

Agenda Including Addeds

Transportation Advisory Committee

7th Meeting of the Transportation Advisory Committee

September 25, 2018, 12:15 PM

Committee Room #4

1. Call to Order

- 1.1 Disclosures of Pecuniary Interest

2. Scheduled Items

- 2.1 12:15 PM P. Kavcic, Transportation Design Engineer – Byron South Neighbourhood Sidewalk Connectivity Plan

- a. Staff Report 3

- 2.2 12:30 PM S. Shannon, Technologist II and P. McAllister, AECOM – Southdale Road Environmental Assessment – Colonel Talbot Road to Pine Valley Drive

3. Consent

- 3.1 6th Report of the Transportation Advisory Committee 8

- 3.2 Public Meeting Notice - Draft Plan of Vacant Land Condominium and Zoning By-law Amendment - 459 Hale Street 10

- 3.3 Notice of Planning Application - Draft Plan of Subdivision and Zoning By-law Amendments - 3080 Bostwick Road 15

- a. *(ADDED) Public Meeting Notice - Draft Plan of Subdivision and Zoning By-law Amendment - 3080 Bostwick Road* 24

- 3.4 Notice of Completion - Commissioners Road West Realignment Class EA Study 32

- 3.5 Notice of Study Completion - Adelaide Street North - Canadian Pacific Railway Grade Separation Municipal Class Environmental Assessment Study 34

4. Sub-Committees and Working Groups

- 4.1 TAC Sub-Committee Report 35

- 4.2 TAC Work Plan Working Group 37

5. Items for Discussion

- 5.1 Cycling Advisory Committee and Transportation Advisory Committee - Potential Merger

- a. Staff Report 45

- b. Municipal Council Resolution 54

6. Deferred Matters/Additional Business

7. Adjournment

Next Meeting Date: October 23, 2018

TO:	CHAIR AND MEMBERS CIVIC WORKS COMMITTEE MEETING ON SEPTEMBER 25, 2018
FROM:	KELLY SCHERR, P.ENG., MBA, FEC MANAGING DIRECTOR ENVIRONMENTAL AND ENGINEERING SERVICES AND CITY ENGINEER
SUBJECT:	BYRON SOUTH NEIGHBOURHOOD SIDEWALK CONNECTIVITY PLAN

RECOMMENDATION

That, on the recommendation of the Managing Director, Environmental and Engineering Services and City Engineer, the Byron South Neighbourhood Sidewalk Connectivity Plan **BE ENDORSED** for implementation in the 2019 Annual New Sidewalk Program.

2015-19 STRATEGIC PLAN

The 2015-2019 Strategic Plan through the strategic focus area of Building a Sustainable City. The plan identifies the implementation and enhancement of road safety measures for all users as a means to deliver convenient and connected mobility choices.

BACKGROUND

Purpose

On April 10, 2018, Council directed staff to develop a neighbourhood strategy for the implementation of sidewalks surrounding the Byron Southwood Public School.

Subject to Council approval, the Byron South Neighbourhood Sidewalk Connectivity Plan described, herein, will be implemented via the 2019 Annual New Sidewalk Program.

DISCUSSION

The Byron South neighbourhood existing sidewalk network is limited and has many missing connections, which forces forcing pedestrians to share the road with vehicles (see Figure 1 below).

The lack of sidewalks poses a safety risk to pedestrians, especially during peak traffic times and winter months, when the shared roadway width is decreased due to the presence of snowbanks. Sidewalks provide a safe and separated space for pedestrians, especially children, the elderly or pedestrians with mobility assistance devices.

Typical Byron South Street without Sidewalk



Public Consultation

The neighbourhood sidewalk connectivity plan was developed with the input of the staff at Byron Southwood Public School. The school administration provided information regarding school travel patterns, entry points and property management. The school board intends to construct a new access point east for the school on Boler Road. There are ongoing discussions between City staff, school board administration and their consultant to review plans and functionality of the proposed parking and drop-off area. Currently, there is no timeline for construction.

On Wednesday, June 20, 2018 City staff held a public information centre (PIC) at Byron United Church to receive public input for the Byron South Neighbourhood Sidewalk Connectivity Plan. (See below.) The PIC was well attended with 36 residents. Over 68% of the attendees were in support of the draft sidewalk connectivity plan. A few key comments received during the PIC were to install sidewalks on Regis Avenue and Regis Place, install sidewalks on Jellicoe Crescent from Blake Street to Lola Street, and to restrict parking on many of the streets in this neighbourhood. All comments received from the PIC were reviewed and staff feels the proposed plan will improve accessibility and connectivity, while balancing the impacts to residents within the City right of way.

Byron South Neighbourhood Connectivity Plan

To improve pedestrian safety, connectivity and accessibility, the Byron South Neighbourhood Sidewalk Connectivity Plan will include approximately 1,100 m of new sidewalk in the area of Byron Southwood Public School. The proposed sidewalk locations that are included in the Byron South Neighbourhood Sidewalk Connectivity Plan are illustrated in the figure below, with new sidewalks itemized in the following table.

BYRON SOUTH NEIGHBOURHOOD SIDEWALK CONNECTIVITY PLAN



- OTHER IMPROVEMENTS**
- Proposed Byron, Southwood School Parking Development
- SIDEWALKS**
- Existing Sidewalk
 - Proposed Sidewalk
- PEDESTRIAN CROSSOVERS (PXO)**
- Existing PXO
 - Proposed PXO (D)
- LTC BUS ROUTES**
- 5 - Byron to Downtown
 - 17A - Argyle Mall to Byron/Riverbend
- Bus Stop**

Byron South Neighbourhood Sidewalk Connectivity Plan Proposed Sidewalks		
Location	From	To
Wayne Road	Boler Road	Jellicoe Crescent
Jellicoe Crescent	Wayne Road	Lola Street
Blake Street	Lola Street	Byron Baseline Road
Collingwood Avenue	Wayne Road	Belvedere Avenue

Along with the installation of sidewalks, the plan includes intersection control upgrades at Jellicoe Crescent/Blake Street and Belvedere Avenue/Lola Street from a yield sign to a stop sign. Additionally, a pedestrian crossover (PXO) will be implemented south of the intersection of Belvedere Avenue/Lola Street to provide a safe crossing from the existing sidewalk on Belvedere Avenue.

Design and Implementation

If the Byron South Neighbourhood Sidewalk Connectivity Plan is endorsed, City staff will complete the sidewalk design for the proposed candidates. Letters will be sent out notifying affected residents of the sidewalk design. If residents in the neighbourhood request further information, staff will plan additional consultation opportunities to address resident concerns. Staff will also attend the Transportation Advisory Committee to allow for additional comments that could improve the sidewalk design.

During the design of the sidewalks, staff will complete an assessment of potential impacts and mitigation strategies to address resident and neighbourhood concerns. Several impacts and mitigation strategies that staff have encountered on past sidewalk projects can be seen in the table below.

Potential Impacts on City ROW	Mitigation Strategies
Tree conflicts	<ul style="list-style-type: none"> • Bend sidewalk around trees, or • Install new tree
Loss of parking as sidewalk crosses driveway	<ul style="list-style-type: none"> • Install sidewalk strategically so that resident parking spots are maintained as much as possible
Damage to landscaping or privately installed irrigation	<ul style="list-style-type: none"> • Provide residents early notice, allowing ample time for residents to relocate
Driveway damaged during construction	<ul style="list-style-type: none"> • All driveways will be restored to existing or better condition after construction

Following the design phase communications, staff will send an additional notice before construction providing residents with an anticipated construction schedule that will include project manager contact information. During the installation of these sidewalks, City staff will minimize impacts to tree removals, utility relocations, and driveway disturbances.

CONCLUSION

The Byron South Neighbourhood Sidewalk Connectivity Plan supports the City of London’s Vision Zero Road Safety Strategy by increasing safety and providing healthy equitable mobility for all. The program is also linked to the City of London’s 2015-2019 Strategic Plan by Building a Sustainable City with convenient and connected mobility choices.

The Plan proposes a neighbourhood strategy to pedestrian connectivity and identifies infrastructure that will create strategic connections while balancing resources within the annual program and considering community input. The plan will add approximately 1,100 m of new sidewalk to improve pedestrian safety, accessibility and connectivity. The installation of sidewalks will provide a safe space for pedestrians where one does not currently exist.

Staff will continue to engage affected residents throughout the next stages of design and construction and work together to make this program a success by improving safety for all.

Acknowledgements

This report was prepared by Peter Kavcic, P.Eng. Transportation Design Engineer, with input from Samantha Smith, Engineering Intern, in the Transportation Planning and Design Division.

SUBMITTED BY:	RECOMMENDED BY:
DOUG MACRAE, P.ENG., MPA DIVISION MANAGER TRANSPORTATION PLANNING & DESIGN	KELLY SCHERR, P.ENG., MBA, FEC MANAGING DIRECTOR ENVIRONMENTAL & ENGINEERING SERVICES AND CITY ENGINEER

- c: Mr. D. Clark, Principal, Byron Southwood Public School
- Cllr Anna Hopkins
- Transportation Advisory Committee

Transportation Advisory Committee

Report

6th Meeting of the Transportation Advisory Committee
July 24, 2018
Committee Room #4

Attendance PRESENT: A. Stratton (Acting Chair), G. Bikas, S. Brooks, D. Doroshenko, D. Foster, T. Khan, L. Norman, and J. Scarterfield and J. Bunn (Committee Secretary)

ABSENT: G. Debbert, A. Farahi, J. Madden and H. Moussa

ALSO PRESENT: D. Chang, M. Elmadhoon, D. Hall, P. Kavcic, J. Kostyniuk, T. Koza, T. Macbeth, D. MacRae and S. Shannon

The meeting was called to order at 12:15 PM.

1. **Call to Order**

1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. **Scheduled Items**

2.1 Municipal Class Environmental Assessment - Clarke Road Widening from the Veterans Memorial Parkway Extension to Fanshawe Park Road East

That the ~~attached~~ presentation from I. Bartlett, Stantec Consulting Ltd., with respect to the Municipal Class Environmental Assessment related to the Clarke Road Widening from the Veterans Memorial Parkway Extension to Fanshawe Park Road East, BE REFERRED to the Review Sub-Committee, led by T. Khan and D. Foster, for review and a report back to the Transportation Advisory Committee at the next meeting.

2.2 London Transportation Alliance – Mobility Plan

That it BE NOTED that a verbal presentation from R. Moretti, London Transportation Alliance, with respect to the London Transportation Alliance's Mobility Plan, was received.

3. **Consent**

3.1 5th Report of the Transportation Advisory Committee

That it BE NOTED that the 5th Report of the Transportation Advisory Committee, from its meeting held on June 26, 2018, was received.

3.2 Municipal Council Resolution - Appointment of Danny Chang

That it BE NOTED that the Municipal Council resolution, from its meeting held on June 26, 2018, with respect to the appointment of Danny Chang to the Transportation Advisory Committee, was received.

3.3 Notice of Public Information Centre - Clarke Road Improvements - Veterans Memorial Parkway Extension to Fanshawe Park Road East - Municipal Class Environmental Assessment

That it BE NOTED that the Notice of Public Information Centre from P. Kavcic, City of London and I. Bartlett, Stantec Consulting Ltd., with respect to the Clarke Road Improvements from the Veterans Memorial Parkway Extension and Fanshawe Park Road East Municipal Class Environmental Assessment, was received.

3.4 Highbury Avenue/Hamilton Road Intersection Improvements - Environmental Assessment Study - Notice of Completion

That it BE NOTED that the Notice of Completion from B. Huston, Dillon Consulting Limited and M. Elmadhoon, City of London, with respect to the Highbury Avenue/Hamilton Road Intersection Improvements Environmental Assessment Study, was received.

4. Sub-Committees and Working Groups

4.1 2018 TAC Work Plan Working Group

That the Transportation Advisory Committee (TAC) Work Plan Working Group BE DIRECTED to submit the following items for the September 25, 2018 TAC Agenda:

- an integrated Work Plan document for the purpose of developing a detailed Work Plan for presentation to and approval of the TAC;
- a draft detailed Work Plan; and,
- a draft process for the addition of new items to the integrated Work Plan for review and adjustment by the TAC;

it being noted that the presentation from T. Khan and D. Foster, as appended to the Added Agenda, was received with respect to this matter.

5. Items for Discussion

None.

6. Deferred Matters/Additional Business

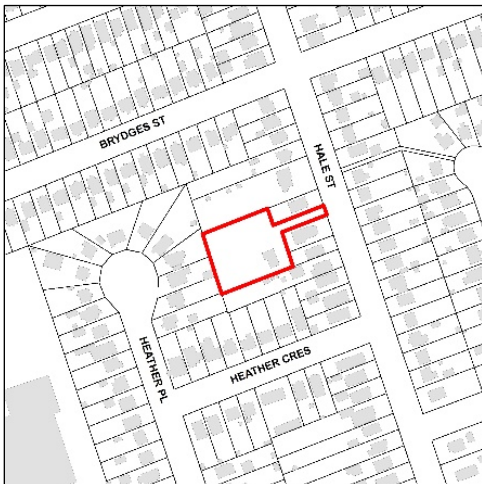
None.

7. Adjournment

The meeting adjourned at 2:50 PM.

Draft Plan of Vacant Land Condominium and Zoning By-law Amendment

459 Hale Street



File: 39CD-18503 / Z-8886
Applicant: Artisan Homes Inc.

What is Proposed?

Draft Plan of Vacant Land Condominium and Zoning amendment to allow:

- Development of the rear portion of the property for six (6) single detached dwelling units
- Retention of existing dwelling on the front portion of the property on its own separate lot

YOU ARE INVITED!

Further to the Notice of Application you received on April 18, 2018, you are invited to a public meeting of the Planning and Environment Committee to be held:

Meeting Date and Time: Monday, September 10, 2018, no earlier than 5:00 p.m.

Meeting Location: City Hall, 300 Dufferin Avenue, 3rd Floor

For more information contact:

Larry Mottram
lmottram@london.ca
519-661-CITY (2489) ext. 4866
Development Services, City of London
300 Dufferin Avenue, 6th Floor,
London ON PO Box 5035 N6A 4L9
File: 39CD-18503 / Z-8886

london.ca/planapps

To speak to your Ward Councillor:

Councillor Jesse Helmer
jhelmer@london.ca
519-661-CITY (2489) ext. 4004

**If you are a landlord, please post a copy of this notice where your tenants can see it.
We want to make sure they have a chance to take part.**

Application Details

Commonly Used Planning Terms are available at london.ca/planapps.

Requested Draft Plan of Vacant Land Condominium

Consideration of a Draft Plan of Vacant Land Condominium consisting of six (6) residential units and a common element for private access driveway and services to be registered as one condominium corporation.

Requested Zoning By-law Amendment

To change the zoning from a Residential R1 (R1-5) Zone to a Residential R6 Special Provision (R6-2()) Zone. Changes to the currently permitted land uses and development regulations are summarized below. The complete Zoning By-law is available at london.ca/planapps.

Requested Zoning (Please refer to attached map)

Zone(s): Residential R6 Special Provision (R6-2()) Zone to permit cluster housing in the form of single detached dwellings, with a special provision to permit a minimum lot frontage of 8.0 metres, maximum lot coverage of 40%, and maximum density of 22 units per hectare.

Planning Policies

Any change to the Zoning By-law must conform to the policies of the Official Plan, London's long-range planning document. These lands are currently designated as Low Density Residential in the Official Plan, which permits low-rise, low density housing forms including detached, semi-detached, and duplex dwellings, as the main uses.

The subject lands are in the Neighbourhoods Place Type in *The London Plan*, permitting a range of uses such as single detached, semi-detached, duplex, triplex, and townhouse dwellings, and small-scale community facilities.

How Can You Participate in the Planning Process?

You have received this Notice because someone has applied for a Draft Plan of Vacant Land Condominium and to change the zoning of land located within 120 metres of a property you own, or your landlord has posted the public meeting notice in your building. The City reviews and makes decisions on such planning applications in accordance with the requirements of the *Planning Act*. If you previously provided written or verbal comments about this application, we have considered your comments as part of our review of the application and in the preparation of the planning report and recommendation to the Planning and Environment Committee. The additional ways you can participate in the City's planning review and decision making process are summarized below. For more detailed information about the public process, go to the [Participating in the Planning Process](http://london.ca) page at london.ca.

See More Information

You can review additional information and material about this application by:

- visiting Development Services at 300 Dufferin Ave, 6th floor, Monday to Friday between 8:30am and 4:30pm;
- contacting the City's Planner listed on the first page of this Notice; or
- viewing the application-specific page at london.ca/planapps.

Attend This Public Participation Meeting

The Planning and Environment Committee will consider the requested Draft Plan of Vacant Land Condominium and zoning changes at this meeting, which is required by the *Planning Act*. You will be invited to provide your comments at this public participation meeting. A neighbourhood or community association may exist in your area. If it reflects your views on this application, you may wish to select a representative of the association to speak on your behalf at the public participation meeting. The Planning and Environment Committee will make a recommendation to Council, which will make its decision at a future Council meeting. The Council Decision will inform the decision of the Director, Development Services, who is the Approval Authority for Draft Plans of Vacant Land Condominium.

What Are Your Legal Rights?

Notification of Council and Approval Authority's Decision

If you wish to be notified of the Approval Authority's decision in respect of the proposed draft plan of vacant land condominium, you must make a written request to the Director, Development Services, City of London, 300 Dufferin Ave., P.O. Box 5035, London ON N6A 4L9, or at developmentsservices@london.ca. You will also be notified if you provide written

comments, or make a written request to the City of London for conditions of draft approval to be included in the Decision.

If you wish to be notified of the decision of the City of London on the proposed zoning by-law amendment, you must make a written request to the City Clerk, 300 Dufferin Ave., P.O. Box 5035, London, ON, N6A 4L9, or at docservices@london.ca. You will also be notified if you speak to the Planning and Environment Committee at the public meeting about this application and leave your name and address with the Secretary of the Committee.

Right to Appeal to the Local Planning Appeal Tribunal

If a person or public body does not make oral submissions at a public meeting, if one is held, or make written submissions to the City of London in respect of the proposed plan of vacant land condominium before the approval authority gives or refuses to give approval to the draft plan of vacant land condominium, the person or public body is not entitled to appeal the decision of the Director, Development Services to the Local Planning Appeal Tribunal.

If a person or public body does not make oral submissions at a public meeting, if one is held, or make written submissions to the City of London in respect of the proposed plan of vacant land condominium before the approval authority gives or refuses to give approval to the draft plan of vacant land condominium, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Corporation of the City of London to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the City of London before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the City of London before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Board, there are reasonable grounds to do so.

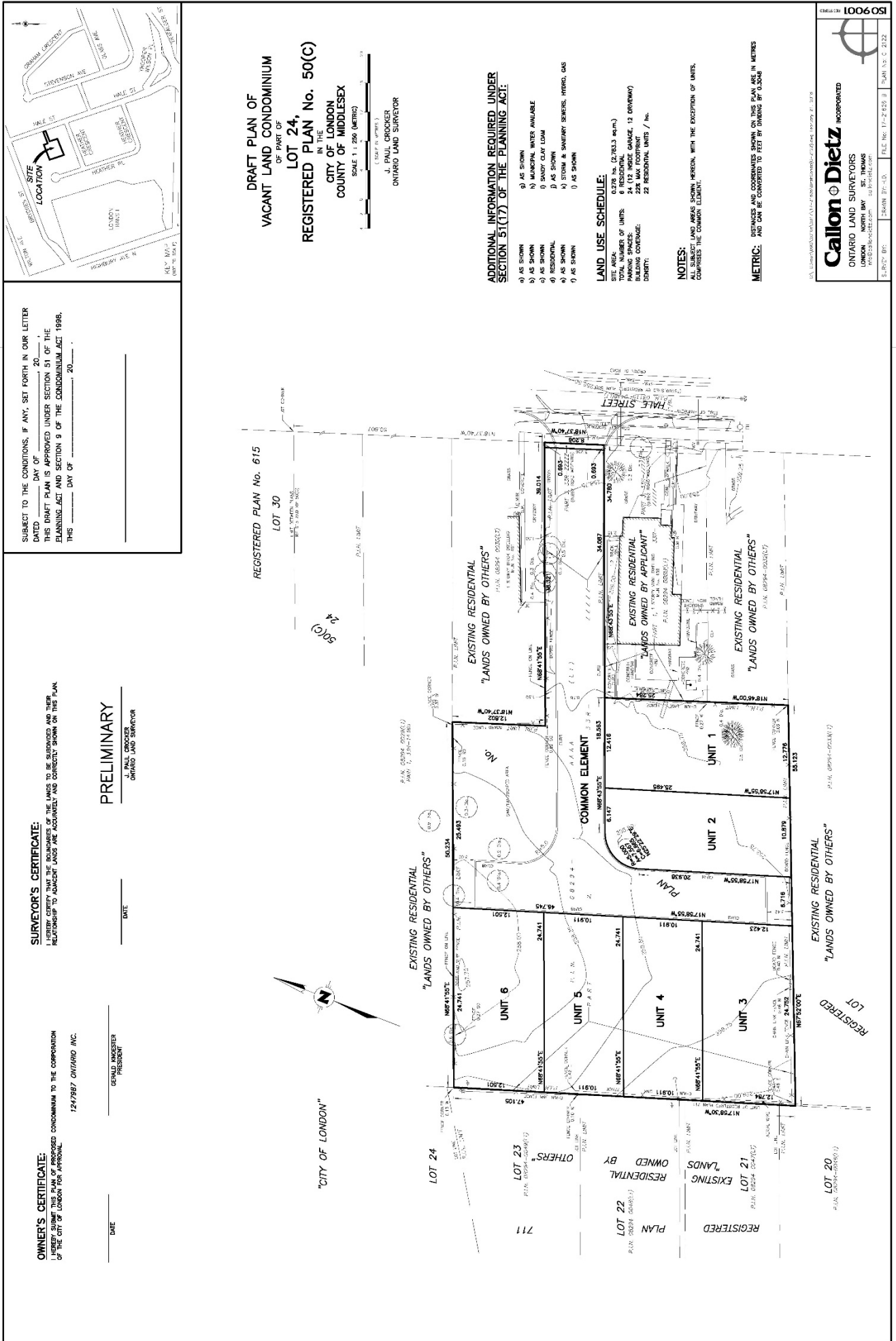
For more information go to <http://elto.gov.on.ca/tribunals/lpat/about-lpat/>.

Notice of Collection of Personal Information

Personal information collected and recorded at the Public Participation Meeting, or through written submissions on this subject, is collected under the authority of the *Municipal Act*, 2001, as amended, and the *Planning Act*, 1990 R.S.O. 1990, c.P.13 and will be used by Members of Council and City of London staff in their consideration of this matter. The written submissions, including names and contact information and the associated reports arising from the public participation process, will be made available to the public, including publishing on the City's website. Video recordings of the Public Participation Meeting may also be posted to the City of London's website. Questions about this collection should be referred to Cathy Saunders, City Clerk, 519-661-CITY(2489) ext. 4937.

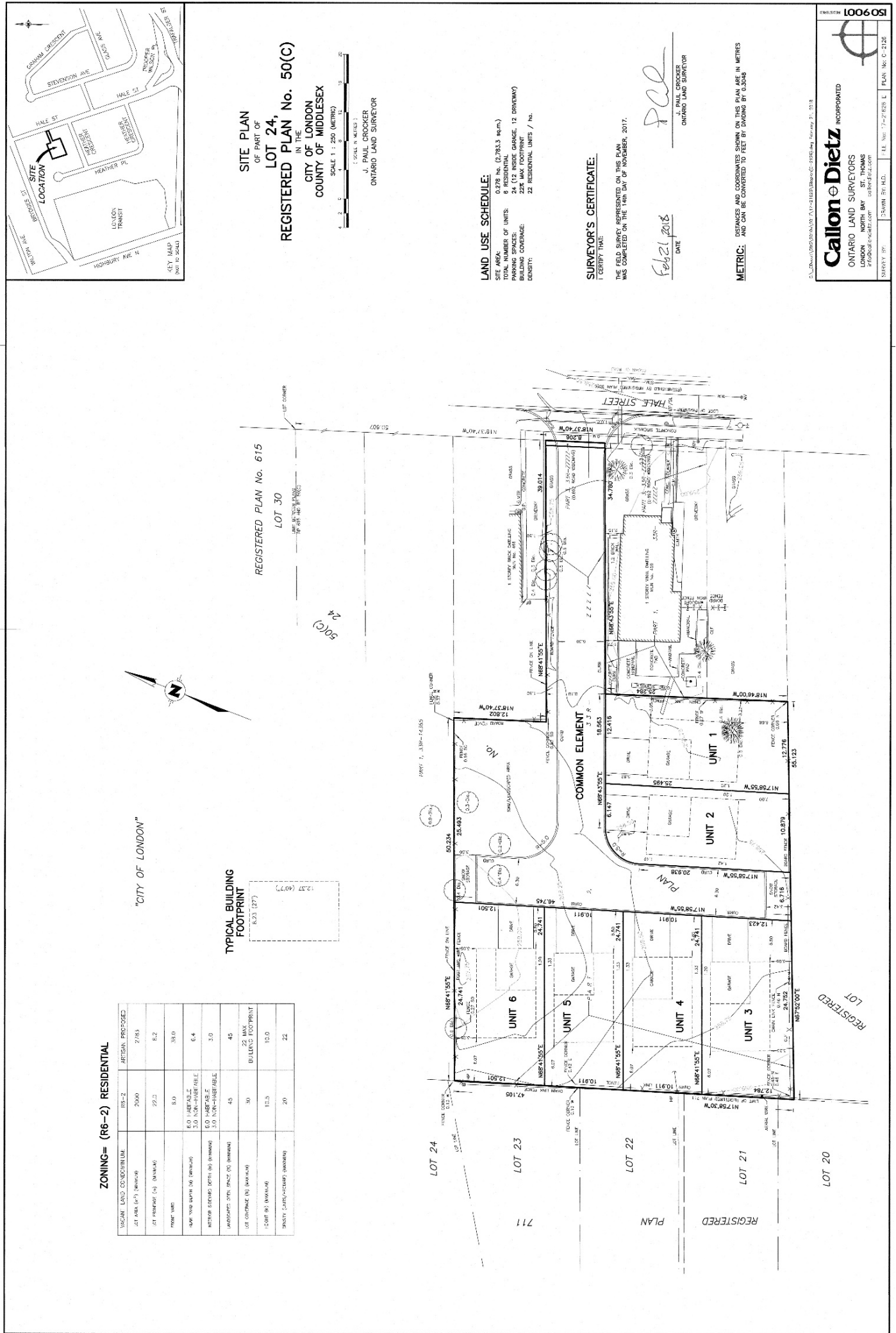
Accessibility – Alternative accessible formats or communication supports are available upon request. Please contact accessibility@london.ca or 519-661-CITY(2489) extension 2425 for more information.

Requested Draft Plan of Vacant Land Condominium



The above image represents the applicant's proposal as submitted and may change.

Concept Site Plan

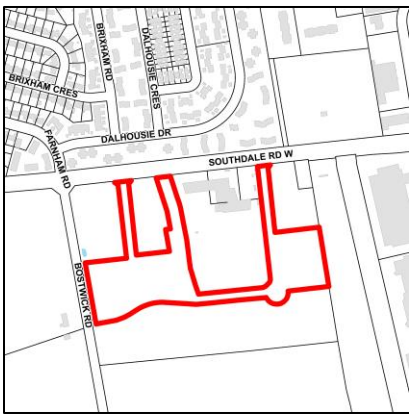


The above image represents the applicant's proposal as submitted and may change.

NOTICE OF PLANNING APPLICATION

Draft Plan of Subdivision and Zoning By-law Amendments

3080 Bostwick Road



File: 39T-18502/Z-8931

Applicant: MHBC Planning (Scott Allen) (Owner: 31675 Ontario Limited c/o York Developments Inc.)

What is Proposed?

A Draft Plan of Subdivision and Zoning By-law amendments to allow for the creation of a high density residential subdivision consisting of:

- apartment buildings
- stacked townhouses
- park and open space
- public road access via new local street connections to Southdale Road West and Bostwick Road.



LEARN MORE & PROVIDE INPUT

Please provide any comments by **September 17, 2018**

Sonia Wise

swise@london.ca

519-661-CITY (2489) ext. 5887

Development Services, City of London, 300 Dufferin Avenue, 6th Floor,
London ON PO BOX 5035 N6A 4L9

File: 39T-18502/Z-8931

london.ca/planapps

You may also discuss any concerns you have with your Ward Councillor:

Anna Hopkins

ahopkins@london.ca

519-661-CITY (2489) ext. 4009

**If you are a landlord, please post a copy of this notice where your tenants can see it.
We want to make sure they have a chance to take part.**

Application Details

Commonly Used Planning Terms are available at london.ca/planapps.

Requested Draft Plan of Subdivision

Draft Plan of Subdivision (please refer to attached map)

Consideration of a high density residential draft plan of subdivision consisting of:

- Two (2) high density residential blocks (consisting of apartment buildings, townhouses and stacked townhouses) with an estimated 504 units (Block 2 & 6)
- One (1) park block (Block 4)
- One (1) open space block (Block 11)
- One (1) 0.3 m reserve (Block 10)
- All served by three new local streets (Street A, Street B and Street C)

Requested Zoning By-law Amendment

Changes to the currently permitted land uses and development regulations are summarized below. The complete Zoning By-law is available at london.ca/planapps.

Requested Zoning (Please refer to attached map)

Possible Amendment to Zoning By-law Z.-1 to change the zoning from an Urban Reserve (UR4) Zone and an Environmental Review (ER) Zone to:

- Residential R9 Bonus (R9-7*B-(#)) Zone (Block 2) – to permit apartment buildings, lodging house class 2, senior citizens apartment buildings, handicapped persons apartment buildings, and continuum-of-care facilities. A bonus zone is requested to permit townhouses and stacked townhouses with a maximum height of 13m and a minimum front yard setback of 6m; an apartment building with a maximum height of 70m, a density of 193 units per hectare, an exterior side yard setback of 0.4m, and a rear yard setback of 22m.
- Residential R9 Bonus (R9-7*B-(##)) Zone (Block 6) – to permit apartment buildings, lodging house class 2, senior citizens apartment buildings, handicapped persons apartment buildings, and continuum-of-care facilities. A bonus zone is requested to permit townhouses, an apartment building with a maximum height of 68m, a density of 269 units per hectare, a minimum front yard setback of 6.5m, an interior side yard setback of 12m, a rear yard setback of 12m, and a reduced number of parking spaces (with 325 spaces provided).
- Open Space (OS2) Zone (Block 4) – to permit conservation lands, conservation works, cultivation of land for agricultural/horticultural purposes, golf courses, private parks, public parks, recreational golf courses, recreational buildings associated with conservation lands and public parks, campground, and managed forest; commercial recreational establishments, community centres, institutions, private outdoor recreation clubs, public swimming pools, recreational buildings, riding stables, sports fields, golf driving range, miniature golf course, go kart track, batting cages, tennis court and playground;
- Open Space (OS4) Zone (Block 11) – to permit conservation lands, conservation works, golf courses, private parks, public parks, recreational golf courses cultivation or use of land for agricultural/horticultural purposes, and sports fields without structures; and
- Urban Reserve Special Provision (UR4()) Zone – to permit existing dwellings, agricultural uses, conservation lands, managed woodlots, wayside put, passive recreation uses, kennels, private outdoor recreation clubs, and riding stables with a special provision for a lot size of 2ha and frontage of 85m.

The City is also considering the following amendments:

- Special Provisions in zoning to implement the urban design requirements and considerations of the Southwest Area Secondary Plan;
- Adding holding provisions for the following: urban design, municipal servicing, and phasing

An Environmental Impact Study has been prepared to assist in the evaluation of this application. An Environmental Impact Study (EIS) report prepared by Stantec, dated May 1, 2018, was submitted with the application for draft plan of subdivision. The EIS report is available for public review during regular business hours at the City of London, Development Services, 6th Floor, City Hall.

Planning Policies

Any change to the Zoning By-law must conform to the policies of the Official Plan and The London Plan, London's long-range planning documents. Both plans recognize the role of secondary plans to provide more detailed policy guidance for a specific area that goes beyond the general policies. These lands are currently designated as "High Density Residential" which permits multiple attached housing forms at higher densities and building forms as the main uses. The lands are within the Southwest Area Secondary Plan, within the Bostwick Residential Neighbourhood, which includes special polices and direction for high density residential development.

The site is presently within an Urban Reserve (UR4) Zone, which permits existing dwellings, agricultural uses except for mushroom farms, commercial greenhouses, livestock facilities and manure storage facilities, conservation lands, managed woodlot, wayside pit, passive recreation use, kennels, private outdoor recreation clubs, and riding stables, and an Environmental Review (ER) Zone, which permits conservation lands, conservation works, passive recreational uses, managed woodlot, and agricultural uses.

How Can You Participate in the Planning Process?

You have received this Notice because someone has applied for a Draft Plan of Subdivision and to change the zoning of land located within 120 metres of a property you own, or your landlord has posted the notice of application in your building. The City reviews and makes decisions on such planning applications in accordance with the requirements of the *Planning Act*. The ways you can participate in the City's planning review and decision making process are summarized below. For more detailed information about the public process, go to the [Participating in the Planning Process](#) page at [london.ca](#).

See More Information

You can review additional information and material about this application by:

- visiting Development Services at 300 Dufferin Ave, 6th floor, Monday to Friday between 8:30am and 4:30pm;
- contacting the City's Planner listed on the first page of this Notice; or
- viewing the application-specific page at [london.ca/planapps](#).

Reply to this Notice of Application

We are inviting your comments on the requested changes at this time so that we can consider them as we review the application and prepare a report that will include Development Services staff's recommendation to the City's Planning and Environment Committee. Planning considerations usually include such matters as land use, development intensity, and form of development.

Attend a Future Public Participation Meeting

The Planning and Environment Committee will consider the requested revised Draft Plan of Subdivision and zoning changes on a date that has not yet been scheduled. The City will send you another notice inviting you to attend this meeting, which is required by the *Planning Act*. You will also be invited to provide your comments at this public participation meeting. The Planning and Environment Committee will make a recommendation to Council, which will make its decision at a future Council meeting. The Council Decision will inform the decision of the Director, Development Services, who is the Approval Authority for Draft Plans of Subdivision.

What Are Your Legal Rights?

Notification of Council and Approval Authority's Decision

If you wish to be notified of the Approval Authority's decision in respect of the proposed draft plan of subdivision, you must make a written request to the Director, Development Services, City of London, 300 Dufferin Ave., P.O. Box 5035, London ON N6A 4L9, or at developmentsservices@london.ca. You will also be notified if you provide written comments, or make a written request to the City of London for conditions of draft approval to be included in the Decision.

If you wish to be notified of the decision of the City of London on the proposed zoning by-law amendment, you must make a written request to the City Clerk, 300 Dufferin Ave., P.O. Box 5035, London, ON, N6A 4L9, or at docservices@london.ca. You will also be notified if you speak to the Planning and Environment Committee at the public meeting about this application and leave your name and address with the Secretary of the Committee.

Right to Appeal to the Local Planning Appeal Tribunal

If a person or public body does not make oral submissions at a public meeting, if one is held, or make written submissions to the City of London in respect of the proposed plan of subdivision before the approval authority gives or refuses to give approval to the draft plan of subdivision, the person or public body is not entitled to appeal the decision of the Director, Development Services to the Local Planning Appeal Tribunal.

If a person or public body does not make oral submissions at a public meeting, if one is held, or make written submissions to the City of London in respect of the proposed plan of subdivision before the approval authority gives or refuses to give approval to the draft plan of subdivision, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Corporation of the City of London to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the City of London before the proposed official plan amendment is adopted, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the City of London before the proposed official plan amendment is adopted, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Corporation of the City of London to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the City of London before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the City of London before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

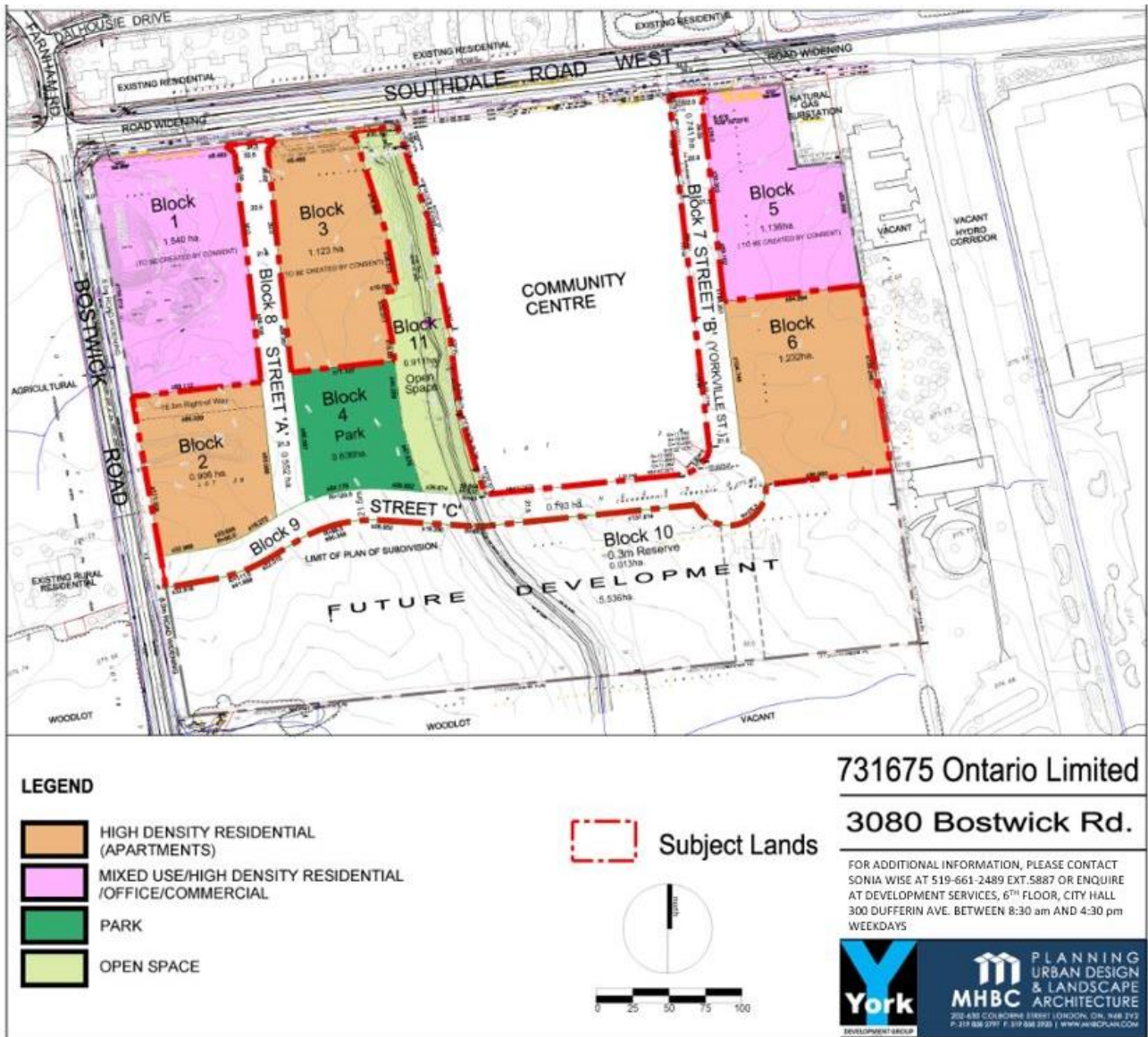
For more information go to <http://elto.gov.on.ca/tribunals/lpat/about-lpat/>.

Notice of Collection of Personal Information

Personal information collected and recorded at the Public Participation Meeting, or through written submissions on this subject, is collected under the authority of the *Municipal Act*, 2001, as amended, and the *Planning Act*, 1990 R.S.O. 1990, c.P.13 and will be used by Members of Council and City of London staff in their consideration of this matter. The written submissions, including names and contact information and the associated reports arising from the public participation process, will be made available to the public, including publishing on the City's website. Video recordings of the Public Participation Meeting may also be posted to the City of London's website. Questions about this collection should be referred to Cathy Saunders, City Clerk, 519-661-CITY (2489) ext. 4937.

Accessibility – Alternative accessible formats or communication supports are available upon request. Please contact accessibility@london.ca or 519-661-CITY(2489) extension 2425 for more information.

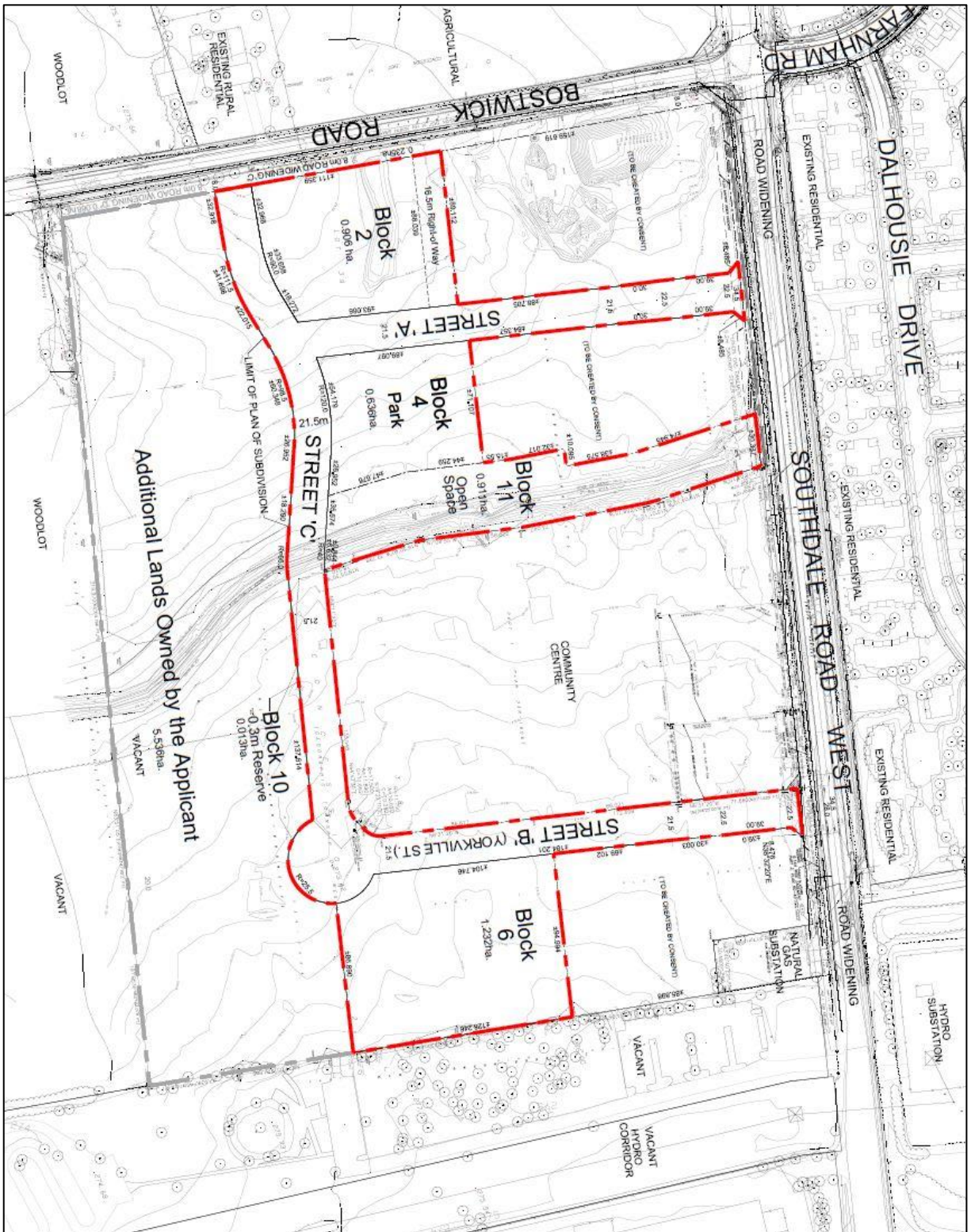
Proposed Master Plan



Proposed Master Plan

The above image represents the applicant's proposal as submitted and may change.

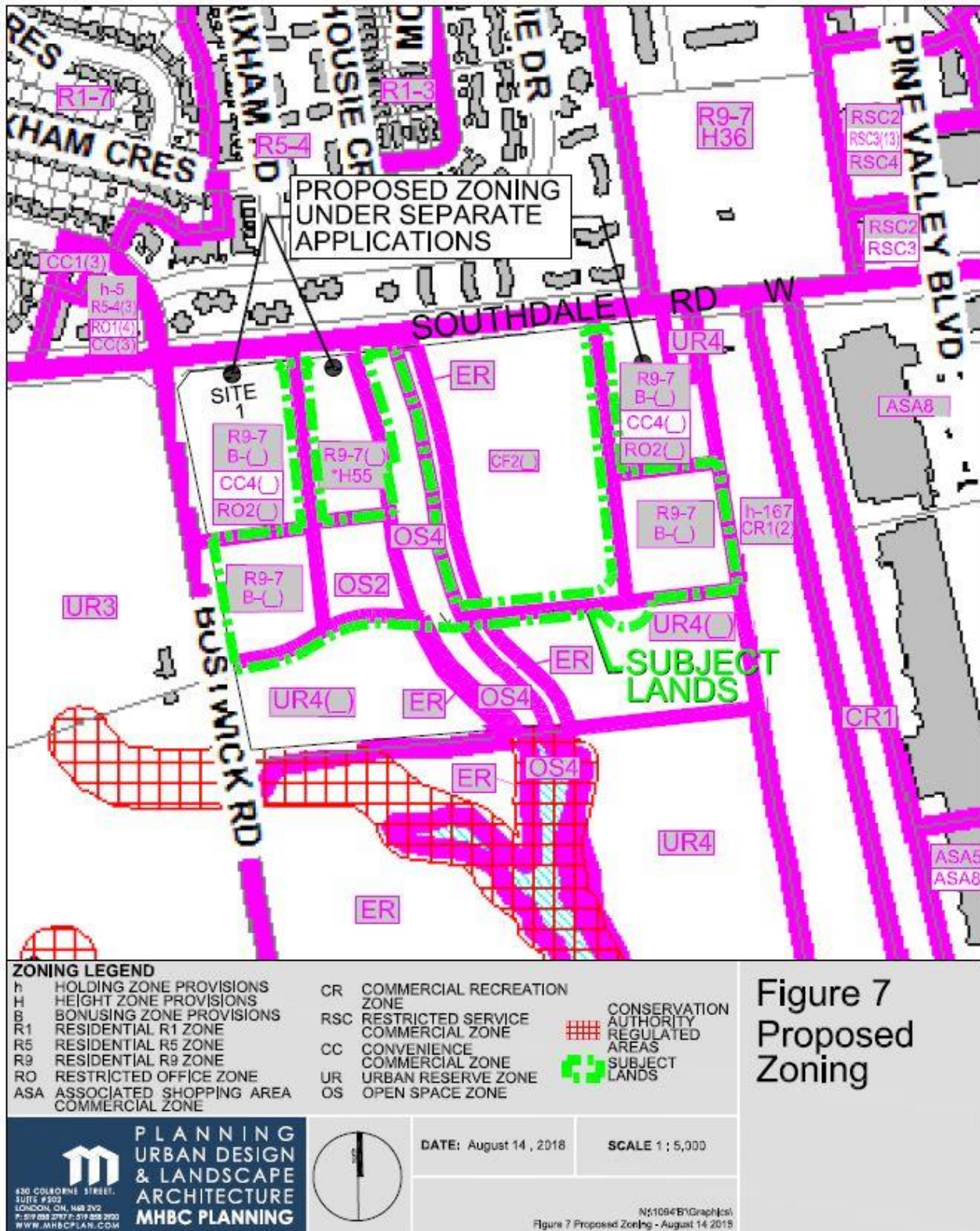
Requested Plan of Subdivision



Proposed Subdivision Block Plan

The above image represents the applicant's proposal as submitted and may change.

Requested Zoning



Proposed Zoning

The above image represents the applicant's proposal as submitted and may change.



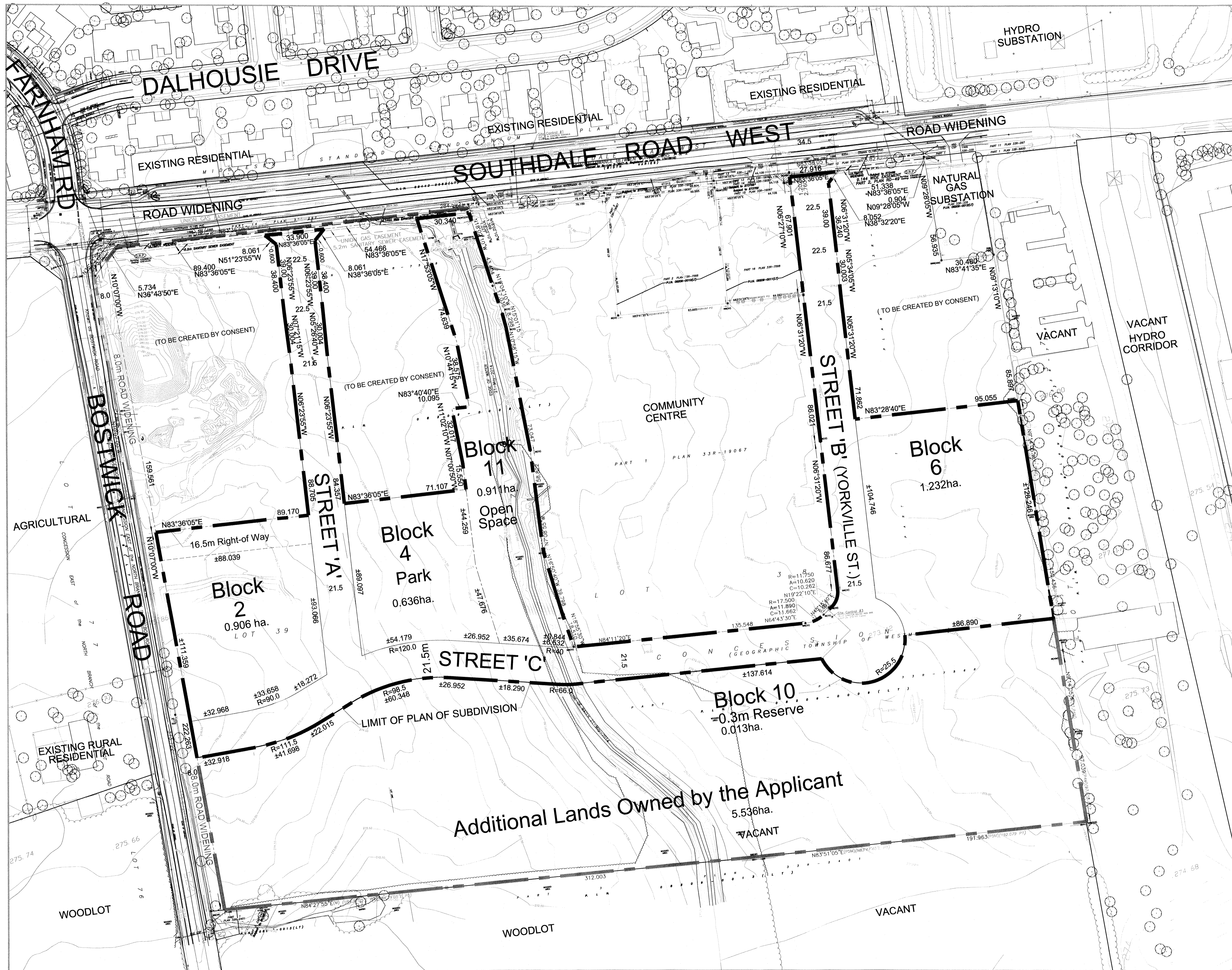
Proposed Southeast Rendering – Block 2

The above image represents the applicant's proposal as submitted and may change.



Proposed Northeast Rendering – Block 6

The above image represents the applicant's proposal as submitted and may change.



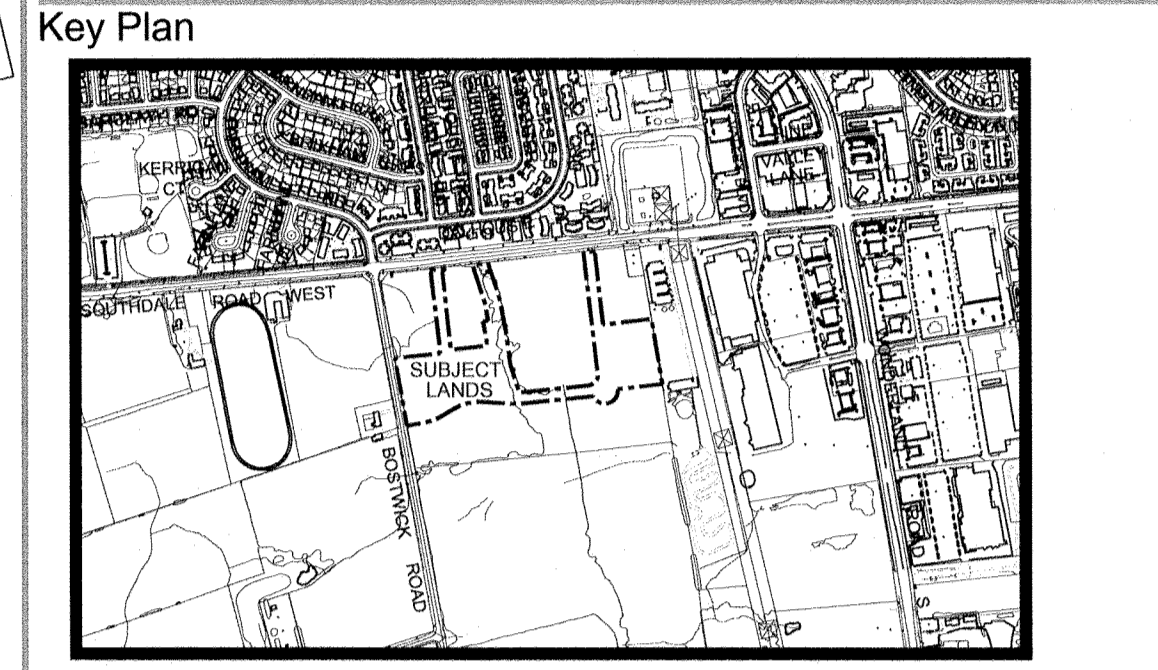
Legal Description
 PART OF LOTS 38 & 39, CONCESSION 2,
 (GEOGRAPHIC TOWNSHIP OF WESTMINSTER)
 COUNTY OF MIDDLESEX
 CITY OF LONDON

Owner's Certificate
 I HEREBY AUTHORIZE MACNAUGHTON HERMES BRITTON CLARKE PLANNING LIMITED
 TO SUBMIT THIS PLAN FOR APPROVAL.

DATE: July 25, 2018
 ALI SOUFAN
 731675 ONTARIO LIMITED

Surveyor's Certificate
 I HEREBY CERTIFY THAT THE BOUNDARIES OF THE LAND TO BE SUBDIVIDED ON
 THIS PLAN AND THEIR RELATIONSHIP TO THE ADJACENT LANDS ARE ACCURATELY AND
 CORRECTLY SHOWN.

DATE: July 25, 2018
 TERRY DIETZ O.L.S.
 CALLON DIETZ INCORPORATED
 ONTARIO LAND SURVEYORS



Revision No.	Date	Issued / Revision	By
6			
5			
4			
3			
2			
1			
0			

Additional Information Required Under Section 51(17) of the Planning Act R.S.O. 1990, c.P.13 as Amended

A. As Shown	B. As Shown	C. As Shown
D. Residential/Open Space/Park	E. As Shown	F. As Shown
G. As Shown	H. Municipal Water Supply	I. Loam, Clay, Silt
J. As Shown	J. All Services As Required	L. As Shown

Area Schedule

Description	Lots/Blocks	Units	Area (ha)
Multiple Residential	2,6	488	2.138
Park	4		0.636
Open Space	11		0.911
0.3m Reserve	10		0.013
Roads			2.086
Total		488	5.784

RECEIVED BY
 JUL 27 2018
 CITY OF LONDON
 DEVELOPMENT SERVICES

3080 BOSTWICK ROAD

York **MHBC** PLANNING URBAN DESIGN & LANDSCAPE ARCHITECTURE

DEVELOPMENT GROUP 630 COLBORNE ST., SUITE 202, LONDON, ON, N6B 2V2 | P: 519 856 2797 F: 519 638 2200 | WWW.MHBCPLAN.COM

Stamp	Date	July 25, 2018
File No.	1094 'B	
Plan Scale	1:1,000m	
Drawn By	L.M.	
Checked By		
Other		

DRAFT PLAN OF SUBDIVISION

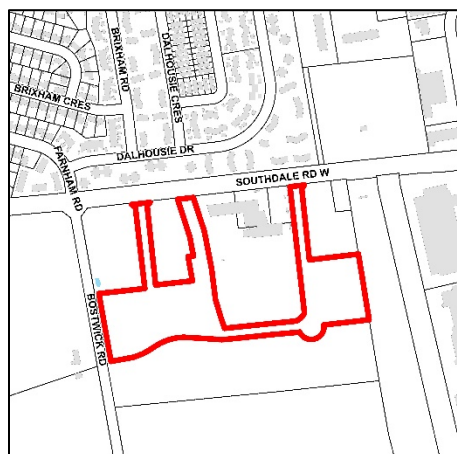
Dwg No. 1 of 1

Scale Bar: 0 5 10 20 30 40 50

Project: [Blank]

Draft Plan of Subdivision and Zoning By-law Amendment

3080 Bostwick Road



File: 39T-18502/Z-8931

Applicant: MHBC Planning (Scott Allen) (Owner: 31675 Ontario Limited c/o York Developments Inc.)

What is Proposed?

A Draft Plan of Subdivision and Zoning By-law amendments to allow for the creation of a high density residential subdivision consisting of:

- apartment buildings
- stacked townhouses
- park and open space
- public road access via new local street connections to Southdale Road West and Bostwick Road.

YOU ARE INVITED!

Further to the Notice of Application you received on August 17, 2018, you are invited to a public meeting of the Planning and Environment Committee to be held:

Meeting Date and Time: Tuesday, October 9, 2018, no earlier than 4:00 p.m.

Meeting Location: City Hall, 300 Dufferin Avenue, 3rd Floor

For more information contact:

Sonia Wise
swise@london.ca
519-661-CITY (2489) ext. 5887
Development Services, City of London, 300
Dufferin Avenue, 6th Floor,
London ON PO BOX 5035 N6A 4L9
File: 39T-18502/Z-8931

london.ca/planapps

To speak to your Ward 9 or 10 Councillor:

Anna Hopkins Ward 9
ahopkins@london.ca
519-661-CITY (2489) ext. 4009

Virginia Ridley Ward 10
vridley@london.ca
519-661-CITY (2489) ext. 4010

**If you are a landlord, please post a copy of this notice where your tenants can see it.
We want to make sure they have a chance to take part.**

Application Details

Commonly Used Planning Terms are available at london.ca/planapps.

Requested Draft Plan of Subdivision

Draft Plan of Subdivision (please refer to attached map)

Consideration of a high density residential draft plan of subdivision consisting of:

- Two (2) high density residential blocks (consisting of apartment buildings, townhouses and stacked townhouses) with an estimated 504 units (Block 2 & 6)
- One (1) park block (Block 4)
- One (1) open space block (Block 11)
- One (1) 0.3 m reserve (Block 10)
- All served by three new local streets (Street A, Street B and Street C)

Requested Zoning By-law Amendment

Changes to the currently permitted land uses and development regulations are summarized below. The complete Zoning By-law is available at london.ca/planapps.

Requested Zoning (Please refer to attached map)

Possible Amendment to Zoning By-law Z.-1 to change the zoning from an Urban Reserve (UR4) Zone and an Environmental Review (ER) Zone to:

- Residential R9 Bonus (R9-7*B-(#)) Zone (Block 2) – to permit apartment buildings, lodging house class 2, senior citizens apartment buildings, handicapped persons apartment buildings, and continuum-of-care facilities. A bonus zone is requested to permit townhouses and stacked townhouses with a maximum height of 13m and a minimum front yard setback of 6m; an apartment building with a maximum height of 70m, a density of 193 units per hectare, an exterior side yard setback of 0.4m, and a rear yard setback of 22m.
- Residential R9 Bonus (R9-7*B-(##)) Zone (Block 6) – to permit apartment buildings, lodging house class 2, senior citizens apartment buildings, handicapped persons apartment buildings, and continuum-of-care facilities. A bonus zone is requested to permit townhouses, an apartment building with a maximum height of 68m, a density of 269 units per hectare, a minimum front yard setback of 6.5m, an interior side yard setback of 12m, a rear yard setback of 12m, and a reduced number of parking spaces (with 325 spaces provided)
- Open Space (OS2) Zone (Block 4) – to permit conservation lands, conservation works, cultivation of land for agricultural/horticultural purposes, golf courses, private parks, public parks, recreational golf courses, recreational buildings associated with conservation lands and public parks, campground, and managed forest; commercial recreational establishments, community centres, institutions, private outdoor recreation clubs, public swimming pools, recreational buildings, riding stables, sports fields, golf driving range, miniature golf course, go kart track, batting cages, tennis court and playground;
- Open Space (OS4) Zone (Block 11) – to permit conservation lands, conservation works, golf courses, private parks, public parks, recreational golf courses cultivation or use of land for agricultural/horticultural purposes, and sports fields without structures; and
- Urban Reserve Special Provision (UR4()) Zone – to permit existing dwellings, agricultural uses, conservation lands, managed woodlots, wayside put, passive recreation uses, kennels, private outdoor recreation clubs, and riding stables with a special provision for a lot size of 2ha and frontage of 85m.

The City is also considering the following amendments:

- Special Provisions in zoning to implement the urban design requirements and considerations of the Southwest Area Secondary Plan;
- Adding holding provisions for the following: urban design, municipal servicing, and phasing

An Environmental Impact Study has been prepared to assist in the evaluation of this application. An Environmental Impact Study (EIS) report prepared by Stantec, dated May 1, 2018, was submitted with the application for draft plan of subdivision. The EIS report is available for public review during regular business hours at the City of London, Development Services, 6th Floor, City Hall.

Planning Policies

Any change to the Zoning By-law must conform to the policies of the Official Plan and The London Plan, London's long-range planning documents. Both plans recognize the role of secondary plans to provide more detailed policy guidance for a specific area that goes beyond the general policies. These lands are currently designated as "High Density Residential" which permits multiple attached housing forms at higher densities and building forms as the main uses. The lands are within the Southwest Area Secondary Plan, within the Bostwick Residential Neighbourhood, which includes special polices and direction for high density residential development.

The site is presently within an Urban Reserve (UR4) Zone, which permits existing dwellings, agricultural uses except for mushroom farms, commercial greenhouses, livestock facilities and manure storage facilities, conservation lands, managed woodlot, wayside pit, passive recreation use, kennels, private outdoor recreation clubs, and riding stables, and an Environmental Review (ER) Zone, which permits conservation lands, conservation works, passive recreational uses, managed woodlot, and agricultural uses.

How Can You Participate in the Planning Process?

You have received this Notice because someone has applied for a Draft Plan of Subdivision and to change the zoning of land located within 120 metres of a property you own, or your landlord has posted the public meeting notice in your building. The City reviews and makes decisions on such planning applications in accordance with the requirements of the *Planning Act*. If you previously provided written or verbal comments about this application, we have considered your comments as part of our review of the application and in the preparation of the planning report and recommendation to the Planning and Environment Committee. The additional ways you can participate in the City's planning review and decision making process are summarized below. For more detailed information about the public process, go to the [Participating in the Planning Process](#) page at [london.ca](#).

See More Information

You can review additional information and material about this application by:

- visiting Development Services at 300 Dufferin Ave, 6th floor, Monday to Friday between 8:30am and 4:30pm;
- contacting the City's Planner listed on the first page of this Notice; or
- viewing the application-specific page at [london.ca/planapps](#).

Attend This Public Participation Meeting

The Planning and Environment Committee will consider the requested Draft Plan of Subdivision and zoning changes at this meeting, which is required by the *Planning Act*. You will be invited to provide your comments at this public participation meeting. A neighbourhood or community association may exist in your area. If it reflects your views on this application, you may wish to select a representative of the association to speak on your behalf at the public participation meeting. The Planning and Environment Committee will make a recommendation to Council, which will make its decision at a future Council meeting. The Council Decision will inform the decision of the Director, Development Services, who is the Approval Authority for Draft Plans of Subdivision.

What Are Your Legal Rights?

Notification of Council and Approval Authority's Decision

If you wish to be notified of the Approval Authority's decision in respect of the proposed draft plan of subdivision, you must make a written request to the Director, Development Services, City of London, 300 Dufferin Ave., P.O. Box 5035, London ON N6A 4L9, or at developmentsservices@london.ca. You will also be notified if you provide written comments, or make a written request to the City of London for conditions of draft approval to be included in the Decision.

If you wish to be notified of the decision of the City of London on the proposed zoning by-law amendment, you must make a written request to the City Clerk, 300 Dufferin Ave., P.O. Box 5035, London, ON, N6A 4L9, or at docservices@london.ca. You will also be notified if you speak to the Planning and Environment Committee at the public meeting about this application and leave your name and address with the Secretary of the Committee.

Right to Appeal to the Local Planning Appeal Tribunal

If a person or public body does not make oral submissions at a public meeting, if one is held, or make written submissions to the City of London in respect of the proposed plan of

subdivision before the approval authority gives or refuses to give approval to the draft plan of subdivision, the person or public body is not entitled to appeal the decision of the Director, Development Services to the Local Planning Appeal Tribunal.

If a person or public body does not make oral submissions at a public meeting, if one is held, or make written submissions to the City of London in respect of the proposed plan of subdivision before the approval authority gives or refuses to give approval to the draft plan of subdivision, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Corporation of the City of London to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the City of London before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the City of London before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

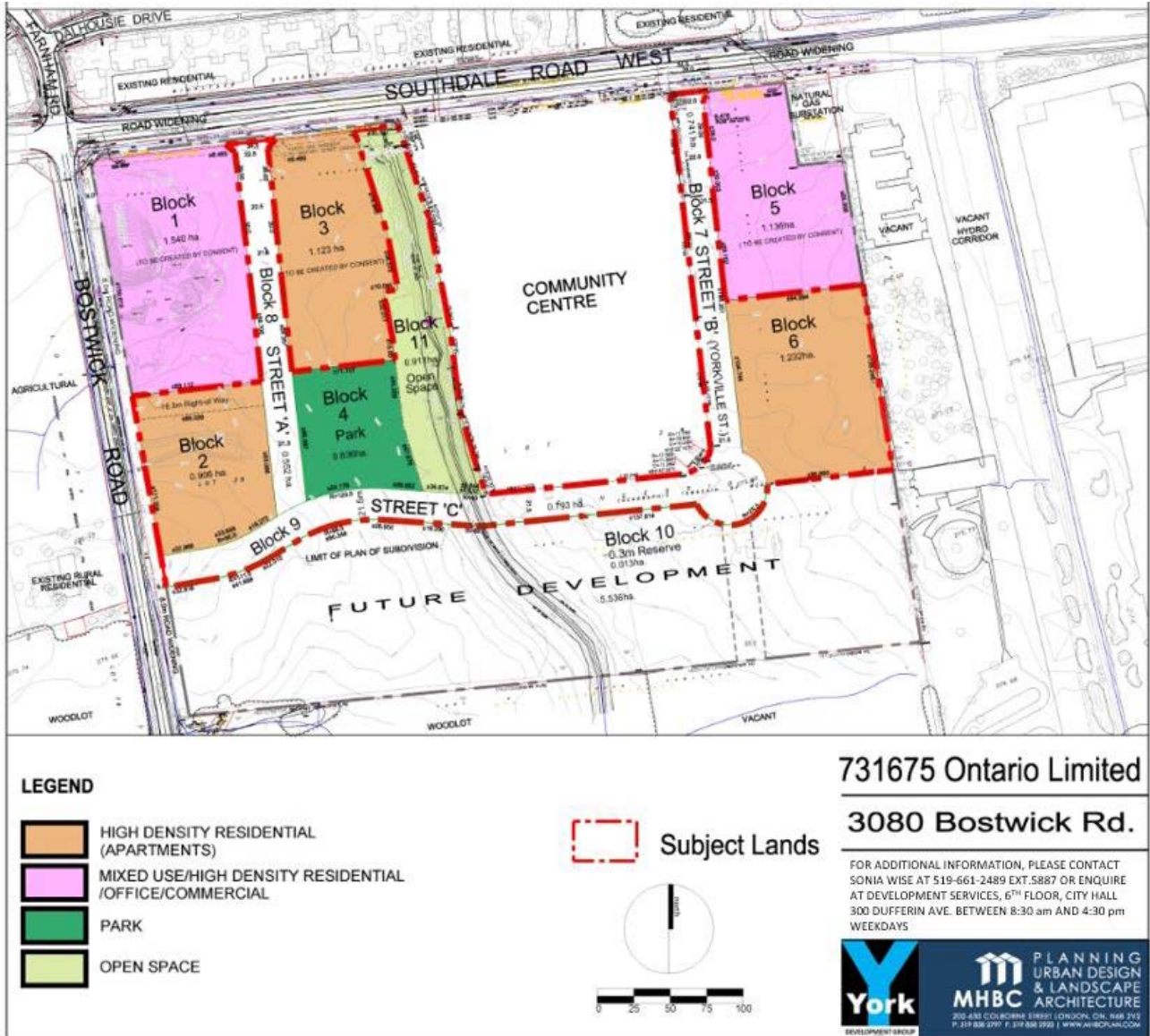
For more information go to <http://elto.gov.on.ca/tribunals/lpat/about-lpat/>.

Notice of Collection of Personal Information

Personal information collected and recorded at the Public Participation Meeting, or through written submissions on this subject, is collected under the authority of the *Municipal Act*, 2001, as amended, and the *Planning Act*, 1990 R.S.O. 1990, c.P.13 and will be used by Members of Council and City of London staff in their consideration of this matter. The written submissions, including names and contact information and the associated reports arising from the public participation process, will be made available to the public, including publishing on the City's website. Video recordings of the Public Participation Meeting may also be posted to the City of London's website. Questions about this collection should be referred to Cathy Saunders, City Clerk, 519-661-CITY(2489) ext. 4937.

Accessibility – Alternative accessible formats or communication supports are available upon request. Please contact accessibility@london.ca or 519-661-CITY(2489) extension 2425 for more information.

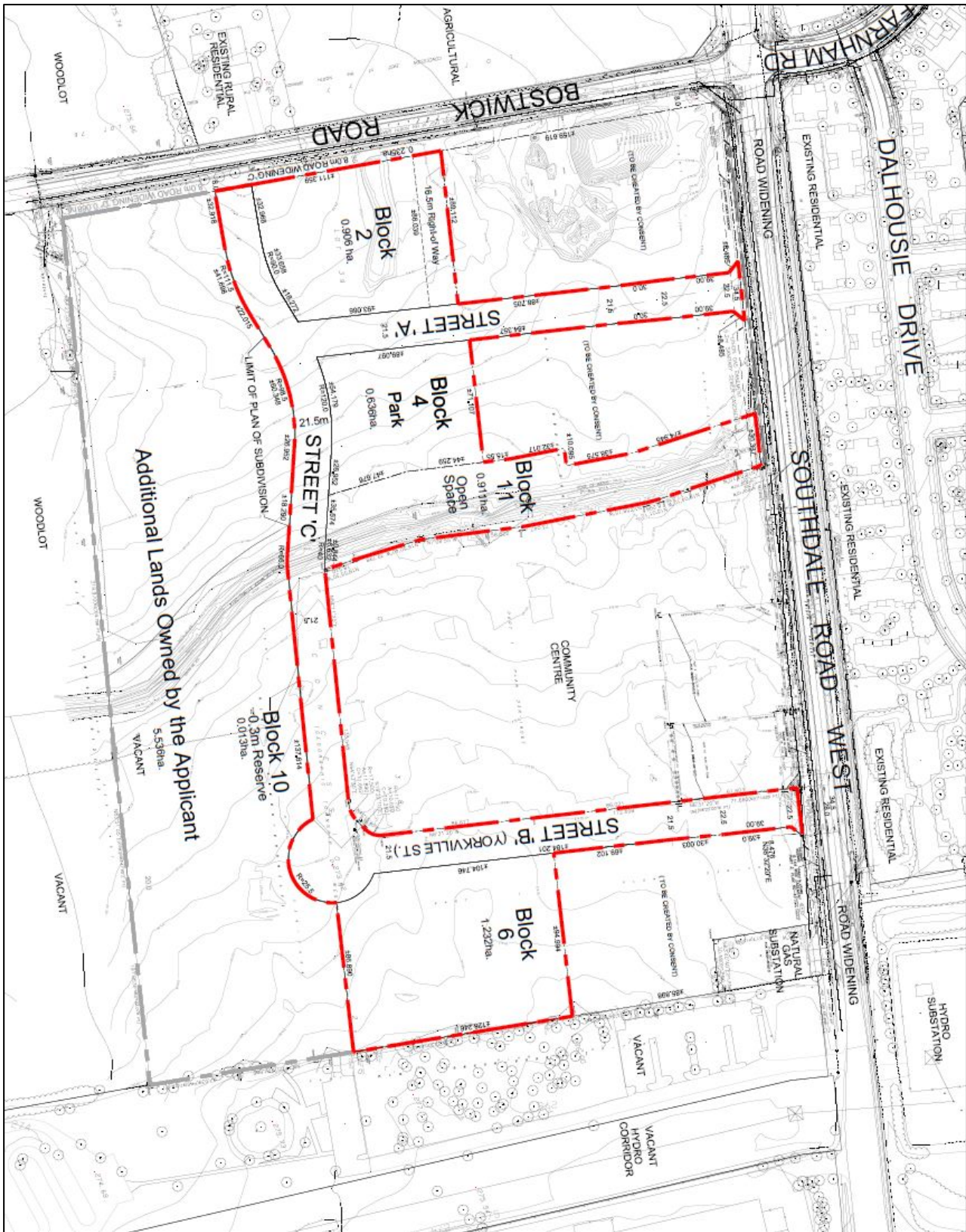
Proposed Master Plan



Proposed Master Plan

The above image represents the applicant’s proposal as submitted and may change.

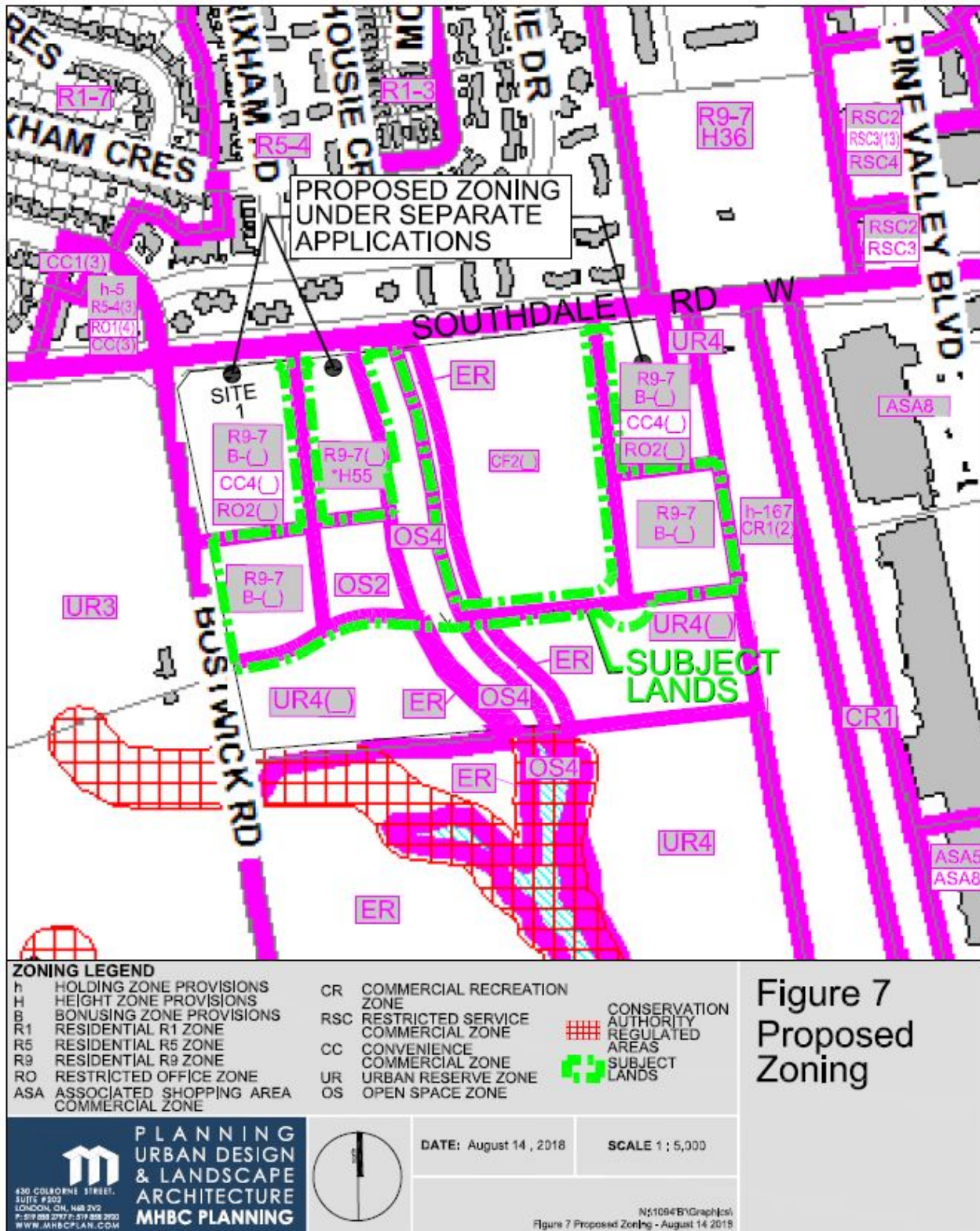
Requested Plan of Subdivision



Proposed Subdivision Block Plan

The above image represents the applicant's proposal as submitted and may change.

Requested Zoning



Proposed Zoning

The above image represents the applicant's proposal as submitted and may change.

Building Renderings



Proposed Southeast Rendering – Block 2

The above image represents the applicant's proposal as submitted and may change.



Proposed Northeast Rendering – Block 6

The above image represents the applicant's proposal as submitted and may change.

September 13, 2018

Ms. Betty Mercier
Committee Secretary
Transportation Advisory Committee
300 Dufferin Avenue, P.O. Box 5035
London, ON N6A 4L9

**RE: CITY OF LONDON
COMMISSIONERS ROAD WEST REALIGNMENT CLASS EA STUDY
NOTICE OF COMPLETION**

Dear Ms. Betty Mercier,

The City of London has completed a Municipal Class Environmental Assessment (EA) study to investigate alternatives for the realignment of Commissioners Road West from Springbank Drive/Byron Baseline Road, through the Byron Pit, to Cranbrook Drive, in the City of London. The purpose of this letter is to inform you that an Environmental Study Report documenting the study process that led to the preferred solution and design will be available for public review from September 20, 2018 to October 20, 2018.

This study was conducted as a Schedule "C" project following phases 1 through 4 of the Municipal Engineers Association "Municipal Class Environmental Assessment" (October 2000, as amended in 2007, 2011 and 2015).

Further information and details regarding the study are provided in the enclosed Notice of Completion. If you have any questions, please do not hesitate to contact the City's Project Manager within the review period.

Sincerely,

Ted Koza, P.Eng
Project Manager
City of London

Encl.

cc: Stephen Keen, P.Eng.
Consultant Project Manager



**NOTICE OF COMPLETION
COMMISSIONERS ROAD WEST REALIGNMENT
MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT**



The City of London has completed a Municipal Class Environmental Assessment (EA) study to investigate alternatives for the realignment of Commissioners Road West from Springbank Drive/Byron Baseline Road, through the Byron Pit, to Cranbrook Drive. This study was conducted as a "Schedule C" project following the Municipal Engineers Association "Municipal Class Environmental Assessment" (October 2000, as amended in 2007, 2011 and 2015).

A key component of the study is consultation with interested stakeholders (public and agencies), including two Public Information Centres (PICs). A Notice of Commencement inviting initial input was published on April 11, 2016 and two PICs were held on March 21, 2017 and November 29, 2017.

Study Recommendations:

- a re-alignment through the Byron Pit with an ultimate right-of-way of 36.0 metres with a reduced vertical grade and horizontal curvatures;
- 3.0 metre multi-use pathways on both sides of the road; and
- A repurposing of the abandoned section of Commissioners Road as a multi-use pathway.

Environmental Study Report

The Environmental Study Report (ESR) has been prepared to document the planning and decision making process undertaken for this study. By this notice, the ESR is being placed on the public record for a review period starting **September 20th, 2018 and ending October 19th, 2018** in accordance with the requirements of the Municipal Class EA.

The ESR is available for review at the following locations during regular business hours and on the project website at:

<https://www.london.ca/residents/Environment/EAs/Pages/Commissioners-Road-West-Realignment.aspx>

London City Hall
8th Floor
300 Dufferin Ave
London, ON
N6B 1Z2

London Central Public
Library
251 Dundas St
London, ON
N6A 6H9

How to Resolve Any Questions or Concerns:

If you have any questions, comments or concerns, please contact the City of London Project Manager or Consultant Project Manager by **October 19, 2018**:

Ted Koza, P.Eng.
Project Manager
City of London
300 Dufferin Avenue
London, ON N6A 4L9
T: 519-661-2489 ext. 5806
E: tkoza@london.ca

Stephen Keen, P.Eng.
Consultant Project Manager
CIMA Canada Inc.
3027 Harvester Road, Suite 400
Burlington, ON L7N 3G7
T: 289-288-0287 Ext. 6834
E: Stephen.Keen@cima.ca

If concerns regarding this project cannot be resolved through direct discussion with the City of London, a person or party may make a request to the Minister of the Environment, Conservation and Parks (formerly Environment and Climate Change) for an elevated level of study to comply with Part II of the Ontario Environmental Assessment Act (referred to as a Part II Order request). The request must be received by the Minister by **October 19, 2018**. Refer to the Ministry of the Environment, Conservation and Parks website for specific instruction:

<https://www.ontario.ca/page/class-environmental-assessments-part-ii-order>

Personal information collected on this subject is collected under the authority of the Municipal Act, 2011 and will be used by members of Council and City of London staff in their review of this matter. Any written submission including names and contact information will be made available to the public. Questions about this collection should be referred to the City Clerk, at 519-661-2489 (CITY) x 4937.

This notice was first issued on September 13, 2018.



NOTICE OF STUDY COMPLETION
Adelaide Street North - Canadian Pacific Railway Grade Separation
Municipal Class Environmental Assessment Study

The City of London has completed a Municipal Class Environmental Assessment (Class EA) study for improvements to the Canadian Pacific Railway (CP) crossing of Adelaide Street North. This project is being carried out under the planning and design process for a Schedule 'C' project as outlined in the Municipal Engineers Association Municipal Class Environmental Assessment (October 2000, as amended in 2015).

The Class EA study included public and agency consultation, an evaluation of alternative solutions and designs, assessment of potential impacts, and identification of measures to mitigate adverse impacts. As part of the consultation process three public meetings were held (June 16 and December 14, 2016 and April 26, 2018) to provide information on the project and to receive public feedback.

Study Recommendations:

- A new underpass grade separation (road under rail) between Central Avenue and McMahan Street
- Central Avenue intersection improvements
- Pall Mall Street with right-in / right-out access, signalized pedestrian crossing at McMahan Street
- Enhanced streetscape design in the vicinity of the underpass, new McMahan Park entrance with relocation of park gates, new and enhanced active transportation facilities
- Temporary road detour on east side of Adelaide Street
- Provision of a new utility corridor and stormwater / groundwater management infrastructure

An Environmental Study Report (ESR) has been prepared to document the planning and decision-making process for this study.

Public Review of the Environmental Study Report:

The ESR will be placed on public record from **September 20, 2018 to October 19, 2018** at the following locations:

City of London Transportation Office 8th Floor City Hall 300 Dufferin Avenue Mon-Fri: 8:30 am to 4:30 pm	London Public Library Central Branch 251 Dundas Street Mon-Thurs: 9 am to 9 pm Fri: 9 am to 6 pm Sat: 9 am to 5 pm	London Public Library Carson Branch 465 Quebec Street Tues / Thurs: 1 pm to 5 pm, 6 pm to 9 pm Wed / Fri / Sat: 9 am to 12 pm, 1 pm to 5 pm
--	---	---

The ESR will also be available online at:

<http://www.london.ca/residents/Environment/EAs/Pages/Adelaide-Street-and-Canadian-Pacific-Railway-Grade-Separation-.aspx>

How to Resolve Any Questions or Concerns:

If you have any questions, comments or concerns, please contact the City of London Project Manager by **October 19, 2018**:

Ardian Spahiu, P.Eng.
 Transportation Design Engineer
 300 Dufferin Avenue, P.O. Box 5035
 London ON N6A 4L9
 Tel: 519-661-2489 x 4738
 Email: aspahiu@london.ca

If concerns regarding this project cannot be resolved through direct discussion with the City of London, a person or party may make a request to the Minister of the Environment, Conservation and Parks (formerly Environment and Climate Change) for an elevated level of study to comply with Part II of the Ontario Environmental Assessment Act (referred to as a Part II Order request). The request must be received by the Minister by **October 19, 2018**. Refer to the Ministry of the Environment, Conservation and Parks website for specific instruction:

<https://www.ontario.ca/page/class-environmental-assessments-part-ii-order>

Personal information collected on this subject is collected under the authority of the Municipal Act, 2011 and will be used by members of Council and City of London staff in their review of this matter. Any written submission including names and contact information will be made available to the public. Questions about this collection should be referred to the City Clerk, at 519-661-2489 (CITY) x 4937.

Report of the TAC Sub-Committee

Subject: Clarke Road Widening EA (Work Plan Item TAC EA 18.3)

At our last TAC meeting, which was held on July 24th, 2018 there appeared to be interest in a more in-depth review of the Clarke Road Widening Environmental Assessment. A motion was passed to refer this EA to the TAC Review Sub Committee, led by myself and Tariq Khan, with a direction to report back at our next TAC meeting on September 25th, 2018

Tariq Khan and I met by teleconference Thursday August 30th and determined that we would send out an email calling for agenda topics and invite TAC Voting Members to a formal meeting the week of September 10th, 2018. However, due to election preparations, no committee rooms were available at City Hall.

Tariq and I had a second teleconference on Tuesday September 4th, 2018. We reviewed the responses to our call for agenda items, which by that point had resulted in only one response by Jayne Scarterfield (re. Osprey/Eagle nesting in the Killaly/Clarke Rd area). We crafted a set of our own concerns and agreed that we would reach out to Project Manager, Isaac Bartlett in parallel to our attempts to arrange a formal Sub Committee teleconference the week of September 10th, 2018. An electronic survey designed for this purpose resulted in only one positive response (4 in total) so we determined that there was insufficient interest to warrant any further attempts to arrange a formal meeting.

On Wednesday September 5th, 2018, a teleconference was held between myself and Isaac Barlett. Following review of the minutes of this telecon (attached below), it is the recommendation of this Sub-Committee that no further action be taken at this time and that this Work Plan Item be marked as closed.

Dan Foster
Monday, September 17th, 2018.

Teleconference Notes:

Q. Is the project Team still on schedule to report to Council this fall?

A. No, there are still some consultations scheduled (BAC Sept 19th) so report to Council will be pushed back to early 2019.

Q. What is the time-line for construction and are there any dependencies?

A. Clarke Rd Widening is scheduled for 2021. Veterans Memorial Parkway Extension is currently scheduled for 2020 and there are plans for a new signalled intersection with Clarke Rd. at the entrance to Fanshawe Conservation Area. Clarke Rd will take a turn East towards this

intersection to link it with the VMP. The recent approval of the Adelaide St Underpass by Council may have an adverse effect on the timing of this project.

Q. Why are we adding a multi-use path on the west side of a road designated as an Expressway? How will you ensure safety for the users?

A. The short-term plan is to provide a link for the various proposed cycling paths to the entrance to Fanshawe Conservation Area. The present safety risk mitigation plan is to design a raised pathway with a ditch separation to prevent vehicle crossovers. Pedestrians/Cyclists will have access to Fanshawe Conservation Area via the signalled intersection at the entrance to the Fanshawe Conservation Area. The entire stretch will need to be re-designed when expansion of the VPM to a 6 lane divided Expressway occurs.

Q. Were roundabouts considered for any of the 3 intersections?

A. Yes. The traffic signal works better for Fanshawe Park Rd due to volume imbalance and land acquisition issues. They also looked at the landmark opportunity at the Clarke Rd /VPM intersection due to it being the entrance to the Fanshawe Conservation Area.

Q. What are the plans for the intersection at Killaly Road?

A. There are no plans for this intersection until they meet the warrant program criteria.

Q. One of our TAC members noted there are Osprey and/or Eagle nests at Killaly and Clark e.g. May 20, 2018, south west corner and this would indicate disruption for nesting and I wonder if construction can be planned around repro cycles (e.g. don't cut the tree down with eggs in the nest)?

A. The project team made a presentation recently to EPAC (Environmental Protection Advisory Committee) at which time this issue was raised. The response to EPAC was that all such nests identified will be respected and any removal/relocation activity will be planned outside the nesting windows. EPAC also confirmed that they have established their own sub-committee to deal with this EA.



TAC Work Plan 2018-19

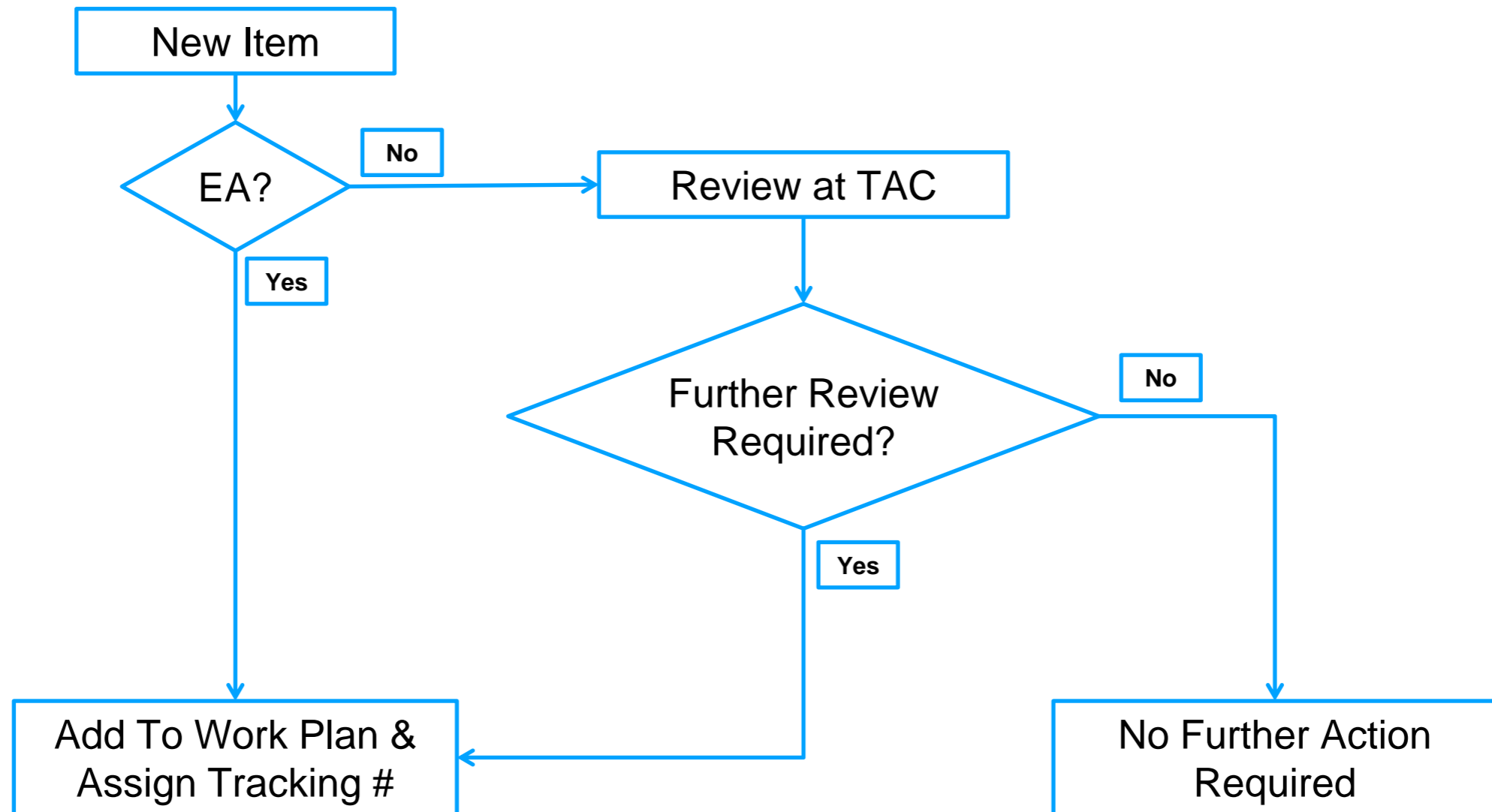
Work Group Final Recommendations

WorkGroup
Dan Foster & Tariq Khan

On July 24th 2018 TAC directed the TAC Work Plan Work Group to submit the following items for the September 25, 2018 meeting:

1. an integrated Work Plan document for the purposes of developing a detailed Work Plan for presentation to & approval of the TAC;
2. a draft detailed Work Plan; and,
3. a draft process for the addition of new items to the integrated Work Plan for review & adjustment by the TAC.





The TAC Work Plan Work Group recommends the following:

1. The TAC approve the final draft of the integrated Work Plan (as amended);
2. The TAC request delegation status at the next available Civic Works Committee for the purpose of presenting the TAC Work Plan;
3. The TAC maintain a Work In Process chart for internal reference purposes;
4. The TAC approve the process for the addition of new items to the integrated Work Plan (as amended); and,
5. The TAC keep the Work Plan Work Group in active status and appoint Dan Foster to maintain and update the Work Plan and the internal Work In Process Chart as required.



TAC Work In Progress (WIP)
(as at Sep 25, 2018)

	Expected Completion	2018						2019					
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
18.1 Shift Rapid Transit	Ongoing												
18.5 Connected and Autonomous Vehicles Next Steps TBD	Q2-2019												★
18.6 TAC Work Plan	Q3-2018			★									
Final Draft - Integrated Work Plan				25-Sep									
GANTT Chart of Work In Progress				25-Sep									
Further Recommendations				25-Sep									
18.7 Traffic Calming Practices & Procedures Receive Draft Recommendations TAC Review Complete	Q1-2019										★		
						27-Nov							
							31-Dec						
18.8 TDM Best Practices - Land Use Research/Document Best Practices	Ongoing												
							31-Dec						
18.9 Vision Zero London Road Safety Strategy	Q1-2019										★		
18.10 TIMMS Upgrade TAC Input on Scope & Technology	Ongoing												
							31-Dec						
18.11 Transportation Management Association Input on potential TDM Primer Invitees Governance Model & Define Geo Area	Ongoing												
18.12 Business Travel Wise Program Expansion TAC Input on Promo Material	Ongoing												
EA 18.4 Discover Wonderland Intial Presentation by Staff PIC 1 Notice	Q4-2018												
				25-Sep									
					4/5-Oct								
EA 18.5 Intersection - Western & Sarnia Roads Awaiting BRT Coordination	Q2-2019												★

★ Planned Project Completion

**TRANSPORTATION ADVISORY COMMITTEE
2018 WORK PLAN
(as at September 2018)**

Updated: September 11, 2018

	Project/Initiative	Background	Lead/ Responsible	Proposed Timeline	Proposed Budget	Link to Strategic Plan	Status
TAC 18.1	Shift Rapid Transit	The TAC is in an excellent position to determine, in concert with the city and other key organizations, how community stakeholders can best support progress on the Shift Rapid Transit Strategy, including funding requests to government as well as inform Londoners on its progress. Items planned to date: <ul style="list-style-type: none"> Transit Project Assessment Process 	Gordon Debbert Amir Farahi	Ongoing		Building A Sustainable City 1A	Amir Farahi appointed to Rapid Transit Work Group. Have requested that Shift Rapid Transit items presented at Council, CWC and RTWG be copied to TAC.
TAC 18.2	Dundas Place	TAC will provide input on Dundas Place (London's 1 st Flex Street) design (2018) and implementation plans (2020).	Sarah Brooks	Ongoing		Beautiful Places and Spaces 5B	Design Input provided Jan 2018. Complete.
TAC 18.3	Complete Streets Design Manual	A complete street is one that is designed to accommodate the mobility needs of all ages, abilities and modes of travel. Safe and comfortable access for pedestrians, bicycles, transit users and the mobility challenged are not design after-thoughts, but are integral to the planning of the street from the start	City Staff	Q3-2018		Building A Sustainable City	Presentation received April 24 th . Draft manual reviewed June 1 st - 25 th . Complete.
TAC 18.4	New Sidewalk Program	Committee input on the annual Warranted Sidewalk Program. A Byron Southwood Pedestrian Mobility Study is planned for 2018	City Staff	Q2-2018		Building A Sustainable City	Presentation received April 24 th . Complete.
TAC 18.5	Connected And Autonomous Vehicles (CAV)	In recent years, there has been significant advancement in CAV technology. It is no longer a question of if the technology will disrupt the way we travel within our cities, but a question of when. While discussions on the potential benefits of driverless vehicles have increased, it is not well understood what the adoption of the technology will mean for London. It is time for policymakers and transportation professionals to proactively evaluate, assess and plan for the onset of vehicle automation.	Amir Fahari Hani Moussa	Q2-2019		Building A Sustainable City 1A, 2B, 5B Growing Our Economy 3A, 4B, 4C	Initial Presentation received June 26 th . Next steps TBD.
TAC 18.6	TAC Work Plan	A Work Group has been established to review City Staff recommendations received in April and to finalize an integrated draft TAC Work Plan for approval. As of the July 24 th meeting, the WG has been directed to develop a detailed work plan & a process to add new items.	Tariq Khan Dan Foster	Q3-2018		TAC Terms of Reference - Planning	Initial presentation made July 24 th . WG met July 31 st and circulated a draft WP for review and comment. Next meeting scheduled for Aug 17 th . Deliverables on schedule to present by Sept TAC.

	Project/Initiative	Background	Lead/ Responsible	Proposed Timeline	Proposed Budget	Link to Strategic Plan	Status
TAC 18.7	Update to Traffic Calming Practices & Procedures Process Document	The overall purpose of the Traffic Calming document is to provide a comprehensive process that addresses local neighbourhood traffic issues in the City. The program is intended to restore identified problem streets back to their intended function through acceptable traffic calming measures, and hence, preserve and enhance the quality of London communities. Council approved the current document in 2013. The intent is to update this document based on the new "Canadian Guide to Traffic Calming" document published jointly in 2017 by the Transportation Association of Canada (TAC) and the Canadian Institute of Transportation Engineers (CITE).	City Staff	Q1-2019		Leading in Public Service	Present Draft Recommendations to TAC on November 27 th . TAC Review and Comment by Dec 31 st . City Staff to finalize the document in early 2019.
TAC 18.8	TDM Best Practice Research – Land Use Policies	Considering the TAC specific interest in Land Use Policies, the Committee can work with City staff to research and document best practices from other North American municipalities that integrate land use decisions with TDM. Specifically, municipalities where land use encourages transit, vanpooling, carpooling and active transportation (such as walking and cycling), as well as infrastructure to encourage telework.	City Staff	Q3/4-2018		Strengthening Our Community Building A Sustainable City Growing Our Economy	Lowest priority of the 3 TDM items submitted but best undertaken in 2018 to tie into implementations of Rapid Transit, Cycling Master Plan & Complete Streets Manual projects.
TAC 18.9	Vision Zero London Road Safety Strategy	Monitor progress and provide suggestions on London Road Safety Strategy action items.	LMRSC/Jayne Scarterfield	Q1-2019		Leading in Public Service	Update TAC regarding the 2019 Vision Zero plan.
TAC 18.10	Transportation Intelligent Mobility Management System (TIMMS)	Project includes upgrading current traffic signal communications systems, development of a new Transportation Management Centre, adaptive "smart" traffic signals along select corridors, enhanced transit signal priority, travel time monitoring, incident/event identification and management and real-time information. The TIMMS project would be implemented over the next decade or so with major upgrade work likely occurring in 2019. TAC is in a position to advise Council in their potential support of the project, including feedback on the scope of work and input on technologies used.	City Staff	Q4-2018		Strengthening Our Community 5E, 5F Building A Sustainable City 1C, 2A, 2C Leading in Public Service 5B, 5D	TAC to provide feedback on the TIMMS Implementation Plan.
TAC 18.11	Transportation Management Association (TMA)	The City has received funding from the Public Transit Infrastructure Fund (PTIF) to develop a feasibility study and business case for developing a Downtown Transportation Management Association (TMA) which would be a 1 st for London. TAC will be consulted for recommendations for invitees for a TDM Primer session and input on governance model and geographic area for TMA.	City Staff	Ongoing		Strengthening Our Community Building A Sustainable City Growing Our Economy	TDM Primer planned for early 2019 and is tied to Rapid Transit. Other Consultations will be ongoing.

	Project/Initiative	Background	Lead/ Responsible	Proposed Timeline	Proposed Budget	Link to Strategic Plan	Status
TAC 18.12	Business Travel Wise Program Expansion	<p>City Staff plans to engage local employers to participate in the program which encourages commuting Londoners to use options other than driving alone through programs and incentives. The Commute Ontario project will include actions such as:</p> <ul style="list-style-type: none"> - expanded carpooling - ActiveSwitch walking and cycling rewards program - Emergency Ride Home program - ongoing campaigns, incentives and rewards - tracking tools to measure ROI 	City Staff	Ongoing		Strengthening Our Community Building A Sustainable City Growing Our Economy	Throughout the 3-year project TAC will be asked to provide input to City staff on promotional material as it is developed.
Environmental Assessment Studies							
TAC EA 18.1	Southdale Road West & Bostwick Rd Improvements	Study for improvements to Southdale Road West between Pine Valley Blvd and Colonel Talbot Rd. The study will also address Bostwick Rd north of Pack Rd.	City Staff	Q4-2019		Building A Sustainable City	Presentation received June 26 th . Complete.
TAC EA 18.2	Adelaide St & CPR Grade Separation	Study for improvements to Adelaide St at the CPR rail line.	City Staff	Q2-2018		Building A Sustainable City	Presentation received June 26 th . Complete.
TAC EA 18.3	Clarke Rd Widening	Study for improvements to Clarke Rd. from Veterans Memorial Pkwy Extension to Fanshawe Park Rd East	City Staff Tariq Khan Dan Foster	Q1-2019		Building A Sustainable City	Initial Presentation received July 24 th . Referred to TAC Review Sub-Committee for report in September. Complete.
TAC EA 18.4	Discover Wonderland	Environmental assessment for Wonderland Rd from Southdale Rd to Sarnia Rd.	City Staff	Q4-2018		Building A Sustainable City	Present study to TAC on September 25 th . Publish PIC 1 Notice (Oct 3rd & 4th) in Sept 20th & 27 th Londoner.
TAC EA 18.5	Intersection: Western & Sarnia Roads	Study for improvements to Western Rd and Sarnia Rd / Philip Aziz Ave Intersection.	City Staff	Q2-2019		Building A Sustainable City	Project awaiting co-ordination with BRT.

TO:	CHAIR AND MEMBERS CIVIC WORKS COMMITTEE MEETING ON JUNE 19, 2018
FROM:	CATHY SAUNDERS CITY CLERK and the MANAGING DIRECTOR, ENVIRONMENTAL AND ENGINEERING SERVICES AND CITY ENGINEER
SUBJECT	CYCLING ADVISORY COMMITTEE AND TRANSPORTATION ADVISORY COMMITTEE

RECOMMENDATION

That, on the recommendation of the City Clerk and the Managing Director, Environmental and Engineering Services and City Engineer, the following actions be taken with respect to the Terms of Reference for the Cycling Advisory Committee and Transportation Advisory Committee:

- a) the attached Terms of Reference for the Transportation Advisory Committee (Appendix "A") and the attached Terms of Reference for the Cycling Advisory Committee (Appendix "B") BE RESCINDED effective February 28, 2019; and
- b) the attached Terms of Reference to establish a Transportation Mobility Advisory Committee (Appendix "C"), effective March 1, 2019, BE APPROVED.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

- Item #6 – Strategic Priorities and Policy Committee – December 16, 2013
- Item #2 – Strategic Priorities and Policy Committee – March 17, 2014

BACKGROUND

On June 14, 2017 Municipal Council resolved:

"That the following actions be taken with respect to the 6th Report of the Transportation Advisory Committee, from its meeting held on May 23, 2017:

- a) the Transportation Advisory Committee (TAC) Terms of Reference BE REFERRED to the Civic Administration to review and report back to the Civic Works Committee with respect to a review of the overlapping of Advisory Committee mandates of the Cycling Advisory Committee and the Transportation Advisory Committee;"

From a background perspective, the Civic Administration submitted a report to the Strategic Priorities and Policy Committee on December 16, 2013, in response to Municipal Council's direction, arising from a request from the Transportation Advisory Committee, "to determine the feasibility of implementing a Cycling Advisory Committee to provide advice to Municipal Council specific to cycling issues, similar to committees established in Hamilton and Kitchener;"

At that time, the Civic Administration recommended that the Terms of Reference for the Transportation Advisory Committee be amended to expand the mandate of the advisory committee to incorporate cycling issues and to amend the name of the Advisory Committee to the Transportation Mobility Advisory Committee to reflect the expanded mandate.

The following is an excerpt from the December 16, 2013 staff report outlining the rationale with respect to the staff recommendation brought forward at that time:

“The current mandate of London’s Transportation Advisory Committee (TAC), as set out in the Terms of Reference, is to advise and support Municipal Council in the implementation of the City’s Transportation Plan. This includes publicizing the importance, encouraging public participation and providing advice on Transportation Plan initiatives. The TAC is comprised of eleven voting members. One of the three members-at-large is to be a cyclist, who is responsible for supporting and promoting cycling as an alternative mode of transportation. There is also representation from the Thames Region Ecological Association, the Advisory Committee on the Environment and the Accessibility Advisory Committee. The TAC’s Terms of Reference allows for the creation of sub-committees and working groups as deemed necessary.

The recently completed Smart Moves 2030 Transportation Master Plan (TMP) is described as a New Mobility TMP. The TMP strongly promotes sustainable transportation alternatives, which supports Council’s five strategic outcomes including a Green and Growing City. The recommendations of the TMP include reducing the use of single occupancy vehicles and increasing active transportation (e.g., walking, cycling), transportation demand management (TDM) policies and practices, and transit.

Instead of creating a new Cycling Advisory Committee, the Civic Administration believes it would be more effective to amend the TAC’s Terms of Reference to provide a greater focus on active transportation, of which cycling is one aspect. The amendment would enhance the role of the TAC by leveraging expertise in the community in all active transportation areas. The new name being proposed for TAC to reflect these important improvements, is the Transportation Mobility Advisory Committee (TMAC).

The amendments to the Terms of Reference for the TAC, as proposed below and in the ~~attached~~ Appendix “A”, including increasing committee size, can be accommodated without any resource challenges.

The amendments to the Terms of Reference are as follows:

- *changing the name to the Transportation Mobility Advisory Committee to better reflect a greater focus on active transportation, including cycling*
- *increasing the number of members-at-large*
- *changing in voting members representation by increasing the number of members-at-large who regularly utilize active modes of transportation, from one to two*
- *adding specific representation from a cycling club as a voting member. (There previously was not a specific voting member to represent a cycling club.)*
- *clarifying that the representative from the Chambers of Commerce should have an interest in transportation demand management*
- *adding a representative from the Urban League of London. (This group was previously not part of the TAC.)*
- *enhancing the mandate of the Committee by providing more focus on active transportation, including cycling*

In summary, the Civic Administration believes that the proposed amendments substantially strengthen the focus on active transportation, including cycling, and transportation demand management. The proposed amendments also provides for a more holistic approach to considering transportation mobility in London, as all aspects, including cycling, have to work together in order to have an effective transportation infrastructure. In addition, a number of fundamental aspects of the former TAC have remained in place. Some of the deletions will create the additional capacity for the important dialogue that must occur, with all mobility requirements being considered. The synergy across all aspects of mobility in the city is paramount to our future success.”

At the December 17, 2013 Municipal Council meeting, the following resolution was passed regarding the feasibility of implementing a Cycling Advisory Committee:

“That the following actions be taken with respect to the establishment of a Cycling Advisory Committee:

- a) *the establishment of a Cycling Advisory Committee BE APPROVED;*
- b) *the City Clerk BE DIRECTED to report back with the proposed terms of reference for the Cycling Advisory Committee, approved in a) above;*
- c) *the City Clerk BE DIRECTED to report back with revised terms of reference for the Transportation Advisory Committee, which incorporates certain changes arising from the establishment of a Cycling Advisory Committee; and”*

At the March 18, 2014 meeting of Municipal Council, the revised Terms of Reference for the Transportation Advisory Committee and the Terms of Reference to establish a Cycling Advisory Committee were approved.

Attached as Appendices “A” and “B” to this report are the current Terms of Reference for the Transportation Advisory Committee and the Cycling Advisory Committee, respectively.

DISCUSSION

The Civic Administration continues to support the establishment of a single advisory committee named the Transportation Mobility Advisory Committee (TMAC) based upon the attached Terms of Reference (Appendix “C”). This revised governance model would provide a more integrated approach to, and greater focus on, active transportation, of which cycling is one important aspect. It is essential that all transportation modes work well together and an advisory committee comprised of members bringing their collective experience and expertise from the various methods of transportation would be most effective in providing valuable advice to the Municipal Council.

The Civic Administration is recommending the following adjustments to the 2013 draft proposed TMAC Terms of Reference, resulting in an increased capacity for cycling expertise on TMAC:

- increase the number of members from fifteen (15) to seventeen (17)
- increase the number of members-at-large from four (4) to five (5) ,with a requirement that three (3), instead of two (2) members regularly utilize active modes of transportation e.g. cycling, walking, etc.)
- add a representative from London Cycle Link

A revised governance model will not take away from the good work that has been undertaken by the Transportation Advisory Committee (TAC) and the Cycling Advisory Committee (CAC). The Civic Administrations is of the opinion that the proposed TMAC will strengthen the overall ability to provide advice in the broader field of mobility. The culture of cycling has become much stronger due to the work of the CAC and many others in London. The proposed TMAC will further enhance the cycling culture working in collaboration with the community and reporting through the Civic Works Committee. Similarly, there are a number of other aspects of overall mobility that will be strengthened with the return of cycling expertise into the broader mandate. It is worth noting that mobility is a high priority in Council’s Strategic Plan, the London Plan, planning for the Bus Rapid Transit system, and the Community Energy Action Plan.

RECOMMENDED BY:	PREPARED AND RECOMMENDED BY:
KELLY SCHERR MANAGING DIRECTOR, ENVIRONMENTAL AND ENGINEERING SERVICES AND CITY ENGINEER	CATHY SAUNDERS CITY CLERK

**APPENDIX “A”
Terms of Reference
Transportation Advisory Committee**

Role

While it is the legislative mandate of the Municipal Council to make the final decision on all matters that affect the Municipality, the role of an advisory committee is to provide recommendations, advice and information to the Municipal Council on those specialized matters which relate to the purpose of the advisory committee, to facilitate public input to City Council on programs and ideas and to assist in enhancing the quality of life of the community, in keeping with the Municipal Council’s Strategic Plan principles. Advisory committees shall conduct themselves in keeping with the policies set by the Municipal Council pertaining to advisory committees, and also in keeping with the Council Procedure By-law.

Mandate

The Transportation Advisory Committee reports to the Municipal Council through the Civic Works Committee. The Transportation Advisory Committee will advise and support City Council in the implementation of the City's Transportation Master Plan (TMP), including the Active Transportation and Transportation Demand Management (with the exception of the cycling components of these City plans and programs*), and the London Road Safety Strategy (LRSS) aspects by:

- reviewing the following for conformity with the objectives of effective transportation planning:
 - transportation master planning studies and implementation projects carried out for the City of London;
 - the long term capital plans for pedestrians, transit, road and parking facilities;
 - significant land use plans that affect transportation matters;
 - Area Planning Studies, Secondary Plans and Official Plan Reviews.
- publicizing the benefits and importance of the initiatives designed to achieve the objectives of the TMP and LRSS;
- assisting the development of new active transportation and transportation demand management policies, strategies and programs;
- encouraging public participation in the initiatives designed to achieve the objectives of the TMP and LRSS;
- advising on measures required to implement the City’s commitment to active transportation;
- recommending and advising on new transportation planning initiatives in the context of available approved budgets and under future potential budget allocations; and
- assist in monitoring the effectiveness of active transportation facilities and support programs.

(*Note: The cycling functions of transportation mobility are handled by the Cycling Advisory Committee.)

Composition

Voting Members

Thirteen members consisting of:

- Three members-at-large
- One representative from each of the following:
 - Cycling Advisory Committee
 - Advisory Committee on the Environment
 - Community Safety & Crime Prevention Advisory Committee
 - Accessibility Advisory Committee
 - London Middlesex Road Safety Committee
 - Canadian Automobile Association (CAA)
 - Urban League of London
 - Chamber of Commerce representative (preferably with an interest in transportation demand management)
 - London Development Institute

Non-Voting Resource Group

One, or more representatives from the staff of the following service areas/organizations will be available to attend committee meetings when necessary:

- Environmental & Engineering Services
- Planning Services
- Development & Compliance Services
- London Transit Commission
- London Police Service
- Middlesex-London Health Unit
- One Post-Secondary Student

Sub-committees and Working Groups

The Advisory Committee may form sub-committees and working groups as may be necessary to address specific issues; it being noted that the City Clerk's office does not provide secretariat support to these sub-committees or groups. These sub-committees and working groups shall draw upon members from the Advisory Committee as well as outside resource members as deemed necessary. The Chair of a sub-committee and/or working group shall be a voting member of the Advisory Committee.

Term of Office

Appointments to advisory committees shall be for a four-year term, commencing March 1 of the first year of a Council term and ending on February 28 or, in the case of a leap year, February 29 of the first year of the following Council term.

Appointment Policies

Appointments shall be in keeping with Council Policy.

Qualifications

Any person who has a general interest in transportation issues may be appointed as a member-at-large. Members shall be chosen for their special expertise, experience, dedication and commitment to the mandate of the Committee. The representatives must be members of the organizations they represent.

Conduct

The conduct of Advisory Committee members shall be in keeping with Council Policy.

Meetings

Meetings shall be once monthly at a date and time set by the City Clerk in consultation with the advisory committee. Length of meetings shall vary depending on the agenda. Meetings of working groups that have been formed by the Advisory Committee may meet at any time and at any location and are in addition to the regular meetings of the Advisory Committee.

Remuneration

Advisory committee members shall serve without remuneration.

APPENDIX “B”

Terms of Reference Cycling Advisory Committee

Role

While it is the legislative mandate of the Municipal Council to make the final decision on all matters that affect the Municipality, the role of an advisory committee is to provide recommendations, advice and information to the Municipal Council on those specialized matters which relate to the purpose of the advisory committee, to facilitate public input to City Council on programs and ideas and to assist in enhancing the quality of life of the community, in keeping with the Municipal Council's Strategic Plan principles. Advisory committees shall conduct themselves in keeping with the policies set by the Municipal Council pertaining to advisory committees, and also in keeping with the Council Procedure By-law.

Mandate

The Cycling Advisory Committee reports to the Municipal Council through the Civic Works Committee. The Cycling Advisory Committee (CAC) will advise and support City Council in the implementation of the City's Bicycle Master Plan (BMP); the cycling component of the Transportation Master Plan (TMP)*; the cycling component of the Active Transportation and Transportation Demand Management; and the cycling component of the London Road Safety Strategy (LRSS) program by:

- reviewing the following for conformity with the objectives of effective cycling planning:
 - the role of cycling in transportation master planning studies and implementation projects carried out for the City of London;
 - the long term capital plans for bicycle infrastructure and facilities;
 - area planning studies, secondary plans and Official Plan reviews.
- publicizing the benefits and importance of the initiatives designed to achieve the objectives of the BMP, TMP and LRSS;
- assisting in the development of new cycling policies, strategies and programs;
- encouraging public participation in the initiatives designed to achieve the objectives of the BMP, TMP and LRSS;
- advising on measures required to implement the City's commitment to cycling;
- recommending and advising on new cycling initiatives in the context of available approved budgets and under future potential budget allocations; and
- assisting in monitoring the effectiveness of cycling facilities and support programs.

(*Note: All other functions of transportation are handled by the Transportation Advisory Committee.)

Composition

Voting Members

Eleven members consisting of:

- Two members-at-large, both of whom regularly utilize cycling as a mode of transportation in London
- One representative from each of the following with an interest in cycling:
 - Transportation Advisory Committee
 - Advisory Committee on the Environment
 - Middlesex London Road Safety Committee
 - London Cycle Link
 - Thames Region Ecological Association
 - A Cycling Club with membership in the Ontario Cycling Association
 - Urban League of London
 - Chamber of Commerce with an interest in transportation demand management
 - London Development Institute

Non-Voting Resource Group

One or more representatives from the staff of the following service areas/organizations may attend committee meetings when necessary:

- Environmental & Engineering Services
- Planning Services
- Development & Compliance Services
- London Transit Commission

- London Police Service
- Middlesex-London Health Unit
- One Post-Secondary Student

Sub-committees and Working Groups

The Advisory Committee may form sub-committees and working groups as may be necessary to address specific issues; it being noted that the City Clerk's Office does not provide secretariat support to these sub-committees or groups. These sub-committees and working groups shall draw upon members from the Advisory Committee as well as outside resource members as deemed necessary. The Chair of a sub-committee and/or working group shall be a voting member of the Advisory Committee.

Term of Office

Appointments to advisory committees shall be for a four-year term, commencing March 1 of the first year of a Council term and ending on February 28 or, in the case of a leap year, February 29 of the first year of the following Council term.

Appointment Policies

Appointments shall be in keeping with Council Policy.

Qualifications

Any person who regularly utilize cycling as a mode of transportation in London may be appointed as a member-at-large. Other members shall be chosen for their special expertise, experience, dedication and commitment to the mandate of the Committee and must be members of the organizations they represent.

Conduct

The conduct of Advisory Committee members shall be in keeping with Council Policy.

Meetings

Meetings shall be once monthly at a date and time set by the City Clerk in consultation with the advisory committee. Length of meetings shall vary depending on the agenda. Meetings of working groups that have been formed by the Advisory Committee may meet at any time and at any location and are in addition to the regular meetings of the Advisory Committee.

Remuneration

Advisory committee members shall serve without remuneration.

APPENDIX “C”
Terms of Reference
Transportation Mobility Advisory Committee

Role

While it is the legislative mandate of the Municipal Council to make the final decision on all matters that affect the Municipality, the role of an advisory committee is to provide recommendations, advice and information to the Municipal Council on those specialized matters which relate to the purpose of the advisory committee, to facilitate public input to City Council on programs and ideas and to assist in enhancing the quality of life of the community, in keeping with the Municipal Council’s Strategic Plan principles. Advisory committees shall conduct themselves in keeping with the policies set by the Municipal Council pertaining to advisory committees, and also in keeping with the Council Procedure By-law.

Mandate

The Transportation Mobility Advisory Committee reports to the Municipal Council through the Civic Works Committee. The Transportation Mobility Advisory Committee will advise and support City Council in the implementation of the City’s current and future Transportation Plan, including the Active Transportation and Transportation Demand Management aspects, the City’s Bicycle Master Plan and the London’s Road Safety Strategy aspects by:

- publicizing the benefits and importance of the initiatives designed to achieve the objectives of the Transportation Plan, including active transportation modes such as walking, cycling, etc;
- assisting the development of new active transportation and transportation demand management policies, strategies and programs;
- encouraging public participation in the initiatives designed to achieve the objectives of the Transportation Plan;
- advising on measures required to implement the City’s commitment to active transportation;
- recommending and advising on new transportation planning initiatives;
- assist in monitoring the effectiveness of active transportation facilities and support programs; and
- reviewing the following for conformity with the objectives of effective transportation planning:
 - transportation master planning studies carried out for the City of London;
 - the long term capital plans for pedestrians, cyclists, transit, road and parking facilities;
 - Area Planning Studies, Secondary Plans and Official Plan Reviews.

Composition

Voting Members

Seventeen members consisting of:

- Five members-at-large, three of whom regularly utilize active modes of transportation (e.g. cycling, walking, etc.)
- One representative from each of the following:
 - Chamber of Commerce representative with an interest in transportation demand management
 - Advisory Committee on the Environment
 - London Development Institute
 - Thames Region Ecological Association
 - London Cycle Link
 - Urban League of London
 - A Cycling Club with membership in the Ontario Cycling Association
 - Accessibility Advisory Committee
 - Community Safety & Crime Prevention Advisory Committee
 - London Middlesex London Road Safety Committee
 - London Cycling Club
 - Canadian Automobile Association (CAA)

Non-Voting Resource Group

One, or more representatives from the staff of the following departments/organizations will be available to attend committee meetings when necessary:

- Planning Services

- Development & Compliance Services
- Environmental & Engineering Services
- London Transit Commission
- London Police Service
- Middlesex-London Health Unit
- One Post-Secondary Student

Sub-Committees and Working Groups

The Advisory Committee may form sub-committees and working groups as may be necessary to address specific issues; it being noted that the City Clerk's office does not provide secretariat support to these sub-committees or groups. These sub-committees and working groups shall draw upon members from the Advisory Committee as well as outside resource members as deemed necessary. The Chair of a sub-committee and/or working group shall be a voting member of the Advisory Committee.

Term of Office

Appointments to advisory committees shall be for a four-year term, commencing March 1 of the first year of a Council term and ending on February 28 or, in the case of a leap year, February 29 of the first year of the following Council term.

Appointment Policies

Appointments shall be in keeping with Council Policy.

Qualifications

Any person who has a general interest in active transportation issues may be appointed as a member-at-large. Members shall be chosen for their special expertise, experience, dedication and commitment to the mandate of the Committee. The representatives must be members of the organizations they represent.

Conduct

The conduct of Advisory Committee members shall be in keeping with Council Policy.

Meetings

Meetings shall be once monthly at a date and time set by the City Clerk in consultation with the advisory committee. Length of meetings shall vary depending on the agenda. Meetings of working groups that have been formed by the Advisory Committee may meet at any time and at any location and are in addition to the regular meetings of the Advisory Committee.

Remuneration

Advisory committee members shall serve without remuneration.



P.O. Box 5035
300 Dufferin Avenue
London, ON
N6A 4L9

London
CANADA

June 27, 2018

K. Scherr
Managing Director, Environmental & Engineering Services and City Engineer

C. Saunders
City Clerk

That consideration of amending the Terms of Reference for the Cycling Advisory Committee and the Transportation Advisory Committee BE DEFERRED for consideration as part of the broader review of Advisory Committees.(4.2/10/CWC)

A handwritten signature in black ink, appearing to read 'L. Rowe'.

L. Rowe
Deputy City Clerk
/kmm

cc: P. McClennan, Executive Administration Assistant- Managing Director and City Engineer

The Corporation of the City of London
300 Dufferin Ave N6A 4L9
P: 519.661.CITY (2489) x 0969 | Fax: 519.661.4892
kmyers@london.ca |
www.london.ca