

Agenda

Community Safety and Crime Prevention Advisory Committee

8th Meeting of the Community Safety and Crime Prevention Advisory Committee

November 22, 2018, 12:15 PM

Committee Room #5

The City of London is committed to making every effort to provide alternate formats and communication supports for Council, Standing or Advisory Committee meetings and information, upon request. To make a request for any City service, please contact accessibility@london.ca or 519-661-2489 ext. 2425.

	Pages
1. Call to Order	
1.1 Disclosures of Pecuniary Interest	
2. Scheduled Items	
2.1 12:15 PM – Jon Kostyniuk, Traffic and Transportation Engineer re Automated Speed Enforcement	
3. Consent	
3.1 7th Report of the Community Safety and Crime Prevention Advisory Committee	2
4. Sub-Committees and Working Groups	
5. Items for Discussion	
5.1 London Fire Department Statistics	
5.2 Neighbourhood Watch London Transition Plan	6
5.3 Terms of Reference	18
5.4 2019 Community Safety Week	
5.5 Safe Cities Update	
6. Deferred Matters/Additional Business	
7. Adjournment	

Next Meeting: To be Determined

Community Safety and Crime Prevention Advisory Committee

Report

7th Report of the Community Safety & Crime Prevention Advisory Committee
October 25, 2018
Committee Room #5

Attendance PRESENT: L. Norman (Chair), J. Bennett, M. Melling, B. Rankin, M. Sherritt, B. Spearman and L. Steel and H. Lysynski (Secretary)

ALSO PRESENT: R. Brittan, L. Fisher, M. Hayward, P. Kavcic, D. Lebold, S. Shannon and J. Walter

ABSENT: S. Davis and B. Hall

The meeting was called to order at 12:17 PM

1. Call to Order

1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. Scheduled Items

2.1 Pedestrian Safety and Rail Crossings

That it BE NOTED that the attached presentation from S. Shannon, Technologist II, with respect to pedestrian safety at railway crossings, was received.

2.2 Informed Response

That the following actions be taken with respect to Informed Response:

a) M. Hayward, City Manager, BE REQUESTED to attend a future Community Safety and Crime Prevention Advisory Committee meeting to provide an update on the completion of the Informed Response project;

b) Dr. C. Mackie, Medical Officer of Health and Chief Executive Officer, Middlesex-London Health Unit, BE REQUESTED to attend the January, 2019 Community Safety and Crime Prevention Advisory Committee meeting to provide information on the issuance of a Standing Order and the effects of crystal methamphetamine and other psychosis inducing drugs, including the following:

- i) ways the Community Safety and Crime Prevention Advisory Committee can support solutions;
- ii) providing examples of initiatives being undertaken in other cities; and,
- iii) an outline of Dr. C. Mackie's powers with respect to these matters;

it being noted that the Community Safety and Crime Prevention Advisory Committee reviewed and received the attached presentation from Mr. M. Hayward, City Manager, with respect to these matters.

3. Consent

3.1 5th and 6th Reports of the Community Safety & Crime Prevention Advisory Committee

That, the following actions be taken with respect to the 5th and 6th Reports of the Community Safety and Crime Prevention Advisory Committee, from its meetings held on June 28 and September 27, 2018 respectively:

- a) the 5th and 6th Reports of the CSCP BE RECEIVED; and,
- b) L. Livingstone, Managing Director, Neighbourhood, Children and Fire Services BE REQUESTED to meet with M. Sands, Executive Director, Neighbourhood Watch London, to provide an update on the City of London's undertaking relating to *Bill C-175, Safer Ontario Act, 2017*.

3.2 Municipal Council Resolution - 5th Report of the Community Safety and Crime Prevention Advisory Committee

That it BE NOTED that the Municipal Council resolution adopted at its meeting held on July 24, 2018, with respect to the 5th Report of the Community Safety and Crime Prevention Advisory Committee, was received.

4. Sub-Committees and Working Groups

None.

5. Items for Discussion

5.1 2019 Mayor's New Year's Honour List

That it BE NOTED that no nominations were received for the 2019 Mayor's New Year's Honour List.

5.2 Terms of Reference Discussion

That the City Clerk BE REQUESTED to consider the following amendments to the Community Safety and Crime Prevention Advisory Committee Terms of Reference, during the comprehensive Advisory Committee review that is currently being undertaken:
Mandate:

- a) remove the reference to "the Neighbourhood Watch London Board of Directors and the Block Parent Central Committee and replace it with "participating organizations and or/partners";
- b) add the following community initiatives:
 - i) addiction;
 - ii) mental health; and,
 - iii) crime prevention;

Composition:

- c) amend Voting Members by:
 - i) deleting "Traffic Safety Education Committee (Children's Safety Village)" and replacing it with "Children's Safety Village"; and,

- ii) adding various representation by the following:
 - A) senior citizens;
 - B) indigenous citizens;
 - C) Urban League of London;
 - D) newcomers to London/multicultural groups; and,
 - E) London Economic Development Corporation;
- d) amend Non-Voting Members by:
 - i) deleting the word “Bureau” at the end of “Fire Prevention”; and,
 - ii) adding “Addiction Services”;

Qualifications:

- e) delete the words “the Block Parent Central Committee” and “the Council for London Seniors”;

Meetings:

- f) adding the words “a minimum of” after “meetings shall be held”;

it being noted that the Community Safety and Crime Prevention Advisory Committee will further review their Terms of Reference at their next meeting.

5.3 Budget

That the expenditure of up to \$2,150 BE APPROVED for the purchase of ten batteries for motorized cars, fifteen scooters and thirty bicycle seat clamps for the Children’s Safety Village; it being noted that the Community Safety and Crime Prevention Advisory Committee has sufficient funds in its 2018 Budget to accommodate this request.

5.4 Neighbourhood Watch London Update

That consideration of the Neighbourhood Watch London update by M. Sands BE POSTPONED to the next meeting of the Community Safety and Crime Prevention Advisory Committee, as Ms. M. Sands was unable to attend this meeting.

5.5 London Fire Services Update

That it BE NOTED that a verbal presentation from D. LeBold, London Fire Department, with respect to the London Fire Department update, was received.

6. Deferred Matters/Additional Business

6.1 (ADDED) Community Safety Week

That it BE NOTED that the Community Safety and Crime Prevention Advisory Committee (CSCP) members were requested to prepare for the 2019 CSCP Community Safety Week which will be held during Emergency Preparedness Week.

6.2 (ADDED) Community Safety Audits

That it BE NOTED that the Community Safety and Crime Prevention Advisory Committee held a general discussion with respect to Community Safety Audits.

6.3 (ADDED) Middlesex-London Community Drug & Alcohol Strategy

That it BE NOTED that the Community Safety and Crime Prevention Advisory Committee received the Middlesex-London Community Drug and Alcohol Strategy: A Foundation for Action from R. Brittan, Middlesex-London Health Unit.

6.4 (ADDED) School Bus Safety Week

That it BE NOTED that the Community Safety and Crime Prevention Advisory Committee was advised by T. MacDaniel, Active and Safe Routes to School that the week of October 22 to 26, 2018 was "School Bus Safety Week" and October 24, 2018 was "School Bus Driver Appreciate Day".

7. Adjournment

The meeting adjourned at 2:22 PM.



Neighbourhood Watch London

Program Transition Plan

Neighbourhood Watch London, 2018



Table of Contents

Overview and Rationale	3
1.0 Current Partnerships	4
1.1 Non-Profit Organizations	4
1.2 Business Relationships	4
1.3 Municipal Representatives	4
2.0 Financials	4
2.1 Program Core Funding	4
2.2 Corporate Donors	5
2.3 Individual Giving	5
3.0 Program	6
3.1 Overview/Description	6
3.2 Program Coverage (Ward Graphics)	7
3.3 Program Outcomes	7
3.4 Program Assets	8
3.5 Program Budget	8
4.0 Potential Host Organizations	9
5.0 Timeline	10
6.0 Appendices	11

Neighbourhood Watch

Neighbourhood Watch London's 'Watch Area Program' is a program where neighbours unite and work together. We believe that a safe neighbourhood is one where neighbours talk to each other, and become familiar with their neighbourhood. Where neighbours take the time to know what is going on, look out for and care about each other. If something out of the ordinary is observed, it is reported to London Police Services and then to the other members of their Neighbourhood Watch area. No one knows more about what is going on in a neighbourhood than those that live there.

Studies prove that vibrant and thriving Neighbourhood Watch communities are safer and less likely to be targeted.

Rationale

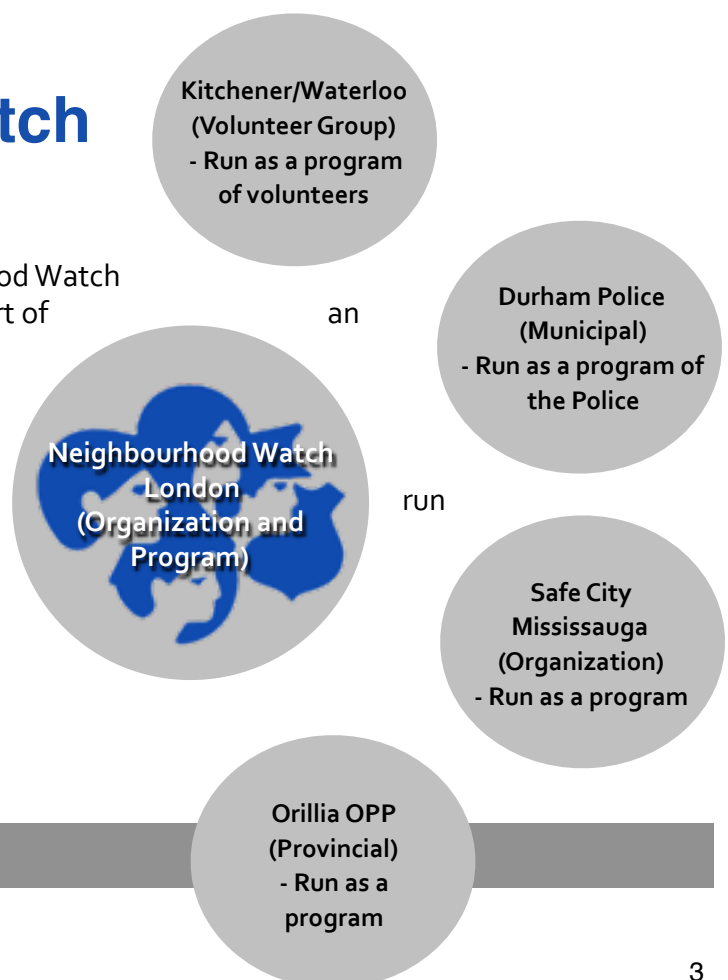
Neighbourhood Watch, as a program is strong at 64,000 current members and is thriving in all wards of the City of London. This plan is presented as the best solution to ensure the continued health and implementation of the program.

This transition plan seeks to recognize and maintain:

- The best interest of the current program members
- The best interest of the community

Neighbourhood Watch Landscape

Historically, on a provincial scale, Neighbourhood Watch programs have been implemented as either part of overall strategy i.e.: integrated with police services or strictly run as a group of volunteers. As they are technically a program, rarely do they operate as an organizational entity. This means that most of the current initiatives are as a *program* under a different organizational structure.



1.0 Current Partnerships

1.1 Non-Profit Organizations

Neighbourhood Watch relies on the partnerships with other non-profit organizations within the City of London to help build safe and vibrant neighbourhoods. These partnerships work with two purposes:

- 1) to help the program connect to residents and resident groups who wish to explore and implement Neighbourhood Watches within their community, and
- 2) to connect the residents to other supports beyond Neighbourhood Watch to access the supports and resources they require to maintain their watch.

For example: A group seniors would be supported by the Neighbourhood Watch Program in setting up a watch, then they would be connected to a community organization that supports seniors so that they may continue to access valuable resources to maintain their efforts.

1.2 Business Relationships

Historically, Neighbourhood Watch as an organization has engaged in a business relationship with local Business Associations. The nature of this relationship was to develop and maintain “Business Watches” similar to the idea of Neighbourhood Watches. This has not been an active initiative for a couple years, however is something that could be explored if the Host Organization was interested.

1.3 Municipal Representatives

Neighbourhood Watch values the connection with Ward Councillors to help bring forward concerns of neighbourhoods/constituents. Neighbourhood Watch also supports and receives support from the London Police, London EMS and London Fire Department to identify and respond to safety needs of community members. These services co-share various resources to maintain Neighbourhood Watches. The City of London partners with Neighbourhood Watch to complete safety audits and respond to needs identified by residents of the community.

2.0 Financials

2.1 Program Core Funding

Historically, Neighbourhood Watch has been funded as an organization by the City of London and with this, has supported the Neighbourhood Watch Program. With the new multi-year funding agreement under the City of London’s Community Grants programming, the funding received by the City of London now supports Neighbourhood Watch as a program versus an organization.

The 2019 fiscal year will have \$30,000 funded by the City of London to implement Neighbourhood Watch as a program. Below is the synopsis of the funding and allocations within the City of London agreement.

Please see Appendix A for the City of London funding agreement.

City of London Core Funding	
Revenue	
City of London	30,000
Expenses	
Staff	25,000
Professional Wages	500
General Admin	3,000
Program Supplies	1,000
Community Events	500
TOTAL	\$30,000

2.2 Corporate Donors

For many years, Neighbourhood Watch has engaged in a corporate partnership with Allstate Insurance to provide Neighbourhood Watch members with access to discounted home and auto insurance policies. At this time, Neighbourhood Watch has a current commitment with Allstate for 2018, however, the Host Organization could explore any future agreements with them. Historically, they have 'donated' \$5,000 towards the Neighbourhood Watch Program annually.

2.3 Individual Giving

In the last two years, Neighbourhood Watch has built an individual donor base of passionate supporters of the Neighbourhood Watch Program. The intention would be to transition these individual donors to the new Host Organization as part of the program assets.

3.0 Program

3.1 Overview/Description

The Role of the Neighbourhood Watch Program Coordinator:

- Help start, recruit and maintain watches by supporting Area Coordinators to support their neighbourhoods and their Watch Members
- Produce and circulate quarterly newsletters

- Send out daily crime alerts
- Provide info on safety and resources both online and in print
- Respond to phone call inquiries about traffic safety
- Communicate with and support neighbours, police, community development initiatives

How it Works

The word "Watch" Simply means 'to look out for'. It works by bringing people together, with a common purpose to create a safe neighbourhood. The Watch Area Coordinator is lead by a resident from the neighbourhood who takes the time to connect with their neighbours to form a Watch Area. We call this lead resident a Watch Area Coordinator.

Becoming a Member

We work with members on how they can:

- Make their homes and apartments safer and less inviting for thieves
- Communicate in effective ways with one another and London Police Services
- Participate in Operation Identification
- Identify suspicious activity in the neighbourhood
- Be aware when your neighbours are away on vacation and watch each others home

What Does Membership Involve?

Becoming a member of Neighbourhood Watch involves a commitment to:

- Improve your home security whether you own or rent
- Be aware of your surroundings
- Report any crime that is occurring and any suspicious activity to the London Police Services and then to your neighbours
- Increasing and perfecting communication with your neighbours
- Receive notifications from Area Coordinators about criminal activity in your watch area zone with a particular focus on break and enters to dwellings and car thefts

The benefits of being part of a Watch member

- Receive ongoing investment in the program
- Develop a sense of community and belonging
- Feel safer and more secure
- Enjoy the benefit of between 16-24% reduction in crime in their areas, in some cases up to 50%
- Participate with information sharing, celebrations and recognition
- Receive a discount on your car and property insurance should you choose to be insured with Allstate Insurance

3.2 Program Coverage (Wards)

3.4 Program Assets

the number of Neighbourhood Watches and the number of members in each area.

See Appendix B for Ward Snapshots.

3.3 Program Outcomes

The outcomes for the Neighbourhood Watch Program are delivered in line with the London Plan endorsed by the City of London. The outcomes of this program are connected to the Strengthening our Community strategic priority.

Neighbourhood Watch Program Outcomes	
Outcome	Increase the number of watch areas across the city.
	Increase community safety awareness throughout the city
Indicators	More residents in watch areas feel safer, connected and more engaged
	More watches exist across the city
	More people learn about community safety and resources
	More residents in watches conduct safety audits
	Newcomers and youth participate in watches

As a long-standing program within the community, the Neighbourhood Watch Program has several assets to transfer to the Host Organization.

Membership and Volunteer Files

- All current members of the program would be inherited by the Host Organization. Information would be provided through the database acquisition.

Crime Alerts

- Process for taking crime alerts from London Police Service and communicating them to area coordinators.
- Crime statistics for 2014-2016

Database

- List of 466 names of the area coordinators plus scanned master list of each watch member and their contact information, project notes, etc.
- Training manual on how to use the database system.
- MailChimp list to distribute newsletters and other pertinent information for Area Coordinators and Watch Members

Equipment, Supplies and Resources

- 2 laptops
- Graffiti removal
- Red envelopes - Medical and pet information (EMS)
- Supporting documents for starting/implementing a watch
- Marketing materials
- Website (optional - could adopt site or take information from it)
- Neighbourhood Watch London 2017 Members Survey Results

Potential Assets: Neighbourhood Watch as an organization currently has two social enterprise type activities that could be offered as program assets. Each of these have the potential to generate revenue to support the program or Host Organization.

- TracTag
- Homefinder Plates

3.5 Program Budget

The Neighbourhood Watch Program is supported by three main funding sources including the City of London Community Grants program, Allstate Insurance and Individual Donors. The program is currently being funded under a 3-year funding agreement with the City of London and is heading into the third year of that agreement in January 2019. The new Host Organization would have the opportunity to apply for another 3-year funding agreement with the City of London - with applications due in mid-2019.

Neighbourhood Watch Program Budget	
Revenue	
City of London	30,000
Allstate Insurance	5,000
Individual Donors	3,500

Neighbourhood Watch Program Budget	
Expenses	
Staff	33,500
Professional Wages	500
General Admin	3,000
Program Supplies	1,000
Community Events	500
TOTAL	\$38,500

4.0 Potential Host Organizations

There are several organizations within the City of London who are passionate about neighbourhood safety, community development and building strong and resilient neighbourhoods. The list below are potential Host Organizations that could be approached to explore the transition of the Neighbourhood Watch Program.

Potential Host Organizations	
Neighbourhood Resource Centres (South London Neighbourhood Resource Centre)	www.slncr.org
London Middlesex Housing Corporation	www.lmhc.ca
London Police Service	www.londonpolice.ca
John Howard Society of London	www.johnhoward.on.ca/london
St. Leonards	www.slcs.ca
London Elgin Middlesex Crimestoppers	www.londoncrimestoppers.com
~Recommendations from City of London	

5.0 Timeline

Below is a proposed timeline for the transition of the Neighbourhood Watch Program to a new Host Organization. This timeline takes into account the estimated amount of time to explore, secure and set up the new partnership. The timeline also takes into account the current legal funding agreement in place with the City of London. The timing of this transition plan would allow sufficient time for the

new Host Organization to adopt, implement and experience the program before having the opportunity to apply for the next 3-year program funding agreement with the City of London.

The target for complete transition is to align with the City of London service agreement - December 31, 2018. The goal would be to have the program completely transitioned to the New Host organization for January 1, 2019.

The current Executive Director will work towards the completion of each of these targets, calling upon the Board of Directors where support is required, as deemed by the Executive Director.

Target Date	Objective
September 2018	Develop a program package to present to potential Host Organizations.
September 5, 2018	Present Program Transition Plan to Board of Directors at regular monthly board meeting in September.
September-October 2018	Explore potential host organizations Approach City of London regarding Host Organization recommendations and current funding agreement.
November 2018	Communicate program changes to Neighbourhood Watch Membership and community (individual communication to members and public joint communication with Host Organization).
December 2018	Layoff Executive Director and Board of Directors assumes responsibility for the Organization.

6.0 Appendices

Appendix A: City of London Funding Agreement

Appendix B: Ward Snapshots

TERMS OF REFERENCE

THE COMMUNITY SAFETY AND CRIME PREVENTION ADVISORY COMMITTEE

Role

While it is the legislative mandate of the Municipal Council to make the final decision on all matters that affect the Municipality, the role of an advisory committee is to provide recommendations, advice and information to the Municipal Council on those specialized matters which relate to the purpose of the advisory committee, to facilitate public input to City Council on programs and ideas and to assist in enhancing the quality of life of the community, in keeping with the Municipal Council's Strategic Plan principles. Advisory committees shall conduct themselves in keeping with the policies set by the Municipal Council pertaining to advisory committees, and also in keeping with the Council Procedure By-law.

Mandate

The Community Safety and Crime Prevention Advisory Committee reports to the Municipal Council through the Community and Protective Services Committee. The Advisory Committee serves as a resource, information gathering and advisory body to the Municipal Council on matters pertaining to safety and crime prevention in the City of London.

The Advisory Committee is specifically responsible for:

- developing, encouraging and promoting activities and education programs for Londoners of all ages on safety in the community, such as (but not limited to) injury prevention, pedestrian safety, traffic safety, bicycle safety, water safety and fire prevention;
- developing, encouraging and promoting activities and education programs for Londoners of all ages on the prevention of crime in the community;
- initiating and facilitating such working groups as may be necessary to assist in the development, encouragement and promotion of safety and crime prevention programs and activities;
- liaising, facilitating and working in co-operation with Civic Departments, other advisory committees of Council, Boards of Education, local Boards and Commissions, the media and any other organizations interested in the co-ordination of safety and crime prevention programs and activities;
- acknowledging the action and activities of individuals and groups who are actively working towards developing community consensus on appropriate strategies for safety and crime prevention issues; and
- receiving regular reports from the Neighbourhood Watch London Board of Directors and the Block Parent Central Committee for information purposes.

The Advisory Committee may, subject to the availability of funds within its approved annual budget, make a grant or donation to community initiatives which meet the mandate of the CSCP, such as, but not limited to:

- a) injury prevention;
- b) pedestrian safety;
- c) traffic safety;
- d) bicycle safety;
- e) water safety; and
- f) fire prevention.

Composition

Voting Members

Fourteen consisting of:

- Five members-at-large
- One youth representative between the ages of 18 and 25
- One representative of each of the following:
- Thames Valley District School Board*
- London District Catholic School Board*
- Thames Valley Council of Home & School Associations*
- London District Catholic School Council*
- Neighbourhood Watch London - Board of Directors*
- London and Area Council of Women*
- Traffic Safety Education Committee (Safety Village)*
- Child Safety Middlesex London*
- London Youth Advisory Council (age of 18 or over)

*These organization may select an alternate to attend in the absence of the primary voting member.

Non-Voting Resource Group

One representative of each of the following will be available to attend Advisory Committee meetings when necessary:

- London Police
- Fire Prevention Bureau
- Planning, Environmental & Engineering Services Department
- Community Services Department
- Neighbourhood Watch Office
- Ministry of Transportation of Ontario
- Middlesex-London Health Unit
- London Public Library
- London and Area Active & Safe Routes to School
- Youth Representative - Thames Valley District School Board
- Youth Representative - London District Catholic School Board
- Post-Secondary Student
- Emergency Medical Services organization

Sub-committees and Working Groups

The Advisory Committee may form sub-committees and working groups as may be necessary to address specific issues; it being noted that the City Clerk's office does not provide secretariat support to these sub-committees or groups. These sub-committees and working groups shall draw upon members from the Advisory Committee as well as outside resource members as deemed necessary. The Chair of a sub-committee and/or working group shall be a voting member of the Advisory Committee.

Term of Office

Appointments to advisory committees shall, in all but one case, be for a four-year term, commencing March 1 of the first year of a Council term and ending on February 28 or, in the case of a leap year, February 29 of the first year of the following Council term. In the case of the Non-Voting Post-Secondary Student Member, the term shall be for one year, commencing March 1 of each year and ending on February 28 or, in the case of a leap year, February 29 of the following year.

Appointment Policies

Appointments shall be in keeping with Council Policy. Non-voting Post-Secondary Student Members shall be cooperatively nominated by the Fanshawe Student Union and the University Students' Council, Western University.

Qualifications

Any person who has an interest in safety and/or crime prevention may be appointed as a member-at-large. Members shall be chosen for their special expertise, experience, dedication and commitment to the mandate of the Committee. Only employees or trustees may represent the two school boards. Only members of the Neighbourhood Watch Executive Committee, the Block Parent Central Committee, the London and Area Council of Women, the Council for London Seniors and the Traffic Safety Education Committee may represent their respective body. Non-voting Post-Secondary Students shall be current students at either Fanshawe College, Western University, Brescia University College, Huron University College or King's University College.

Conduct

The conduct of Advisory Committee members shall be in keeping with Council Policy.

Meetings

Meetings shall be held six times annually at a date and time set by the City Clerk in consultation with the advisory committee. Length of meetings shall vary depending on the agenda. Meetings of working groups that have been formed by the Advisory Committee may meet at any time and at any location and are in addition to the regular meetings of the Advisory Committee.

Remuneration

Advisory committee members shall serve without remuneration.