, Storm Sewers, Storm Water Management Facilities and Road Works	Storm Water Management Facilities - Area 1	Project Description
1693	Drewbromar Inc.		\$48,594	Stoney Creek Regional Flood Control Facility
1694	700531 Ontario Inc.		\$153,355	Stackhouse Flood Control Facility Berm Land Cost
1695	1640209 Ontario Ltd.		\$91,852	Foxwood Crossing, Ph. 2, SWMF Inlet Works - Pond #1, Cell #2
1696	Drewlo Holdings Inc.		\$169,544	Hickory Heights Sub SWM
1697	Mattamy (Monarch) Limited		\$163,228	Forest Hill Subdivision SWM Pond Construction
1698	Speyside East Corporation		\$225,133	Talbot Village Subdivision PH2 SWM Pond Construction
1699	Sunningdale Developments Incorporated		\$225,133	Richmond North Subdivision SWM Pond
1700	Foxhollow Developments Inc.		\$236,100	Foxhollow Subdivision SWM Pond
1701	Sifton Properties Limited	\$74,073		Uplands Ph. 5 Subdivision
1702	Foxhollow Developments Inc.	\$540,148		Fox Hollow Subdivision
TOTAL CLAIMS PAID FROM URBAN WORKS RESERVE FUND		\$614,221	\$1,312,938	

TO:	CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING ON NOVEMBER 13, 2018
FROM:	CATHY SAUNDERS CITY CLERK
SUBJECT:	ADVISORY COMMITTEE REVIEW – INTERIM REPORT

RECOMMENDATION

That, on the recommendation of the City Clerk, the following actions be taken with respect to the recruitment and appointment of Advisory Committee members for the up-coming term:

- a) the recruitment for voting members under the current Advisory Committee terms of reference, for each existing committee, BE UNDERTAKEN; and,
- b) the appointments for the above-noted recruitment BE LIMITED to a term from March 1, 2019 to February 28, 2021.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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- Finance and Administrative Services Committee – February 27, 2012
- Strategic Priorities and Policy Committee – December 16, 2013
- Strategic Priorities and Policy Committee – March 17, 2014
- Civic Works Committee – June 19, 2018

BACKGROUND

In accordance with the Council Policy, “General Policy for Advisory Committees”, the City Clerk’s Office endeavours to maintain terms of reference for all Advisory Committees in accordance with legislation (where applicable), current issues and in accordance with the direction of Municipal Council. . The Clerk’s Office has also been tasked with undertaking a comprehensive review of all Advisory Committees. The purpose of this report is to provide an interim update on the comprehensive review.

Research and analysis for the comprehensive review is ongoing, although a great deal of the review has has been completed. Some of this has been supplemented by recommendations from Advisory Committees with respect to various related matters, primarily Terms of Reference change recommendations.

A critical part of the comprehensive review that as of yet has not been completed is meaningful consultation with the Advisory Committees and their members. The importance of this consultation on the final staff recommendations cannot be understated and as such, the following interim recommendations are presented for consideration.

Proposed recommendation 1:

Proceed with the recruitment for voting members under the current Advisory Committee terms of reference, for each existing committee.

Rationale:

The current Advisory Committee term expires on February 28, 2019. In order for applications to be sought, received and then considered by the Striking Committee for a recommendation in advance of the conclusion of the current term, the recruitment cannot

be delayed.

Proposed recommendation 2:

The recruitment noted in recommendation 1, above, be for an appointment term of March 1, 2019 to February 28, 2021.

Rationale:

The abbreviated term will allow for changes to membership(s), if required, at the conclusion of the review. The shortened term may also serve to provide new people with an opportunity to serve on the Advisory Committees, as interest may increase based on the shorter time commitment. At the conclusion of the two-year term and the completion of the review, there may be opportunities to extend appointments rather than complete an additional recruitment.

Proposed recommendation 3:

That no action be taken at this time, related to the recruitment of non-voting and/or resource members.

Rationale:

Non-voting/resource members can be invited to attend any meeting of the Advisory Committees, by the members, and need not necessarily be appointed by Council. Current resource members may be asked to continue to attend on a regular basis, at the discretion of the Advisory Committee. This will also assist to streamline processes, by removing unnecessary delays for replacement resources or revisions to required resources.

Additional Considerations:

The City Clerk's Office intends to host an afternoon and an evening "Advisory Committee Drop In" event in late November/early December, in order to provide an opportunity for the public to learn about the roles and work of Advisory Committees and to consult with respect to various potential improvements.

A number of recommendations related to Advisory Committees came forward from the Diverse Voices for Change project. While there has been some research and consideration of these by staff, there has not yet been the opportunity to engage about how these matters may be operationalized. These include: childcare, flexible meeting times, training and mentorship, etc.

Traditionally, the promotion of Advisory Committee membership applications was advertised in the newspaper, and on the City of London website. In order to encourage applications from a wider cross-section of the London population, current Advisory Committee members will be specifically asked to share the recruitment information through their contacts. In addition, it is hoped that social media may invite additional interest also.

FINANCIAL IMPACT

N/A – at this time.

CONCLUSION

Although the comprehensive review is incomplete at this time, these interim measures will allow the work of the Advisory Committees to continue and allow for the recruitment process to be undertaken in advance of the conclusion of the current term.

PREPARED BY:	CONCURRED BY:
Barb Westlake-Power Deputy City Clerk	Michael Schulthess Manager, Legislative Services
RECOMMENDED BY:	
Cathy Saunders City Clerk	

DEFERRED MATTERS

**CORPORATE SERVICES COMMITTEE
(as of November 5, 2018)**

FILE No.	SUBJECT	REQUEST DATE/ CLAUSE NO.	REQUESTED/ EXPECTED REPLY DATE	PERSON RESPONSIBLE	STATUS
1.1	That the General Manager of Environmental and Engineering Services and City Engineer BE REQUESTED to review and report back with respect to what steps can be taken to ensure that privately-owned and operated parking lots are effective partners in promoting visitors to the Downtown by ensuring their parking rates and fines achieve a reasonable balance between their business considerations and the ability of visitors to the Downtown to pay those rates and fines, so as to maximize visitors to the Downtown and thereby benefit all stakeholders, including the operators and owners of private parking lots.	2011/03/21 8/8/FAC	3rd Quarter 2018	G. Kotsifas	In progress. Managing Director, Development and Compliance Services and Chief Building Official is taking the lead.
1.2	The City Clerk to liaise with the LYAC and other stakeholders to establish an award that recognizes local youth.	2015/03/10 14/8/CSC	1st Quarter 2019	C. Saunders	In progress.
1.3	Report back one-year after the Integrity Commissioner is in place regarding the advisability of appointing an Ombudsman and Lobbyist Registry for the City of London.	2015/10/06 8a)i)/23/CSC	1st Quarter 2019	Integrity Commissioner	Consultation under way.
1.4	Civic Admin BE REQUESTED to scope out the potential parameters for a comprehensive review of the Advisory Committee structure and report back to the appropriate Standing Committee in order for Municipal Council make an informed decision with respect to next steps.	2015/11/10 8/25/CSC	4th Quarter 2018	C. Saunders	A number of advisory committees have requested adjustments to their terms of reference and consultation is under way with respect to a further comprehensive review.
1.5	Provisions of child minding services for the public at ppm's related to Standing Committees: d) the Civic Administration BE DIRECTED to report back at a future meeting of the Corporate Services Committee with detailed costs, operating protocols and a recommended Purchase of Service Agreement, as well as information pertaining to c), above.	2016/03/23 11/8/CSC	4th Quarter 2018	L. Livingstone	Provider identified. In process of working out details.
1.6	Sale of Major Assets Policy: c) City Treasurer BE DIRECTED to report back annually with respect to the dispositions(s) of surplus lands/assets, including details of the proceeds and allocations of said proceeds.	2017/03/21 4/11/CSC	3rd Quarter 2018	A.L. Barbon	

DEFERRED MATTERS

**CORPORATE SERVICES COMMITTEE
(as of November 5, 2018)**

FILE No.	SUBJECT	REQUEST DATE/ CLAUSE NO.	REQUESTED/ EXPECTED REPLY DATE	PERSON RESPONSIBLE	STATUS
1.7	b) The Civic Admin BE DIRECTED to move to an annual review and report on employee absenteeism.	2017/10/03 8/26/CSC	4th Quarter 2018	B. Coxhead	Completed for 2018
1.8	Vacant unit tax rebates and vacant/excess land subclass reductions in the commercial and industrial property classes: e) the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer BE DIRECTED to report back on options for utilizing the savings from phasing out the Rebate Program.	2017/11/28 4/31/CSC	4th Quarter 2018	A. L. Barbon	
1.9	Council Procedure By-law A-50, as amended: c) the City Clerk BE DIRECTED to report back with the necessary steps that would be required to allow Council Members to participate in meetings in accordance with recent changes to the provisions of the Municipal Act, 2001, as amended.	2017/12/12 7/1/CSC	4th Quarter 2018	C. Saunders/ J. Smout	
1.10	Corporate Human rights and Code of Conduct Inquiries: b) the Managing Director, Corporate Services and Chief Human Resources Officer BE DIRECTED to review and report back annually on Corporate Human Rights and Code of Conduct Inquiries, requests, complaints and training initiatives.	2018/01/30 2/3/CSC	1st Quarter 2019	B. Coxhead	
1.11	That, on the recommendation of the Managing Director, Corporate Services and Chief Human Resources Officer, the Civic Administration BE DIRECTED to report back to the Corporate Services Committee, every six months (Nov to April, May to Oct), with metrics and results associated with workforce diversity/demographics and the implementation of the Workplace Diversity and Inclusion Plan, to align with the reporting period for the demographic information for new hires.	2018/01/30 5/3/CSC	2nd Quarter and 4th Quarter Annually	B. Coxhead	

DEFERRED MATTERS

**CORPORATE SERVICES COMMITTEE
(as of November 5, 2018)**

FILE No.	SUBJECT	REQUEST DATE/ CLAUSE NO.	REQUESTED/ EXPECTED REPLY DATE	PERSON RESPONSIBLE	STATUS
1.12	<p>City of London policies, procedures and programs:</p> <p>c) the Gender Equity Lens BE REVIEWED and the Civic Administration BE DIRECTED to review and report back with any recommended changes that are required in order to ensure consistency with the Equity and Inclusion Lens.</p>	2018/03/06 4/5/CSC		B. Coxhead	
1.13	<p>City of London involvement in partnerships with other cities:</p> <p>a) the Civic Admin BE REQUESTED to report back at a future meeting of the Corporate Services Committee with examples of cities that have entered into partnerships with other cities, including how they have structured those partnerships, in order to assist the Municipal Council in determining if and how it wishes to engage in Sister City or other City partnerships;</p>	2018/03/06 7/5/CSC	4th Quarter 2018	M. Hayward	