

# Agenda Including Addeds

## Accessibility Advisory Committee

8th Meeting of the Accessibility Advisory Committee

September 27, 2018, 3:00 PM

Committee Room #3

The City of London is committed to making every effort to provide alternate formats and communication supports for Council, Standing or Advisory Committee meetings and information, upon request. To make a request for any City service, please contact [accessibility@london.ca](mailto:accessibility@london.ca) or 519-661-2489 ext. 2425.

	Pages
<b>1. Call to Order</b>	
1.1 Disclosures of Pecuniary Interest	
<b>2. Scheduled Items</b>	
2.1 3:00 PM Mayor M. Brown and A. McGaw – Day in a Chair	
2.2 3:15 PM G. Bridge, Manager, Human Resources and Corporate Services – Introduction of a New City of London Accessibility Specialist	
2.3 3:30 PM A. Rammeloo, Manager, Engineering-Rapid Transit – Bus Rapid Transit – Accessibility	3
2.4 3:45 PM S. Corman, Manager, Licensing and Elections – Election Accessibility Update	
<b>3. Consent</b>	
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3.2 Municipal Council resolution from it's meeting held on August 28, 2018 with respect to the 7th report of the Accessibility Advisory Committee	7
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3.5 Notice of Planning Application - Official Plan and Zoning By-law Amendments - 900 King Street & 925 Dundas Street	13
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4.1 Built Environment Sub-Committee Report	16
<b>5. Items for Discussion</b>	
5.1 Accessibility Advisory Committee Representatives for the Transportation Advisory Committee, Trails Advisory Group and Site Plan Review	

5.2	Accessibility Advisory Committee Deferred Matters List	22
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a.	<i>(ADDED) Deferred Matters List - Updated</i>	23
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**6. Deferred Matters/Additional Business**

**7. Confidential**

7.1 Personal Matters/Identifiable Individual

A personal matter pertaining to identifiable individuals, including municipal employees, with respect to the 2019 Mayor's New Year's Honour List.

**8. Adjournment**

**Next Meeting: October 25, 2018**



# MEMO

**To:** Members of the Accessibility Advisory Committee

**Copy:** Jennie Ramsay, P.Eng.  
Project Director  
Rapid Transit Implementation Office

**From:** Ashley Rammeloo, P.Eng.  
Manager, Engineering  
Rapid Transit Implementation Office

**Date:** September 18, 2018

**Re:** Bus Rapid Transit - Accessibility

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The Rapid Transit Implementation project team is currently working through the Transit Project Assessment Process (TPAP) for London's BRT system. The draft Environmental Project Report (EPR) was approved by Council on May 8, 2018. The 120-day public consultation TPAP period commenced on June 7, 2018. During this time the project team has received feedback on design elements of the BRT system and have been seeking ways to incorporate that feedback.

As a result, the project team has refined details for accessibility features, most notably how level boarding will be achieved at BRT stops. The final EPR is to be published on October 4, 2018. In advance of that, the team is seeking input on the design refinements.

Details of how level boarding will be achieved including layouts of stop locations and ramps will be presented at the meeting.

# Accessibility Advisory Committee

## Report

7th Meeting of the Accessibility Advisory Committee  
July 26, 2018  
Committee Room #4

Attendance                   PRESENT: J. Madden (Chair), M. Cairns, L. Chappell, M. Dawthorne, A. Forrest, N. Judges, J. Menard, P. Moore, P. Quesnel and K. Schmidt and J. Bunn (Secretary)

ABSENT: J. Higgins, K. Ramer and F. Simmons

ALSO PRESENT: C. Da Silva, K. Husain and B. Nourse

The meeting was called to order at 3:07 PM.

### 1. Call to Order

#### 1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

### 2. Scheduled Items

None.

### 3. Consent

#### 3.1 6th Report of the Accessibility Advisory Committee

That it BE NOTED that the 6th Report of the Accessibility Advisory Committee, from its meeting held on June 28, 2018, was received.

#### 3.2 Highbury Avenue/Hamilton Road Intersection Improvements - Environmental Assessment Study - Notice of Completion

That it BE NOTED that the Notice of Completion from B. Huston, Dillon Consulting Limited and M. Elmadhoon, City of London, with respect to the Highbury Avenue/Hamilton Road Intersection Improvements Environmental Assessment Study, was received.

#### 3.3 Clarke Road Improvements - Veterans Memorial Parkway Extension to Fanshawe Park Road East - Municipal Class Environmental Assessment

That it BE NOTED that the Notice of Public Information Centre from P. Kavcic, City of London and I. Bartlett, Stantec Consulting Ltd., with respect to the Clarke Road Improvements from the Veterans Memorial Parkway Extension to Fanshawe Park Road East Municipal Class Environmental Assessment, was received.

### 4. Sub-Committees and Working Groups

#### 4.1 Policy Sub-Committee

That the following actions be taken with respect to the Policy Sub-Committee Report from its meeting held on July 10, 2018:

- a) Municipal Council BE REQUESTED to fully endorse the entire Outdoor Event Guide and require that all events held on city-owned land be required to implement all points; and,

b) the Community and Protective Services Committee BE REQUESTED to give delegate status to M. Cairns, of the Accessibility Advisory Committee, in order to speak to the request in part a) above; it being noted that the remainder of the Policy Sub-Committee was received.

#### 4.2 (ADDED) Built Environment Sub-Committee

That the following actions be taken with respect to the Built Environment Sub-Committee Report from its meeting held on July 23, 2018:

- a) the Civic Administration BE REQUESTED to update the Complete Streets Design Manual to include the Accessibility Advisory Committee (ACCAC), the Transportation Advisory Committee and the Cycling Advisory Committee in the stakeholder map; and,
- b) the Civic Administration BE ADVISED of the following comments from the ACCAC with respect to the Parks and Recreation Master Plan:
- there should be more accessible programming through partnerships with other community agencies provided;
  - there should be consistency and persistence when providing programming; it being noted that it may take time to build up a clientele and will require advertising throughout the community;
  - the Master Plan should include the Facility Accessibility Design Standards (FADS) in the list of council-endorsed/approved initiatives; and,
  - it should be ensured that all parks and recreation facilities are included in the FADS document;

it being noted that the remainder of the Built Sub-Committee Report was received.

### 5. Items for Discussion

#### 5.1 Storybook Gardens – Wristbands

That the Civic Administration BE ADVISED that the Accessibility Advisory Committee (ACCAC) supports, in principle, the idea of issuing wristbands to children with special needs who attend Storybook Gardens in order to communicate to staff that extra assistance may be required; it being noted that the ACCAC wishes to be consulted throughout this development and implementation of this system.

#### 5.2 Notice of Decision – London Committee of Adjustment – Submission No.: A.088/18

That a representative from the Committee of Adjustment BE REQUESTED to attend a future meeting of the Accessibility Advisory Committee in order to speak to how often items come before the Committee that are accessibility-related and how best to ensure that the accessibility lens is applied to these situations;

it being noted that the Notice of Decision from the Committee of Adjustment Submission No.: A.088/18, submitted to the agenda by A. Forrest, was received.

#### 5.3 Accessibility Around Construction Sites

That it BE NOTED that the Accessibility Advisory Committee held a general discussion related to the subject of accessibility around construction sites; it being noted that B. Nourse, Environmental Service Engineer, was in attendance to take part in this discussion.

**6. Deferred Matters/Additional Business**

6.1 (ADDED) Call for Nominations - 2019 Mayor's New Year's Honours List

That the Call for Nominations for the 2019 Mayor's New Year's Honours List BE REFERRED to the September meeting for consideration.

6.2 (ADDED) London Transit Commission Stakeholder Update

That it BE NOTED that the Accessibility Advisory Committee members will attend the potential, upcoming London Transit Commission Stakeholder Update Presentation to the Strategic Priorities and Policy Committee.

**7. Adjournment**

The meeting adjourned at 5:09 PM.



London  
CANADA

P.O. Box 5035  
300 Dufferin Avenue  
London, ON  
N6A 4L9

August 29, 2018

S. Stafford  
Managing Director, Parks and Recreation

D. MacRae  
Division Manager, Transportation Planning & Design

J.P. McGonigle  
Division Manager, Parks and Recreation

Chair and Members  
Committee of Adjustment

I hereby certify that the Municipal Council, at its meeting held on August 28, 2018 resolved:

That the following actions be taken with respect to the 7th Report of the Accessibility Advisory Committee from its meeting held on July 26, 2018:

a) the motion from the Policy Sub-Committee report, from the meeting held on July 10, 2018, with respect to Municipal Council being requested to fully endorse the Outdoor Event Guide, in its entirety, and require that all events held on city-owned land be required to implement all points BE REFERRED to the Civic Administration for review and a report back to the Community and Protective Services Committee in enough time for possible implementation prior to the next events season;

b) that the following actions be taken with respect to the Built Environment Sub-Committee report from its meeting held on July 23, 2018:

i) the Civic Administration BE REQUESTED to update the Complete Streets Design Manual to include the Accessibility Advisory Committee (ACCAC), the Transportation Advisory Committee and the Cycling Advisory Committee in the stakeholder map; and,

ii) the Civic Administration BE ADVISED of the following comments from the ACCAC with respect to the Parks and Recreation Master Plan:

- there should be more accessible programming through partnerships with other community agencies provided;
- there should be consistency and persistence when providing programming; it being noted that it may take time to build up a clientele and will require advertising throughout the community;
- the Master Plan should include the Facility Accessibility Design Standards (FADS) in the list of council-endorsed/approved initiatives; and,
- it should be ensured that all parks and recreation facilities are included in the FADS document;

it being noted that the remainder of the Built Sub-Committee report was received;

c) the Civic Administration BE ADVISED that the Accessibility Advisory Committee (ACCAC) supports, in principle, the idea of issuing wristbands to children with special needs who attend Storybook Gardens in order to communicate to staff that

extra assistance may be required; it being noted that the ACCAC wishes to be consulted throughout this development and implementation of this system;

d) a representative from the Committee of Adjustment BE REQUESTED to attend a future meeting of the Accessibility Advisory Committee in order to speak to how often items come before the Committee that are accessibility-related and how best to ensure that the accessibility lens is applied to these situations;

it being noted that the Notice of Decision from the Committee of Adjustment Submission No.: A.088/18, submitted to the agenda by A. Forrest, was received; and,

e) clauses 1.1, 3.1 to 3.3, 5.3, 6.1 and 6.2, BE RECEIVED;

it being noted that a verbal delegation from M. Cairns, Accessibility Advisory Committee, was received with respect to this matter. (3.2/12/CPSC)



C. Saunders  
City Clerk  
/kmm

cc: M. Elmadhoon, Traffic Planning Engineer  
M. Dellamora, Specialist II Municipal Policy, Age Friendly London  
J. Riddell, Manager Storybook Gardens  
Chair and Members, Accessibility Advisory Committee





London  
CANADA

P.O. Box 5035  
300 Dufferin Avenue  
London, ON  
N6A 4L9

August 29, 2018

M. Hayward  
City Manager

B. Card  
Managing Director, Corporate Services and City Solicitor

A.L. Barbon  
Managing Director, Corporate Services and City Treasurer, Chief Financial Officer

B. Coxhead  
Managing Director, Corporate Services and Chief Human Resources Officer

S. Datars Bere  
Managing Director - Housing, Social Services and Deerness Home

J. M. Fleming  
Managing Director, Planning and City Planner

G. Kotsifas  
Managing Director, Development and Compliance Services and Chief Building Official

L. Livingstone  
Managing Director - Neighbourhood, Children and Fire Services

K. Scherr  
Managing Director, Environmental & Engineering Services and City Engineer

S. Stafford  
Managing Director, Parks and Recreation

C. Saunders  
City Clerk

M. Daley  
Director, Information Technology Services

I hereby certify that the Municipal Council, at its meeting held on August 28, 2018 resolved:

That the following actions be taken with respect to the correspondence from Mayor M. Brown regarding his meeting on June 28, 2018 with members of the Accessibility Advisory Committee:

a) the first two action items on the correspondence, listed below, BE IMPLEMENTED as soon as possible:

- a statement be read at all City Meetings, noted on agendas and signage be posted near the entrance of City Hall and outside Council Chambers that reads: "*The City of London is committed to fostering an accessible and inclusive community wherein all members of the public have equitable access to Municipal Council and its activities. To facilitate this environment, the City of London offers supportive devices, communications supports and adaptive technologies to those in attendance and those off-site. If you require assistance, please contact [accessibility@london.ca](mailto:accessibility@london.ca) or 519-661-2489 ext. 2425.*"; and,

The Corporation of the City of London  
300 Dufferin Ave N6A 4L9  
P: 519.661.CITY (2489) x 0969 | Fax: 519.661.4892  
[kmyers@london.ca](mailto:kmyers@london.ca) |  
[www.london.ca](http://www.london.ca)

- create an active motions list and deferred matters list outlining all former Accessibility Advisory Committee requests; and,
- b) the remainder of the above-noted correspondence BE REFERRED to the Civic Administration in order to report back to the Community and Protective Services Committee as soon as possible related to the request(s), including, but not limited to, potential timelines and resource implications. (5.2/12/CPSC)



B. Westlake Power  
Deputy City Clerk  
/kmm

cc: Mayor M. Brown  
M. Schulthess, Manager Legislative Services  
Chair and Members, Accessibly Advisory Committee

September 13, 2018

Ms. Jackie Martin  
Committee Secretary  
Accessibility Advisory Committee  
300 Dufferin Avenue, P.O. Box 5035  
London, ON N6A 4L9

**RE: CITY OF LONDON  
COMMISSIONERS ROAD WEST REALIGNMENT CLASS EA STUDY  
NOTICE OF COMPLETION**

Dear Ms. Jackie Martin ,

The City of London has completed a Municipal Class Environmental Assessment (EA) study to investigate alternatives for the realignment of Commissioners Road West from Springbank Drive/Byron Baseline Road, through the Byron Pit, to Cranbrook Drive, in the City of London. The purpose of this letter is to inform you that an Environmental Study Report documenting the study process that led to the preferred solution and design will be available for public review from September 20, 2018 to October 20, 2018.

This study was conducted as a Schedule "C" project following phases 1 through 4 of the Municipal Engineers Association "Municipal Class Environmental Assessment" (October 2000, as amended in 2007, 2011 and 2015).

Further information and details regarding the study are provided in the enclosed Notice of Completion. If you have any questions, please do not hesitate to contact the City's Project Manager within the review period.

Sincerely,

**Ted Koza, P.Eng**  
Project Manager  
City of London

Encl.

cc: Stephen Keen, P.Eng.  
Consultant Project Manager



**NOTICE OF COMPLETION  
COMMISSIONERS ROAD WEST REALIGNMENT  
MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT**



The City of London has completed a Municipal Class Environmental Assessment (EA) study to investigate alternatives for the realignment of Commissioners Road West from Springbank Drive/Byron Baseline Road, through the Byron Pit, to Cranbrook Drive. This study was conducted as a "Schedule C" project following the Municipal Engineers Association "Municipal Class Environmental Assessment" (October 2000, as amended in 2007, 2011 and 2015).

A key component of the study is consultation with interested stakeholders (public and agencies), including two Public Information Centres (PICs). A Notice of Commencement inviting initial input was published on April 11, 2016 and two PICs were held on March 21, 2017 and November 29, 2017.

**Study Recommendations:**

- a re-alignment through the Byron Pit with an ultimate right-of-way of 36.0 metres with a reduced vertical grade and horizontal curvatures;
- 3.0 metre multi-use pathways on both sides of the road; and
- A repurposing of the abandoned section of Commissioners Road as a multi-use pathway.

**Environmental Study Report**

The Environmental Study Report (ESR) has been prepared to document the planning and decision making process undertaken for this study. By this notice, the ESR is being placed on the public record for a review period starting **September 20<sup>th</sup>, 2018 and ending October 19<sup>th</sup>, 2018** in accordance with the requirements of the Municipal Class EA.

The ESR is available for review at the following locations during regular business hours and on the project website at:

<https://www.london.ca/residents/Environment/EAs/Pages/Commissioners-Road-West-Realignment.aspx>

London City Hall  
8<sup>th</sup> Floor  
300 Dufferin Ave  
London, ON  
N6B 1Z2

London Central Public  
Library  
251 Dundas St  
London, ON  
N6A 6H9

**How to Resolve Any Questions or Concerns:**

If you have any questions, comments or concerns, please contact the City of London Project Manager or Consultant Project Manager by **October 19, 2018**:

**Ted Koza, P.Eng.**  
**Project Manager**  
**City of London**  
300 Dufferin Avenue  
London, ON N6A 4L9  
T: 519-661-2489 ext. 5806  
E: tkoza@london.ca

**Stephen Keen, P.Eng.**  
**Consultant Project Manager**  
**CIMA Canada Inc.**  
3027 Harvester Road, Suite 400  
Burlington, ON L7N 3G7  
T: 289-288-0287 Ext. 6834  
E: Stephen.Keen@cima.ca

If concerns regarding this project cannot be resolved through direct discussion with the City of London, a person or party may make a request to the Minister of the Environment, Conservation and Parks (formerly Environment and Climate Change) for an elevated level of study to comply with Part II of the Ontario Environmental Assessment Act (referred to as a Part II Order request). The request must be received by the Minister by **October 19, 2018**. Refer to the Ministry of the Environment, Conservation and Parks website for specific instruction:

<https://www.ontario.ca/page/class-environmental-assessments-part-ii-order>

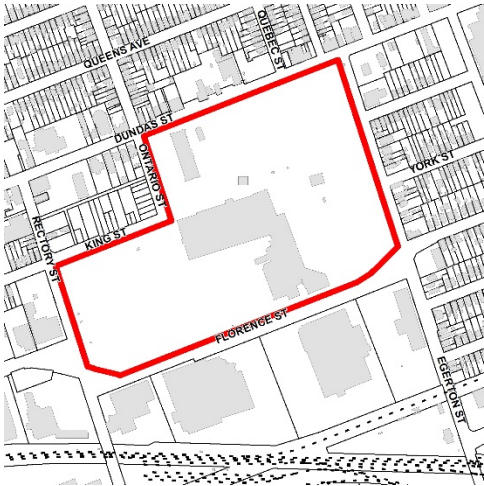
Personal information collected on this subject is collected under the authority of the Municipal Act, 2011 and will be used by members of Council and City of London staff in their review of this matter. Any written submission including names and contact information will be made available to the public. Questions about this collection should be referred to the City Clerk, at 519-661-2489 (CITY) x 4937.

*This notice was first issued on September 13, 2018.*

# NOTICE OF PLANNING APPLICATION

## Official Plan and Zoning By-law Amendments

### 900 King Street & 925 Dundas Street



**File: OZ-8937**

**Applicant: City of London & Western Fair Association**

#### What is Proposed?

Official Plan and Zoning amendments to allow:

- existing and new uses including casinos; race track operations; fairgrounds; hotels; and other commercial, recreational or entertainment uses
- a bonus zone for increased height
- a single parking rate for all permitted uses; required parking on adjacent lots; and other site conditions

## LEARN MORE & PROVIDE INPUT

Please provide any comments by **August 23, 2018**

Melissa Campbell

[mecampbell@london.ca](mailto:mecampbell@london.ca)

519-661-CITY (2489) ext. 4650

Planning Services, City of London, 206 Dundas St., London ON N6A 1G7

File: OZ-8937

[london.ca/planapps](http://london.ca/planapps)

You may also discuss any concerns you have with your Ward Councillor:

Jesse Helmer

[jhelmer@london.ca](mailto:jhelmer@london.ca)

519-661-CITY (2489) ext. 4004

**If you are a landlord, please post a copy of this notice where your tenants can see it.  
We want to make sure they have a chance to take part.**

# Application Details

Commonly Used Planning Terms are available at [london.ca/planapps](http://london.ca/planapps).

## Requested Amendment to the Current Official Plan

To adopt the permitted uses for the Western Fairgrounds as identified in The London Plan.

## Requested Zoning By-law Amendment

To add definitions for casinos and table gambling, race track operations, fairgrounds, and urban agriculture. To change the zoning from a Regional Facility Special Provision (RF(2)) Zone to a Regional Facility Special Provision (RF(\_)) Zone. Changes to the currently permitted land uses and development regulations are summarized below. The complete Zoning By-law is available at [london.ca/planapps](http://london.ca/planapps).

### Current Zoning

**Zone:** Regional Facility (RF(2)) Zone.

**Permitted Uses:** Adult secondary schools, ancillary residential and/or hostels and accommodations together with permitted uses in this zone; places of worship; commercial parking structures and/or lots; commercial schools; community colleges; day care centres; elementary schools; emergency care establishments; group home type 2; hospitals; institutional uses; libraries; nursing homes; private schools; recreational buildings; secondary schools; stadia; supervised residences; universities.

**Special Provision(s):** Additional permitted uses: uses and facilities of the Western Fair Association and accessory uses.

**Height:** Maximum 40 metres.

### Requested Zoning

**Zone:** Regional Facility (RF(\_)) Zone.

**Permitted Uses:** No change requested.

**Special Provision(s):** To replace current additional permitted uses with casinos; race track operations; fairgrounds; hotels; restaurants; retail stores; boutiques; amusement game establishments; amusement parks; auditoriums; ancillary office uses; urban agriculture; brewing on premises establishments and craft breweries. To recognize a single parking rate requirement for all permitted uses; that required parking may be located on adjacent lot(s); and other site conditions as may be necessary.

**Height:** See Bonus Zone below.

**Bonus Zone:** Increased height maximum 50 metres.

The City may also consider the use of holding provisions.

## Planning Policies

Any change to the Zoning By-law must conform to the policies of the Official Plan, London's long-range planning document. These lands are currently designated as Regional Facilities in the Official Plan, which permits institutional type uses including hospitals; universities; community colleges; major recreational facilities; cultural facilities; large religious institutions; military establishments; and correctional or detention centres as well as uses permitted in the Community Facilities designation as the main uses.

The subject lands are in the Institutional Place Type in *The London Plan* (Council-adopted but not in force and effect), permitting a range of institutional uses and accessory uses; a limited amount of retail; and mixed-use buildings. On the Western Fairgrounds, entertainment and recreational uses; and hotels will also be permitted.

## How Can You Participate in the Planning Process?

You have received this Notice because someone has applied to change the Official Plan designation and the zoning of land located within 120 metres of a property you own, or your landlord has posted the notice of application in your building. The City reviews and makes decisions on such planning applications in accordance with the requirements of the *Planning Act*. The ways you can participate in the City's planning review and decision making process are summarized below. For more detailed information about the public process, go to the [Participating in the Planning Process](http://london.ca/planapps) page at [london.ca](http://london.ca).

### See More Information

You can review additional information and material about this application by:

- visiting Planning Services at 206 Dundas Street, 6<sup>th</sup> floor, Monday to Friday between 8:30am and 4:30pm;
- contacting the City's Planner listed on the first page of this Notice; or

- viewing the application-specific page at [london.ca/planapps](http://london.ca/planapps).

## **Reply to this Notice of Application**

We are inviting your comments on the requested changes at this time so that we can consider them as we review the application and prepare a report that will include Planning Services staff's recommendation to the City's Planning and Environment Committee. Planning considerations usually include such matters as land use, development intensity, and form of development.

## **Attend a Future Public Participation Meeting**

The Planning and Environment Committee will consider the requested Official Plan and zoning changes on a date that has not yet been scheduled. The City will send you another notice inviting you to attend this meeting, which is required by the *Planning Act*. You will also be invited to provide your comments at this public participation meeting. The Planning and Environment Committee will make a recommendation to Council, which will make its decision at a future Council meeting.

## **What Are Your Legal Rights?**

### **Notification of Council Decision**

If you wish to be notified of the decision of the City of London on the proposed official plan amendment and zoning by-law amendment, you must make a written request to the City Clerk, 300 Dufferin Ave., P.O. Box 5035, London, ON, N6A 4L9, or at [docservices@london.ca](mailto:docservices@london.ca). You will also be notified if you speak to the Planning and Environment Committee at the public meeting about this application and leave your name and address with the Secretary of the Committee.

### **Right to Appeal to the Local Planning Appeal Tribunal**

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Corporation of the City of London to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the City of London before the proposed official plan amendment is adopted, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the City of London before the proposed official plan amendment is adopted, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the City of London before the by-law is passed, the person or public body is not entitled to appeal the decision of the Council of the City of London to the Ontario Municipal Board.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the City of London before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

For more information go to <http://elto.gov.on.ca/tribunals/lpat/about-lpat/>.

### **Notice of Collection of Personal Information**

Personal information collected and recorded at the Public Participation Meeting, or through written submissions on this subject, is collected under the authority of the *Municipal Act*, 2001, as amended, and the *Planning Act*, 1990 R.S.O. 1990, c.P.13 and will be used by Members of Council and City of London staff in their consideration of this matter. The written submissions, including names and contact information and the associated reports arising from the public participation process, will be made available to the public, including publishing on the City's website. Video recordings of the Public Participation Meeting may also be posted to the City of London's website. Questions about this collection should be referred to Cathy Saunders, City Clerk, 519-661-CITY(2489) ext. 4937.

**Accessibility – Alternative accessible formats or communication supports are available upon request. Please contact [accessibility@london.ca](mailto:accessibility@london.ca) or 519-661-CITY(2489) extension 2425 for more information.**

Built Environment Sub-Committee Meeting  
Monday Sept. 17, 2018

Present: Michael Dawthorne, Michael Cairns, Penny Moore, Jackie Madden, Julie Michaud

Julie Michaud presented a proposal for the Springbank Park East Staircase upgrade.

There are 2 proposed options for the staircase:

1. Standard steel pan stairs---steps enclosed
2. Floating tread stairs—open risers

The enclosed steps are AODA compliant but they are considering asking for an exemption to have open risers for environmental and maintenance reasons.

Our recommendation was to encourage the installation of the AODA compliant closed staircase.

We are very appreciative of Julie presenting the proposal to ACCAC in this early stage.



# Springbank Park East Staircase

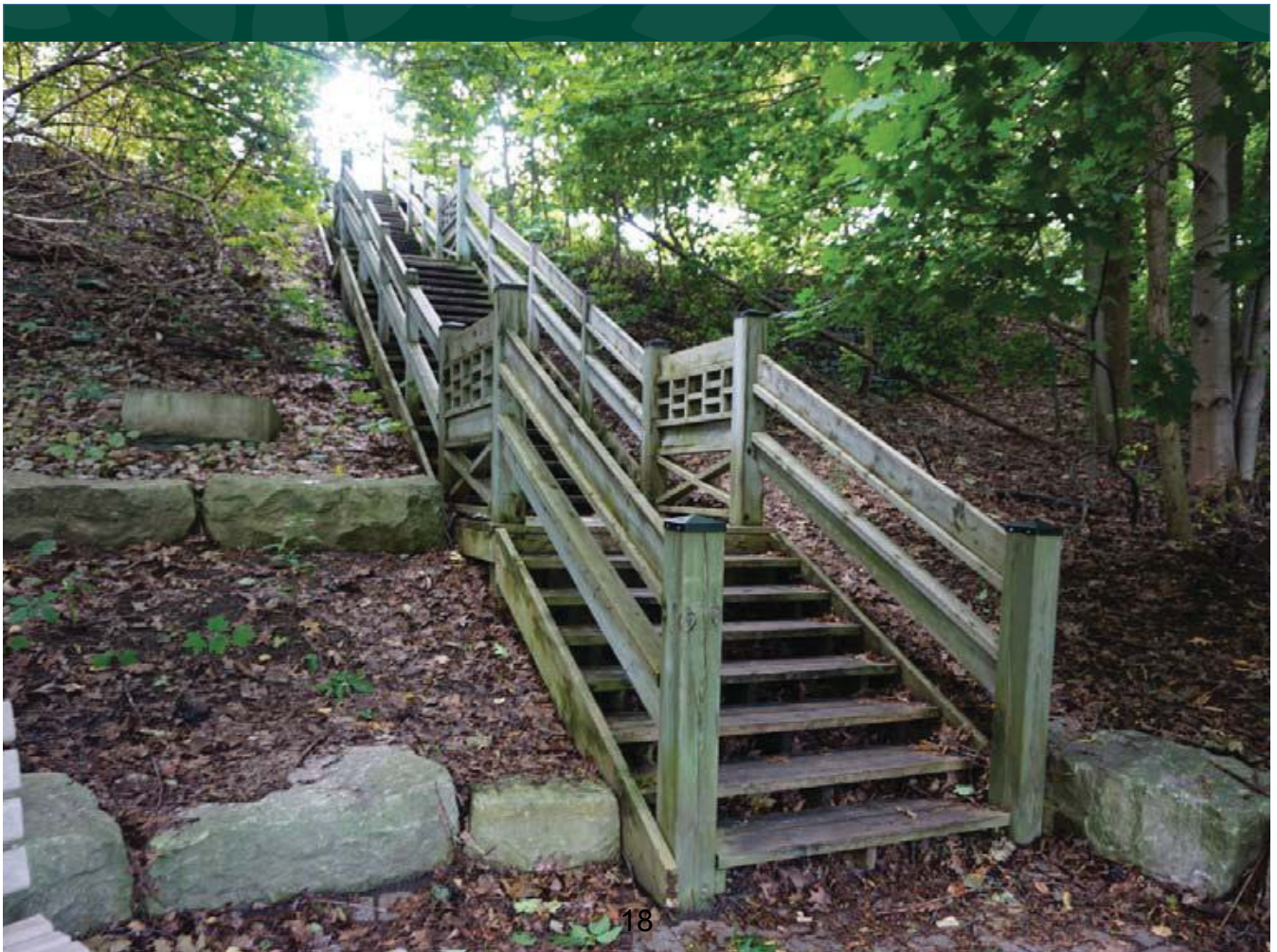
Meeting with the ACCAC Sub-committee on the Built Environment – September 17, 2018

[london.ca](http://london.ca)



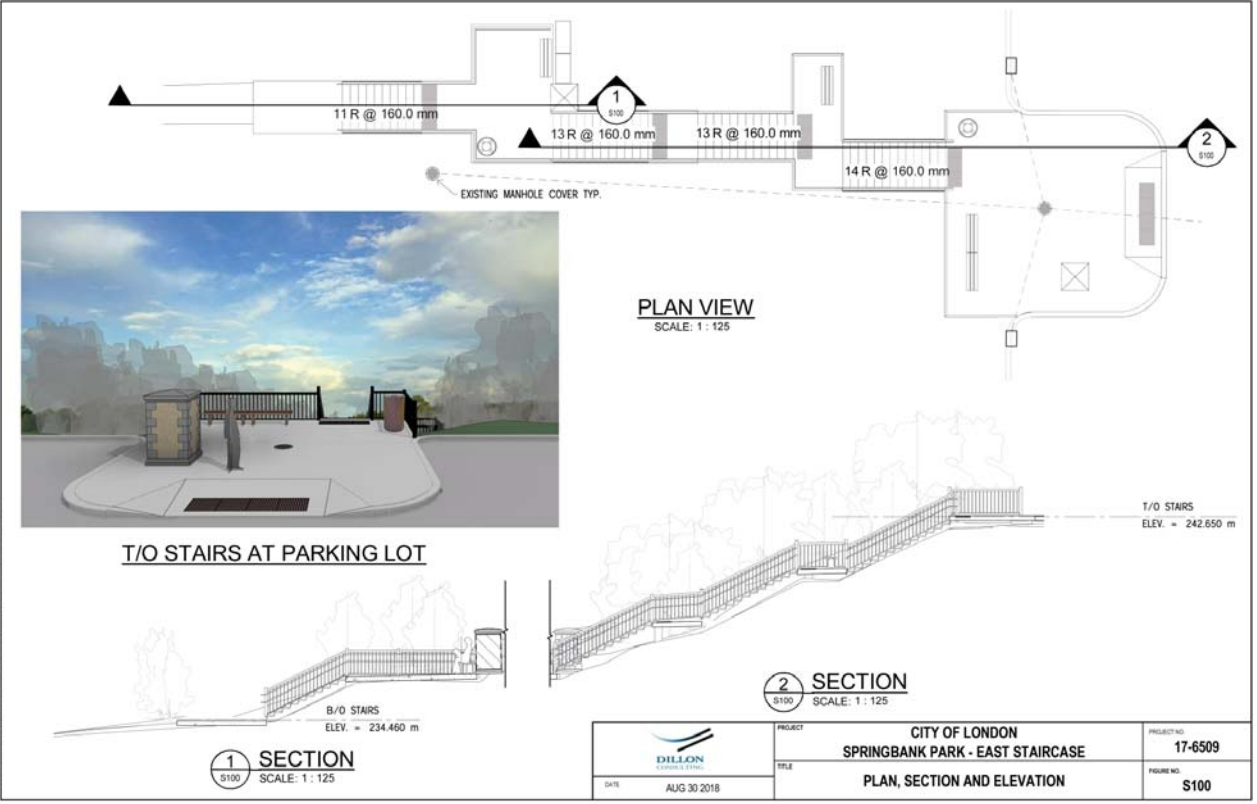
## Location map







DILLON CONSULTING LIMITED, 130 DUFFERIN AVENUE, SUITE 1400, LONDON, ONTARIO, N6A 5R2, PHONE (519) 438-4182, FAX (519) 872-8289  
 FILE NAME: P:\0509\97973\1716509 - Springbank Stairs\_Arch.rvt



DILLON CONSULTING LIMITED, 130 DUFFERIN AVENUE, SUITE 1400, LONDON, ONTARIO, N6A 5R2, PHONE (519) 438-4192, FAX (519) 672-8208  
 FILE NAME: C:\Users\TOM\SR\Documents\000 - Working\17-6509 - Springbank Stairs\17-6509 - Springbank Stairs\_ARCH.rvt



TOP OF STAIRS



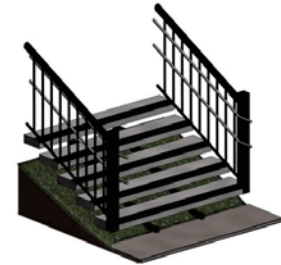
STANDARD STEEL PAN STAIRS  
WITH BROWN STAIR STRUCTURE FINISH




FLOATING TREAD STAIRS  
WITH BLACK STAIR STRUCTURE FINISH



SIDE VIEW



 DILLON CONSULTING LIMITED	PROJECT	CITY OF LONDON SPRINGBANK PARK - EAST STAIRCASE	PROJECT NO.	17-6509
	DATE	AUG 30 2018	TITLE	TREAD OPTION VIEWS
			FIGURE NO.	S101

[london.ca](http://london.ca)



# Accessible features

As per AODA

- Slip resistant treads (concrete)
- Uniform rise and run – 2 to 1 ratio
- Contrasting nosing strips
- Handrail / guardrail as per requirements
- Tactile warning plates at landings
- Width of 2.2 m



# Accessible features

As per GAATES, best practices

- Second lower handrail – for children or people of smaller stature

Other

- Benches at top, bottom and on landings as rest areas
- Alternate accessible route



# Exception – Closed risers

- Impact on the Environment and Cultural Heritage:
  - To allow more light under the stairs allows for ground cover plants to grow and minimize soil erosion
  - Springbank Park is a Cultural Landscape – added amenities must respect the character of the park
- Existing site constraints – a ‘staircase in the forest’:
  - Open risers allows for easier clean-up of leaves and debris
  - Minimize opportunities for hiding spots

ACCAC Deferred Matter List  
September 18, 2018

1. Site Plan Checklist
2. Outdoor Event Guide
3. Community Gardens
4. Statement at Council and Committee Meetings
5. FADS update
6. Terms of reference (remove Association for Elimination of Hate)
7. Actively recruit for vacant positions (both voting and non-voting)
8. CPSC deferred matters list
9. Sidewalk and paths of travel during construction
10. Storybook Gardens wristbands
11. Signage—policy committee to make recommendations
12. Open House action items: Paratransit, Employment, Infrastructure
13. Accessible taxis

	<b>Subject</b>	<b>Request Date</b>	<b>Requested/Expected Reply date</b>	<b>Person Responsible</b>	<b>Status</b>
	Site plan checklist update	Was supposed to report June 2018	Deferred again to October 2018	Michael Pease	
Sept 2018 Item 3.2	Outdoor Event Guide	CPSC referred back to staff at Aug 2018 mtg	Prior to outdoor event season 2019	Michael Cairns	
	Mayor's New Years Honour List Name Change	Final request at June CPSC meeting.	Immediately		Completed
	Community Gardens—Kiwanis still requires water --upgrades to 4 gardens fall 2018	Updated July 2018 BE Sub-committee	Update Nov 2018	Vanessa Kinsley Jackie Madden	
	Open Houses Action Items: --paratransit --employment --infrastructure	CPSC meeting June 2018 Mayor meeting June 2018	Develop plans at subcommittee and present to new council	-Penny Moore and Ashton (paratransit)	
Sept 2018 Item 3.3	Statement at Council and Committee Meetings	CPSC April 2018 CPSC June 2018 Mayor's meeting June 2018			Monitor compliance
	Terms of Reference update --eliminate "association for elimination of hate"	Mayor's meeting June 2018	?? to be addressed at review of advisory committees Fall 2018?	?? clerks??	-completed

	Create “past-chair” non-voting position on ACCAC	Mayor’s meeting June 2018	--30-day action list		
	Actively recruit for ACCAC voting and non-voting positions	Mayor’s meeting June 2018	--30-day action list		
Sept 2018 Item 3.3	CPSC to create deferred matters list so motions can be followed through to completion	CPSC meeting April 2018 Mayor’s meeting June 2018	--immediate action was expected?	Viginia Ridley made the motion --Mayor request made Aug 2018	
	Paths of travel during construction	-long-standing item		Ashton Forrest	
July 2018 Item 5.1	Storybook Gardens wristbands	Presented to ACCAC July 2018	--ACCAC to be consulted through implementation process	C. DaSilva presented	
Jan 2018 Item II-4	Signage—blind/deaf child signs as well as other potential signage	S. Maguire presented to ACCAC Jan. 2018	--referred to policy sub-committee Jan 2018	Michael Cairns	
	BRT station accessibility plan	March 2018 ACCAC meeting	--ongoing throughout BRT planning	Kash Husain	



	FADS update	Long-standing item		Michael Dawthorne	
	Accessible taxi data	Info requested Aug 2016, May 2018 and at Mayor's mtg June 2018 Received data Aug 16,2018 via email	--scheduled for Sept 2018 mtg but cancelled and re-scheduled for Oct 2018	Orest Katolyk --transportation sub-committee	