

# Agenda Including Addeds

## Accessibility Advisory Committee

7th Meeting of the Accessibility Advisory Committee

July 26, 2018, 3:00 PM

Committee Room #4

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**Next Meeting: August 23, 2018**

# Accessibility Advisory Committee

## Report

6th Meeting of the Accessibility Advisory Committee  
June 28, 2018  
Committee Room #4

Attendance                   PRESENT: J. Madden (Chair), M. Cairns, L. Chappell, M. Dawthorne, N. Judges, J. Menard, P. Quesnel, K. Schmidt and J. Bunn (Secretary)

ABSENT: A. Forrest, J. Higgins, P. Moore, K. Ramer and F. Simmons

ALSO PRESENT: K. Broderick, J. Clair, K. Cook, C. Da Silva, P. Foto, K. Husain and J.P. McGonigle

The meeting was called to order at 3:00 PM.

### 1. Call to Order

#### 1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

### 2. Scheduled Items

#### 2.1 Accessible Employment

That it BE NOTED that the attached presentation from P. Foto, Manager III, Talent Management and K. Cook, Recruitment Specialist, with respect to Accessible Employment at the City of London, was received.

#### 2.2 Adults with Autism Spectrum Disorder

That a representative from Parks and Recreation BE REQUESTED to attend a future meeting of the Accessibility Advisory Committee to update the committee on measures being taken to assist individuals with Autism Spectrum Disorder at City of London facilities; it being noted that the attached presentation from J. Clair, was received with respect to this matter.

#### 2.3 Outdoor Events Guide Update

That the Special Events Council Policies Manual and the Special Events Administrative Procedures Manual BE REFERRED to the Policy Sub-Committee for review; it being noted that the attached presentation from J.P. McGonigle, Division Manager, Parks and Recreation and K. Broderick, Manager, Special Events and Community Rentals with respect to and update on the Outdoor Events Guide, was received.

### 3. Consent

#### 3.1 5th Report of the Accessibility Advisory Committee

That it BE NOTED that the 5th Report of the Accessibility Advisory Committee on the Environment, from its meeting on May 24, 2018, was received.

3.2 Municipal Council Resolution - 4th Report of the Accessibility Advisory Committee

That it BE NOTED that the Municipal Council resolution, from its meeting held on June 12, 2018, with respect to the 4th Report of the Accessibility Advisory Committee and its delegation before the Community and Protective Services Committee, was received.

**4. Sub-Committees and Working Groups**

4.1 Built Environment Sub-Committee Report

That the following actions be taken with respect to the Built Environment Sub-Committee report from its meeting held on June 11, 2018:

- a) the Civic Administration BE REQUESTED to attend a future Built Environment Sub-Committee meeting to review the London Complete Streets Design Manual in more detail and give the sub-committee more time to provide feedback; and,
- b) the Civic Administration BE REQUESTED to attend a future meeting of the Accessibility Advisory Committee to discuss traffic calming measures used in the City of London and the effects of those measures on people with disabilities.

**5. Items for Discussion**

5.1 Statement at Council and Standing Committee Meetings – Supportive Devices

That the following actions be taken with respect to the revised communication dated May 22, 2018, from the City Clerk, with respect to the statement at Council and Standing Committee meetings regarding supportive devices:

- a) the City Clerk BE REQUESTED to post the statement contained in the above-noted communication on all Advisory Committee agendas; and,
- b) all Committee Chairs BE REQUESTED to read the above-noted statement aloud prior to each Committee meeting.

5.2 Meeting with the Mayor and Members of Council

That it BE NOTED that a verbal update from J. Madden, with respect to the meeting with the Mayor and members of the ACCAC that occurred on the morning on June 28, 2018, was received; it being noted that the Accessibility Advisory Committee held a general discussion with respect to this matter.

5.3 Summer Meeting Schedule

That it BE NOTED that the next meeting of the Accessibility Advisory Committee will be held on July 26, 2018.

**6. Deferred Matters/Additional Business**

None.

**7. Adjournment**

The meeting adjourned at 5:00 PM.



# Highbury Avenue/Hamilton Road Intersection Improvements Environmental Assessment Study



## Notice of Completion

The City of London has completed a Municipal Class Environmental Assessment (EA) study for improvements to the Highbury Avenue/Hamilton Road intersection. The study was completed in accordance with the planning and design process for a Schedule C project, as outlined in the Municipal Class EA (October 2000, as amended in 2007, 2011 and 2015).

The preferred intersection design includes the following key recommendations:

- Additional northbound and southbound through lanes along Highbury Avenue North;
- Eastbound channelized right turn lane;
- Westbound dual left turn lanes;
- Northbound channelized right turn lane;
- Eastbound and westbound bike lanes on Hamilton Road;
- Access management; and,
- Landscaping and urban design elements.

The Class EA process included public and agency consultation, a comparative evaluation of design options, assessment of potential impacts, and identification of mitigation measures. As part of the consultation program, two Public Information Centers were held (May 14, 2015 & March 9, 2016) to provide information on the project and to receive comments. Major businesses affected by the access management changes and property owners potentially affected by the full acquisition of their properties were also contacted to discuss the recommended plan.

An Environmental Study Report (ESR) has been prepared to document the decision-making process leading to the selection of the preferred design. This notice places the ESR on the public record for a **thirty (30) calendar day** public review period starting on **July 13, 2018** to be reviewed by members of the public and/or any other interested party at the following locations until **August 12, 2018**:

City Hall	London Public Library	Project Website
Clerk's Office, 3rd Floor or Transportation Div., 8th Floor 300 Dufferin Avenue, London Mon – Fri 8:30 a.m. to 4:30 p.m. Sat/Sun: Closed	Crouch Branch Library 550 Hamilton Road, London Tues – Thurs 9 a.m. to 9 p.m. Fri – 9a.m. to 6 p.m. Sat – 9 a.m. to 5 p.m. Sun/Mon: Closed	<a href="http://www.london.ca/residents/Environment/EAs/Pages/Highbury-Avenue-and-Hamilton-Road-Intersection.aspx">http://www.london.ca/residents/Environment/EAs/Pages/Highbury-Avenue-and-Hamilton-Road-Intersection.aspx</a>

If you have any comments, questions or concerns regarding the information provided in the ESR, please contact one of the following team members no later than **August 12, 2018**:

**Brian Huston, P.Eng.**  
**Project Manager**  
**Dillon Consulting Limited**  
 Tel: 519-438-1288 ext. 1227  
 Fax: 519-672-8209  
 E-mail: hamiltonhighbury@dillon.ca

**Maged Elmadhoon, M.Eng., P.Eng.**  
**Project Manager**  
**City of London**  
 Tel : 519-661-2489 ext. 4934  
 Fax : 519-661-4734  
 E-mail: melmadho@london.ca

If concerns regarding this project cannot be resolved through discussions with the City of London and/or Dillon Consulting Limited, a person/party may request the Minister of the Environment & Climate Change to issue an order for the project to comply with Part II of the *Environmental Assessment Act* (known as a "Part II Order"), changing the status of the project to a full Individual Environmental Assessment. Requests must be received by the Minister at the address below by **August 12, 2018**. A copy of the request must also be sent to the Director of the Environmental Approvals Branch and City Clerk.

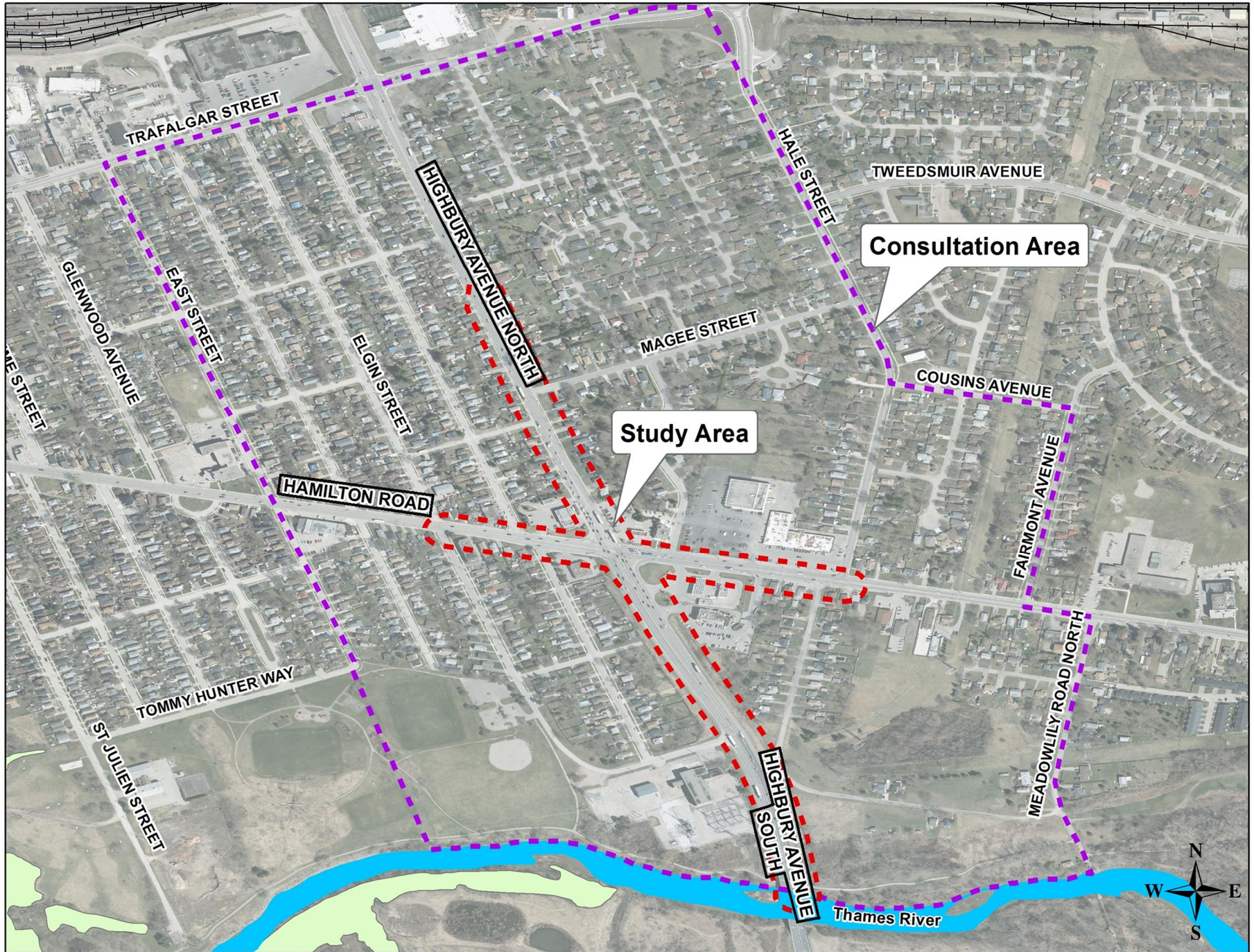
**Minister  
Ministry of the Environment  
and Climate Change  
77 Wellesley Street West  
11th Floor  
Toronto, ON M7A 2T5**

**Director, Environmental  
Approvals Branch  
Ministry of the Environment  
and Climate Change  
135 St. Clair Avenue West  
12th Floor  
Toronto, ON M4V 1P5**

**City of London  
Office of the City Clerk  
3rd Floor  
300 Dufferin Avenue  
London, ON N6A 4L9**

If no request for a Part II Order is received, the project will proceed to design and construction as outlined in the planning documentation.

This notice issued on July 13, 2018.





**NOTICE OF PUBLIC INFORMATION CENTRE**  
**Clarke Road Improvements**  
**Veterans Memorial Parkway Extension to Fanshawe Park Road East**  
**Municipal Class Environmental Assessment**



The City of London is undertaking a Municipal Class Environmental Assessment (EA) to identify transportation improvements to the Clarke Road corridor between the Veterans Memorial Parkway (VMP) Extension (currently under detailed design) and Fanshawe Park Road East. The study is being undertaken in accordance with the requirements for Schedule 'C' projects within the Municipal Class EA document (2000, as amended in 2015), under the *Ontario Environmental Assessment Act*.

**Why are we studying Clarke Road?**

The 2030 Transportation Master Plan and the 2014 Development Charges Background Study identified the widening of Clarke Road (from two to four lanes with consideration given to the ultimate build-out of six lanes) as a priority project to address future traffic volumes associated with background development and improvements to the VMP.

**How can I participate in the study?**

The first Public Information Centre (PIC) was held Thursday, September 21, 2017, where the existing conditions, present and future traffic demands, alternative solutions and preliminary recommendations were presented. The selected preferred solution was to widen Clarke Road to accommodate four lanes, with an ultimate build-out to six lanes.

The second and final PIC will be held on Wednesday, July 11, 2018 to provide information about the Alternative Design Concepts, the evaluation of Alternative Design Concepts, and the Recommended Alternative Design.

Following the PIC and the receipt of public, agency, and Indigenous community input, a Preferred Design will be selected. An Environmental Study Report (ESR) will be prepared and provided for public review for a 30-day period. PIC display material will be made available on the City's website following the PIC: <http://www.london.ca/residents/Environment/EAs/Pages/Clarke-Road-Improvements.aspx>

**Public Information Centre Details:**

**Date:** Wednesday, July 11, 2018

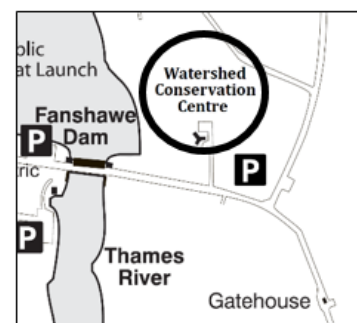
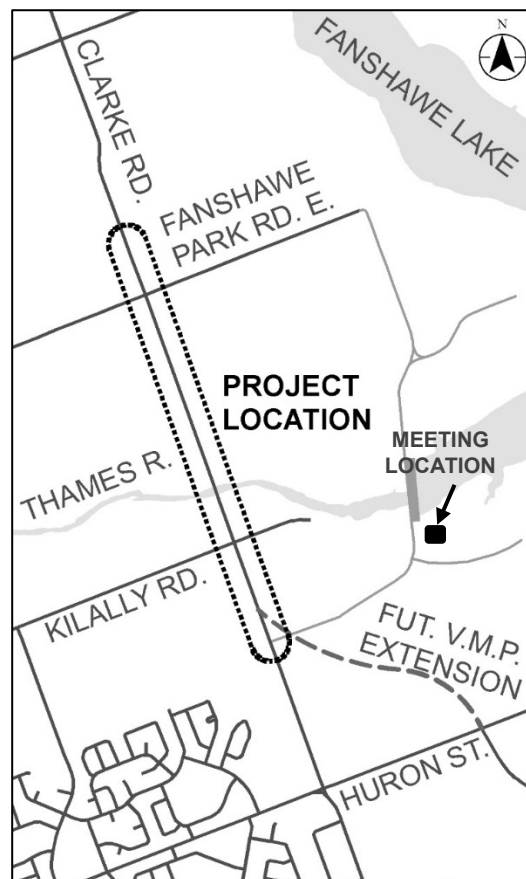
**Time:** Drop-in between 4:30pm-7:30pm

**Location:** Upper Thames River Conservation Authority Watershed Conservation Centre, Fanshawe Conservation Area, 1424 Clarke Road, London ON (between Huron Street and Kilally Road)

To be added to the study mailing list or provide comment, please contact a member of the study team below:

Peter Kavcic, P.Eng.  
 Transportation Design Engineer  
 Transportation Planning & Design  
 City of London  
 pkavcic@london.ca  
 519-661-CITY (2489) ext. 4581

Isaac Bartlett, P.Eng. ENV SP  
 Project Manager  
 Stantec Consulting Ltd.  
 isaac.bartlett@stantec.com  
 519-675-6643



Personal information collected on this subject is collected under the authority of the *Municipal Act, 2011* and will be used by members of Council and City of London staff in their review of this matter. With the exception of personal information, all comments will become part of the public record and will be released, if requested, to any person. Comments and information received will be maintained on file for use during the project and may be included in project documentation.



**Clarke Road Improvements  
Future Veterans Memorial Parkway Extension  
to Fanshawe Park Road East  
Municipal Class Environmental Assessment**



**Public Information Centre No. 2**  
Wednesday, July 11, 2018, 4:30pm-7:30pm  
Upper Thames River Conservation Authority  
Watershed Conservation Centre

**COMMENT SHEET**

**(Please print clearly – more space is available on the back of the page)**

**Name:**

**Mailing Address:**

**Email Address:**

**Interest (i.e. property owner, agency, commuter):**

**Please provide your comments on the information presented tonight:**

Personal information collected and recorded at the Public Information Centre or submitted in writing on this subject is collected under the authority of the Municipal Act, 2011 and will be used by members of Council and City of London staff in their review of this matter. With the exception of personal information, all comments will become part of the public record. Questions about this collection should be referred to the City Clerk, 519-661-2500 ext. 4937.





ACCAC - Policy Sub-Committee  
Meeting Report  
Tuesday July 10th, 2018

Present: M.Cairns, J.Madden, P.Moore  
Start: 7:00 pm

1. Reviewed the Outdoor Event Guide that was submitted to the city and what parts we request become mandatory and not optional guidelines.

**Motion - We ask that council fully endorse the entire Outdoor Event Guide and require that all events held on city owned land be required to implement all points.**

2. Reviewed the proposal from the city clerks office regarding the statement before each council meeting advising of accessibility assisted devices. Concluded that we would hold to our original request that the statement be read prior to each meeting.
3. Discussed the FADs document review that the city has delayed for many years. Decided that we would wait to hear from the Mayor regarding the update.
4. Discussed Accessibility Employment presentation the city provided. Decided to reflect further on the topic and consult with more community stakeholders.
5. Discussed future sub-committee meetings and how we can make them accessible.

**Motion - That city staff provide the committee with recommendations on how we can have subcommittee meetings that are accessible at other locations when city hall is not open.**

Adjournment: 8:00 pm

## HOW TO PLAN ACCESSIBLE OUTDOOR EVENTS

Prepared by:

City of London Accessibility Advisory Committee

### 1.0 INTRODUCTION

Focusing on accessibility benefits us all. Though you may believe that only a few people will benefit from creating an accessible event, the fact of the matter is that the principles of sound accessibility will help everyone: from those with visible and invisible disabilities, to seniors, to young families.

An accessible event is one in which everyone gets to participate and enjoy -- regardless of his or her ability. The items listed in this guide will help you effectively plan your outdoor events (including, but not limited to, festivals, concerts, picnics, and receptions) and make them accessible to all.

A few key notes:

- Be aware of the features that make your venue accessible;
- Hold events at accessible locations;
- If that's not possible, work modify the location so that all persons can participate without assistance or with minimal help; and
- Please be aware that while visible disabilities can be readily seen, invisible disabilities may not be so obvious.

Those with a physical disability often display some visual cues, such as requiring the use of a wheelchair, crutches, cane or other mobility aids. However, many in our community have varying degrees of invisible disabilities, which can often be more challenging to notice.

These can include those who are: deaf, deafened, or hard of hearing; blind or have some degree of visual impairment; presenting with a speech impediment, developmental disability, mental health issue, and/or psychiatric disability; and those who are presenting with an intellectual disability, learning disability, and/or cardiac disability.

Please review and implement the following items. As well, you are welcome to contact us for clarification or for additional suggestions. Our goal is to ensure all events are accessible and enjoyable for all Londoners and we appreciate your compliance.

City of London Accessibility Advisory Committee London City Hall  
City Clerk's Office, 3rd Floor  
300 Dufferin Ave.

London, ON, N6A 4L9

Phone: [519\) 661-2500](tel:5196612500) Ext. 5475 TTY: [519\) 661-4889](tel:5196614889)

Fax: [519\) 661-4892](tel:5196614892)

E-mail: [accessibility@london.ca](mailto:accessibility@london.ca) Website: [www.accessibility.london.ca](http://www.accessibility.london.ca)

## 2.0 PARKING:

As people with disabilities or limited mobility can benefit from dedicated parking areas and drop-off points (in the case of ParaTransit) please ensure:

- Parking spaces are wide enough to accommodate accessible vans/buses and people who use mobility aids;
- Parking spaces are as close to the entrance of the event as possible; and
- Event personnel are familiar with the location of these parking spots.

## 3.0 PUBLIC ENTRANCE:

Reduce barriers that people with disabilities face entering facilities and venues by ensuring:

- The presence of a level entrance that persons using wheelchairs or mobility aids can pass over;
- An entrance that is wide enough for wheelchairs to pass through. (Greater than 32” recommended);
- In the event that the main entrance isn’t accessible, there are signs directing people to the accessible entrance; and
- If the main entrance has steps, it also has a railing.

## 4.0 EMERGENCIES:

As part of any event planning, there is the need to plan for emergencies and other contingencies. Traditional methods of notification can pose a challenge to those with visual and auditory challenges, and egress for those with ambulatory issues or in wheelchairs can be challenging in the event of an emergency. Please ensure the following:

- Auditory and visual alarms in the event of an emergency;
- Your evacuation plan addresses the evacuation of persons with special needs; and
- Staff are trained in these evacuation procedures.

## 5.0 WASHROOMS:

Please provide the following:

- Two, at minimum, accessible outdoor portable washrooms;
- Washrooms located in accessible areas;
- Washrooms locations are displayed using large clear letters, and understandable pictures or symbols are used on the signs identifying the accessible washroom(s); and
- Event personnel know where the accessible washrooms are located.

## 6.0 WAY-FINDING SIGNAGE:

Ensure all signs have large clear letters, use plain language, have good colour contrast, and can be read in all light conditions, in order to direct people to specific areas.

## 7.0 ENTERTAINMENT SEATING:

Ensure seating areas are integrated with other seating areas (each price point) such as at the front, on the aisles, or along the sides of the stage. Also ensure:

- The seating ensures an unobstructed view;
- A companion can sit beside the person with the disability; and
- Supports are available for the deaf, deafened, or hard of hearing.

## 8.0 LIGHTING:

All areas of travel and the display/booth areas must be adequately lit.

## 9.0 CABLES AND CORDS:

It is important for all patrons -- especially those with mobility issues -- that you cover electrical cables and cords that cross aisles or pathways. Cable covers should be no more than a half-inch (1.25 centimeters) thick so that they do not become a tripping hazard and so wheelchairs can traverse across them.

## 10.0 FOOD:

There are a few considerations to keep in mind when providing food stations at events.

- Event personal are available to assist participants in obtaining food and beverages;
- Part of the food counter is lowered to allow persons with mobility aids to access it easily. (34" is recommended); and
- There is a clear path between tables for a mobility aid user to maneuver. (42" is recommended).

## 11.0 TICKETS:

Please ensure the following for ticketing purchase and fulfillment:

- The queuing (line-up) area is accessible (and maneuverable) for mobility aid users;
- There is adequate colour contrast between barriers;
- Tickets for accessible seating areas can be ordered in advance of the event by phone.
- Offer free tickets to support people who provide supporting identification from approved agencies verifying with an access2 card (or other documentation at the organizers discretion).

## 12.0 REST AREA/QUIET SPACES

Provide a designated quiet space for rest, especially if your event attracts large crowds and is longer than a couple of hours. These areas, where people have in-and-out privileges, are very helpful to your attendees who may have mental health issues, sensory issues, or fatigue issues. These areas can also serve as a welcome respite for service animals and nursing mothers.

Built Environment Sub-Committee  
Monday July 23<sup>rd</sup>  
4:00pm Committee Room 4

Present: J. Madden, M. Dawthorne, M. Cairns, P. Moore

Guests: Vanessa Kingsley, Maged Elmadhoon

Community Gardens update (Vanessa Kingsley):

- Kiwanis—opened late June, completed except for water
- Ed Blake—accessible tap has been installed, 4 accessible plots remain to be rented
- 4 gardens up for improvement at the end of the summer or early fall, Ann St, Carling Heights, Nicholas Wilson, Proudfoot
- 12 accessible beds have been booked this year

London Complete Streets Design Manual (Maged Elmadhoon):

- high level document
- not a “design” manual
- Design Specifications and Requirements Manual is more design-specific and can be viewed online

**Motion: ACCAC recommends that the applicable advisory committees (ie. ACCAC, TAC, Cycling Advisory Committee) be included in the Stakeholder Map found in the London Complete Streets Design Manual.**

Parks and Recreation Master Plan Feedback

- Provide more accessible programming through partnerships with other community agencies
- Be consistent and persistent when providing programming. It may take time to build the clientele and will require advertising throughout the community.
- Page 4 of the Master Plan—include FADS in the list of council-endorsed/approved initiatives
- Ensure all parks and recs facilities are included in FADS document

**From:** Da Silva, Chantel <[cdasilva@London.ca](mailto:cdasilva@London.ca)>  
**Sent:** Wednesday, July 11, 2018 2:17 PM  
**To:** Jacqueline Madden; Michael Dawthorne  
**Cc:** Riddell, John  
**Subject:** Resident Feedback re: Wristbands for Children at Storybook

Hi Jackie and Michael,

I'm reaching out to you and connecting you with John Riddell, our Manager of Storybook Gardens, about some feedback his team received from a customer who is a parent of a child with a disability. We're hoping you/ACCAC could provide us with your thoughts on their suggestion based on your experience.

The resident asked about the possibility of us issuing a wristband/some kind of identifier to children with special needs upon entry to Storybook, as an additional means of communicating to staff, in order to understand and relate to their behaviour without requiring constant ongoing intervention from their parent. This would be optional upon request from a parent or caregiver when they enter into Storybook.

John has discussed this with his staff and thought it could be beneficial but would require some additional training support for the staff members. We're not aware of any other program like this and thought we would ask for your thoughts? Concerns?

John is CC'd here and can answer any other questions you may have.

Thanks in advance!



**Chantel Da Silva**  
Specialist, Municipal Policy (AODA)  
Human Resources and Corporate Services  
City of London

300 Dufferin Avenue, N6B 1Z2  
P: 519.661.CITY (2489) x 2425 | Fax: 519.661.2367  
[cdasilva@london.ca](mailto:cdasilva@london.ca) | [www.london.ca](http://www.london.ca)





300 Dufferin Avenue  
P.O. Box 5035  
London, ON  
N6A 4L9

**NOTICE OF DECISION  
LONDON COMMITTEE OF ADJUSTMENT SUBMISSION NO.: A.088/18**

July 17, 2018

**OWNER:**

Joel McLean  
602 Queens Street  
London, ON N6B 1Y8

**AGENT:**

Gerald Gallacher  
358 Talbot Street  
London, ON N6A 2R6

**WARD: 13**

**LOCATION:**

44 Bathurst Street, PLAN NIL PT LOTS 19 & 20 PR 33R13667 PART 1, on the north side of Bathurst Street east of Ridout Street North.

At its meeting on **Monday, July 16, 2018**, the London Committee of Adjustment **GRANTED** the requested Minor Variance **SUBJECT** to the following **CONDITIONS**:

1. The parking area shall be maintained as accessory parking for the exclusive use of the buildings located at 345-359 Ridout Street, 45 King Street, and 52 York Street. This lot shall not be used as a commercial parking lot, as defined in the Zoning By-law.
2. Site plan approval shall be obtained for the accessory parking area.

**NOTE(S):**

- The diagram submitted with this application (herein as Figure 1) does not consider the ultimate road widening on Ridout Street, nor the required daylight triangle at the intersection of Ridout and Bathurst Streets. Based on those necessities, the submitted plan does not likely represent the site as it will ultimately be developed. This site is subject to site plan approval and the inclusion of said diagram in this report shall not imply approval of the site layout, notwithstanding the (potential) approval of the variances.
- The owner shall install and maintain a minimum 1.83 meter chain link fence on the mutual property line to support public safety and ensure vehicles and pedestrians do not cross into the right-of-way.
- CN Rail shall be provided a copy of the site grading plan to ensure that the development of this site will not increase the flow of water onto the CN right-of-way.
- The granting of minor variance(s) or permissions does not preclude the responsibility of the applicant or landowner from complying with other regulations and/or obtaining other approvals which may be required, by any level of government, and agencies thereof, including, but not limited to, the Tree Protection By-law.

**PURPOSE:** To permit an accessory parking lot.

**VARIANCES REQUESTED:**

1. To permit a minimum of 4% landscape open space, whereas 15% is required.
2. To permit a parking area 0.0m from any required road allowance, whereas 3.0 m is required.

**REASON:** In all the circumstances, the Committee is of the opinion that the variance requested is minor and is desirable for the appropriate development of the land and is in keeping with the general intent and purpose of the By-law and Official Plan.

“Agrees with staff accessible parking and AODA need to be respected, why separate site? Giant area and parking.”

**APPEAL PERIOD**


This permission is not final until the expiration of a statutory appeal period of twenty (20) days from the date the decision is signed, being **4:30 p.m. on Monday, August 6, 2018**, during which

any objector may file with the Secretary - Treasurer an appeal against this decision of the London Committee of Adjustment.

Any appeal must set out the reasons for the appeal and must be accompanied by the \$300.00 fee prescribed by the Local Planning Appeal Tribunal Act in the form of a **certified cheque or money order** made payable to the Minister of Finance and **must** be accompanied by an **Appellant Form (A1)** found on the LPAT website: <http://elto.gov.on.ca/lpat/> or from the Office of the Secretary - Treasurer of the Committee of Adjustment. A copy of the regulations governing appeals is enclosed. If you have any questions regarding the LPAT process, please contact the ELTO Citizen Liaison Office toll free at 1-866-448-2248, or in person at 655 Bay Street, Suite 1500, Toronto.

Note: The *Planning Act* provides for appeals to be filed by "persons". As groups or associations, such as residents or ratepayers groups which do not have incorporated status, may not be considered "persons" for purposes of the Act, groups wishing to appeal this decision should do so in the name or names of individual group members, and not in the name of the group.

**Please ensure that all conditions are cleared prior to applying for a Building Permit. Contact the undersigned if information is required.**

  
Mark Smith, Secretary - Treasurer  
London Committee of Adjustment  
/sf  
The Corporation of the City of London  
Phone: 519-661-2489 ext. 7019  
www.london.ca

APPEALS TO THE LOCAL PLANNING APPEAL TRIBUNAL, VARIANCES  
SECTION 45. PLANNING ACT.R.S.O.1990, c.P.13

The following extracts from section 45 of the Planning Act outline the appeal process for appealing variance decisions made by the Committee of Adjustment.

**Appeal to L.P.A.T.**

45 (12) The applicant, the Minister or any other person or public body who has an interest in the matter may within 20 days of the making of the decision appeal to the Tribunal against the decision of the committee by filing with the secretary-treasurer of the committee a notice of appeal setting out the objection to the decision and the reasons in support of the objection accompanied by payment to the secretary-treasurer of the fee charged by the Tribunal under the *Local Planning Appeal Tribunal Act, 2017* as payable on an appeal from a committee of adjustment to the Tribunal. 2017, c. 23, Sched. 5, s. 98 (3).

**Note:** The fee for an appeal is \$300.00 and \$25.00 for a related appeal and should be in the form of a **certified cheque or money order** made payable to the Minister of Finance of Ontario.

45 (13) On receiving a notice of appeal filed under subsection (12), the secretary-treasurer of the committee shall promptly forward to the Tribunal, by registered mail, (a) the notice of appeal; (b) the amount of the fee mentioned in subsection (12);(c) all documents filed with the committee relating to the matter appealed from;(d) such other documents as may be required by the Tribunal; and (e) any other prescribed information and material. 2017, c. 23, Sched. 5, s. 98 (3).

**Exception**

45 (13.1) Despite subsection (13), if all appeals under subsection (12) are withdrawn within 15 days after the last day for filing a notice of appeal, the secretary-treasurer is not required to forward the materials described under subsection (13) to the Tribunal. 1999, c. 12, Sched. M, s. 26; 2017, c. 23, Sched. 5, s. 98 (4).

**Decision final**

45 (13.2) If all appeals under subsection (12) are withdrawn within 15 days after the last day for filing a notice of appeal, the decision of the committee is final and binding and the secretary-treasurer of the committee shall notify the applicant and file a certified copy of the decision with the clerk of the municipality. 1999, c. 12, Sched. M, s. 26.

**Where no appeal**

45 (14) If within such 20 days no notice of appeal is given, the decision of the committee is final and binding, and the secretary-treasurer shall notify the applicant and shall file a certified copy of the decision with the clerk of the municipality. R.S.O. 1990, c. P.13, s. 45 (14); 1994, c. 23, s. 26 (3).



300 Dufferin Avenue  
P.O. Box 5035  
London, ON  
N6A 4L9

**London**  
CANADA

### **Where appeals withdrawn**

45 (15) Where all appeals to the Tribunal are withdrawn, the decision of the committee is final and binding and the Tribunal shall notify the secretary-treasurer of the committee who in turn shall notify the applicant and file a certified copy of the decision with the clerk of the municipality. 2017, c. 23, Sched. 5, s. 98 (5).

### **Hearing**

45 (16) On an appeal to the Tribunal, the Tribunal shall, except as provided in subsections (15) and (17), hold a hearing of which notice shall be given to the applicant, the appellant, the secretary-treasurer of the committee and to such other persons or public bodies and in such manner as the Tribunal may determine. 2017, c. 23, Sched. 5, s. 98 (5).

### **Dismissal without hearing**

45 (17) Despite the *Statutory Powers Procedure Act* and subsection (16), the Tribunal may dismiss all or part of an appeal without holding a hearing, on its own initiative or on the motion of any party, if,

(a) it is of the opinion that,

- (i) the reasons set out in the notice of appeal do not disclose any apparent land use planning ground upon which the Tribunal could allow all or part of the appeal,
- (ii) the appeal is not made in good faith or is frivolous or vexatious,
- (iii) the appeal is made only for the purpose of delay, or
- (iv) the appellant has persistently and without reasonable grounds commenced before the Tribunal proceedings that constitute an abuse of process;

(b) the appellant has not provided written reasons for the appeal;

(c) the appellant has not paid the fee charged under the *Local Planning Appeal Tribunal Act, 2017*; or

(d) the appellant has not responded to a request by the Tribunal for further information within the time specified by the Tribunal. 2017, c. 23, Sched. 5, s. 98 (5).

### **Representation**

45 (17.1) Before dismissing all or part of an appeal, the Tribunal shall notify the appellant and give the appellant the opportunity to make representation on the proposed dismissal but this subsection does not apply if the appellant has not complied with a request made under clause (17) (d). 2000, c. 26, Sched. K, s. 5 (3); 2017, c. 23, Sched. 5, s. 80.

### **Dismissal**

45 (17.2) The Tribunal may dismiss all or part of an appeal after holding a hearing or without holding a hearing on the motion under subsection (17), as it considers appropriate. 2017, c. 23, Sched. 5, s. 98 (5).

### **Powers of L.P.A.T.**

45 (18) The Tribunal may dismiss the appeal and may make any decision that the committee could have made on the original application. R.S.O. 1990, c. P.13, s. 45 (18); 2017, c. 23, Sched. 5, s. 80.

### **Amended application**

45 (18.1) On an appeal, the Tribunal may make a decision on an application which has been amended from the original application if, before issuing its order, written notice is given to the persons and public bodies who received notice of the original application under subsection (5) and to other persons and agencies prescribed under that subsection. 1993, c. 26, s. 56; 1994, c. 23, s. 26 (7); 2017, c. 23, Sched. 5, s. 80.

### **Exception**

45 (18.1.1) The Tribunal is not required to give notice under subsection (18.1) if, in its opinion, the amendment to the original application is minor. 2017, c. 23, Sched. 5, s. 98 (5).

### **Notice of intent**

45 (18.2) Any person or public body who receives notice under subsection (18.1) may, not later than thirty days after the day that written notice was given, notify the Tribunal of an intention to appear at the hearing or the resumption of the hearing, as the case may be. 1993, c. 26, s. 56; 1994, c. 23, s. 26 (8); 2017, c. 23, Sched. 5, s. 98 (6).

### **Order**

45 (18.3) If, after the expiry of the time period in subsection (18.2), no notice of intent has been received, the Tribunal may issue its order. 1993, c. 26, s. 56; 2017, c. 23, Sched. 5, s. 98 (6).

### **Hearing**

45 (18.4) If a notice of intent is received, the Tribunal may hold a hearing or resume the hearing on the amended application or it may issue its order without holding a hearing or resuming the hearing. 1996, c. 4, s. 25 (2); 2017, c. 23, Sched. 5, s. 98 (6).

### **Notice of decision**



P.O. Box 5035  
300 Dufferin Avenue  
London, ON  
N6A 4L9

**London**  
CANADA

July 23, 2018

To: London Arts Council  
London Sports Council  
Accessibility Advisory Committee  
Advisory Committee on the Environment  
Age Friendly London Network  
Community Safety and Crime Prevention Advisory Committee  
London Advisory Committee on Heritage  
Diversity, Inclusion and Anti-Oppression Advisory Committee  
London Housing Advisory Committee

Re: **2019 Mayor's New Year's Honour List – Nominations Requested**

Each year London City Council enlists the assistance of London's advisory committees and community organizations to nominate citizens for the Mayor's New Year's Honour List, which recognizes long standing contributions to the London community.

Please consider nominating a London citizen who is worthy of this honour in the category for which your organization is responsible, as follows:

NOMINATING GROUP	CATEGORY	STANDING COMMITTEE
Accessibility Advisory Committee	Accessibility	Community and Protective Services Committee
Age Friendly London Network	Age Friendly	
Community Safety and Crime Prevention Advisory Committee	Safety and Crime Prevention	
Diversity, Inclusion and Anti-Oppression Advisory Committee	Humanitarianism	
London Arts Council	Arts	
London Housing Advisory Committee	Housing	
London Sports Council	Sports	
Advisory Committee on the Environment	Environment	Planning and Environment Committee
Diversity, Inclusion and Anti-Oppression Advisory Committee	Diversity and Race Relations	
London Advisory Committee on Heritage	Heritage	

Please make your recommendation in confidence through the appropriate Standing Committee. Your nomination must be received **no later than 9 a.m. Monday, October 29, 2018**. The nomination will be included on the appropriate Standing Committee agenda for recommendation to Council November 20, 2018. This timetable ensures that the slate of honourees is finalized in time to notify the recipients and arrange the recognition event.

For your information and assistance, I have enclosed a list of the previous recipients (no individual can be recognized more than once in their lifetime), together with a copy of the Council Policy which details the criteria and process to be followed.

Thank you very much for your assistance and for your cooperation in adhering to the submission deadline.

Cathy Saunders  
City Clerk

Attachments (3)  
cc: Mayor Matt Brown



**London**  
CANADA

## **MAYOR'S NEW YEAR'S HONOUR LIST POLICY**

**Policy Name:** Mayor's New Year's Honour List Policy

**Legislative History:** Adopted June 13, 2017 (By-law No. CPOL.-18-214); Amended April 24, 2018 (By-law No. CPOL.-18(a)-144)

**Last Review Date:** June 25, 2018

**Service Area Lead:** City Clerk

### **1. Policy Statement**

- 1.1 This policy establishes the Mayor's New Year's Honour List for the recognition of persons who have contributed in an outstanding manner to the community of London in one of the categories of Accessibility, Age Friendly, Arts, Diversity and Race Relations, Environment, Heritage, Housing, Humanitarianism, Safety & Crime Prevention and Sports.

### **2. Definitions**

- 2.1 Not applicable.

### **3. Applicability**

- 3.1 This Council policy applies to all persons who have contributed in an outstanding manner to the community of London in prescribed categories.

### **4. The Policy**

#### 4.1 Categories

Persons may be recognized in any of the following categories:

- a) Accessibility (i.e. contributions to foster an environment of inclusion that embraces citizens of all abilities);
- b) Age Friendly (i.e. contributions to empowering older adults and advancing an age friendly community);
- c) Arts (i.e. contributions to fostering and/or the production of human creativity);
- d) Diversity and Race Relations (i.e. contributions to the elimination of hate and discrimination).
- e) Environment (i.e. contributions to the awareness, preservation and protection of the environment);
- f) Heritage (i.e. contributions to the awareness, preservation and protection of heritage resources);

- g) Housing (i.e. contributions to the provision of safe and accessible housing for all members of the community);
- h) Humanitarianism (i.e. contributions to human welfare through philanthropic and other efforts);
- i) Safety & Crime Prevention (i.e. contributions to a safe and secure community); or
- j) Sports (i.e. contributions to the awareness of and participation in sports activity and/or demonstrated excellence within a particular sports activity).

#### 4.2 Nominating Committees/Organizations

The following Committees/Organizations shall nominate individuals in the respective categories:

- a) Accessibility – Accessibility Advisory Committee
- b) Age Friendly – Age Friendly London Network
- c) Arts – London Arts Council
- d) Diversity and Race Relations – Diversity, Inclusion and Anti-Oppression Advisory Committee
- e) Environment – Advisory Committee on the Environment
- f) Heritage – London Advisory Committee on Heritage
- g) Housing – London Housing Advisory Committee
- h) Humanitarianism – Diversity, Inclusion and Anti-Oppression Advisory Committee
- i) Safety & Crime Prevention – Community Safety and Crime Prevention Advisory Committee
- j) Sports – London Sports Council

#### 4.3 Conditions

The following conditions shall apply to the nomination of individuals:

- a) a maximum of ten persons shall be named in any one year, with no more than one being from each of the ten categories referred to above subject to:
  - i) a person may not necessarily be named in each category each year;
  - ii) City Council may, at its sole discretion and on an exception basis, choose to recognize two individuals in any one category in a given year should the City Council determine that two individuals have

inseparably partnered in contributing to their respective category, thereby increasing the aggregate amount of nominees beyond the usual maximum of ten persons to be named in any one year;

- b) the recipients shall be chosen for long standing contributions in their respective categories;
- c) the name of any one individual shall be included on the Honour List only once in their lifetime;
- d) any person currently serving as a member of any one of the Advisory Committees or organizations referred to in 4.2 shall not be eligible for naming to the list during their term of appointment;
- e) nominees being recommended by the Advisory Committees or organizations referred to in 4.2 shall have at least seventy-five percent of the total eligible votes on the respective Advisory Committee or organization.

#### 4.4 Form of Recognition

- a) The recipients shall be honoured at the first meeting of City Council in January, with dinner for themselves and one guest, and presentation of an appropriately-worded certificate.
- b) A plaque shall be displayed in a prominent public area of City Hall honouring those persons named each year to the Mayor's New Year's Honour List and shall be updated annually by the City Clerk.



London  
CANADA

## MAYOR'S NEW YEAR'S HONOUR LIST (1976 – 2018)

### 1976 (Arts)

Catharine Kezia Brickenden  
Lenore Crawford  
Heinar Piller  
Ray Sealey  
Bruce Sharpe  
Ruth Sharpe

### 1977 (Arts)

Martin Boundy  
A. Elizabeth Murray  
James Reaney  
Margaret Skinner  
Earle Terry

### 1978 (Arts)

Robin Dearing  
Donald Fleckser  
Angela Labatt  
Dorothy Scuton  
Pegi Walden

### 1979 (Arts)

Paul Eck  
Edward Escaf  
Clifford Evans  
Arnim Walter

### 1980 (Arts)

Jane E. Bigelow  
Barbara Ivey  
Richard M. Ivey  
Beryl Ivey

### 1981 (Arts)

Herbert J. Ariss  
Dorothy Carter  
Noreen DeShane  
John H. Moore  
S. Elizabeth Moore

### 1982 (Arts)

Wesanne McKellar  
Edward R. Procnier  
J. Allyn Taylor

### 1983 (Arts)

Robert L. (Bob) Turnbull  
Frank L. Hallett  
Kathleen M. Hallett  
Ivor Brake  
Phyllis J. Brake  
Carol Johnston  
Thomas F. Lawson

### 1984 (Arts)

Minnette Church  
Betty Duffield

### 1985 (Arts)

Nancy Poole  
Paddy Gunn O'Brien  
Thomas F. Siess

### 1986 (Arts)

Sasha McInnis Hayman  
Gregory R. Curnoe  
Thomas J. Hannigan

### 1987 (Arts)

Caroline L. Conron  
Stephen Joy  
Gerald Fagan  
Millard P. McBain

### 1988 (Arts)

Maurice A. Coghlin  
Arthur Ender  
Bernice Harper  
Ian Turnbull

### 1989

Mervin Carter (Safety)  
Robert Loveless (Physically Challenged)  
Gordon Jorgenson (Crime Prevention)  
Orlo Miller (Architectural Conservation)  
Nancy Postian (Arts)  
Thomas Purdy (Environment)

### 1990

Julia Beck (Architectural Conservation)  
Ruth Clarke (Safety)  
Sam Katz (Environment)  
Helena Kline (Crime Prevention)  
Nellie Porter (Housing)  
Nancy Skinner (Physically Disabled)  
Maurice Stubbs (Arts)

### 1991

Paul Ball (Crime Prevention)  
Ian Chappell (Crime Prevention)  
Silvia Clarke (Architectural Conservation)  
Norman Davis (Crime Prevention)  
Norma Dinniwel (Arts)  
Jay Mayos (Environment)  
Marilyn Neufeld (Physically Challenged)  
Margaret Sharpe (Crime Prevention)  
Glen Sifton (Safety)

### 1992

Kenneth Bovey (Environment)  
Susan Eagle (Housing)  
George Mottram (Safety)  
Laverne Shipley (Crime Prevention)  
Richard Verrette (Arts)  
Debbie Willows (Physically Challenged)





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## MAYOR'S NEW YEAR'S HONOUR LIST (1976 – 2018)

### 1993

Alan Benninger (Housing)  
William Fyfe (Environment)  
Wil Harlock (Architectural Conservation)  
David Long (Housing)  
Margaret MacGee (Safety)  
Nancy McNee (Arts)  
Craig Stainton (Housing)  
Peter Valiquet (Crime Prevention)  
Shirley Van Hoof (Physically Disabled)

### 1994

Michael Baker (Architectural Conservation)  
Caroline Bolter (Environment)  
Richard Izzard (Crime Prevention)  
David Kirk (Safety)  
John Moran (Physically Disabled)  
John Schunk (Housing)  
Katharine Smith (Arts)

### 1995

Ruth Drake (Architectural Conservation)  
Martha Henry (Arts)  
Jeff Henderson (Environment)  
Sandra McNee (Housing)  
Ron Newnes (Crime Prevention)  
Tanys Quesnel (Physically Challenged)  
Bill Woolford (Safety)

### 1996

Robert Baumbach and the Dixie Flyers (Arts)  
Jess Davidson (Physically Challenged)  
Rosemary Dickinson (Environment)  
Gertrude Roes (Safety)  
Mowbray Sifton (Housing)  
Nancy Zwart Tausky (Architectural Conservation)

### 1997

Karen Burch (Environment)  
Gretta Grant (Humanitarianism)  
Marion Obeda (Safety and Crime Prevention)  
Kim Pratt (Architectural Conservation)  
Cesar Santander (Arts)  
W. (Bill) Willcock (Housing)

### 1998

Paterson Ewen (Arts)  
Tim Dupee (posthumously) (Physically Challenged)  
Sargon Gabriel (Humanitarianism)  
Mary Huffman (Safety and Crime Prevention)  
Ann McKillop (Heritage Conservation)  
Henry and Maria Stam (Environment)

### 1999

Dan Brock (Heritage Conservation)  
Tom Crerar (Environment)  
John Davidson (Physically Challenged)  
O. Veronica Dryden (posthumously) (Humanitarianism)  
Michael Edward Howe (Housing)  
Phil Murphy (Arts)  
Shelly Siskind (Safety and Crime Prevention)

### 2000

Lottie Brown (Heritage Conservation)  
Hume Cronyn (Arts)  
Paul Duerden (Sports)  
John Falls (posthumously) (Physically Challenged)  
Gwen Barton Jenkins (posthumously) (Humanitarianism)  
Judy Potter (Housing)  
Paul van der Werf (Environment)

### 2001

Douglas Bocking (Heritage Conservation)  
Connie Cunningham (posthumously) (Housing)  
Keith Cartwright (Physically Challenged)  
Art Fidler (Arts)  
Dan and Mary Lou Smoke (Humanitarianism)  
Lesley Thompson (Sports)  
Gosse VanOosten (Environment)  
Audrey Warner (Safety and Crime Prevention)

### 2002

Eric Atkinson (Arts)  
Bill Brock (Safety and Crime Prevention)  
Debbie Dawtrey (Physically Challenged)  
Susan Epstein (Environment)  
Janet Hunten (Heritage)  
Gail Irmiler (Housing)  
Carolyn Rundle (Humanitarianism)  
Darwin Semotiuk (Sports)

### 2003

Ralph Aldrich (Arts)  
Mary Kerr (Heritage)  
Michael Lewis (Physically Challenged)  
Laila Norman (Safety and Crime Prevention)  
Elaine Pensa (Humanitarianism)  
Joseph Rea and the Archangelo Rea Foundation (Environment)  
Jan Richardson (Housing)  
Clarke Singer (Sports)

### 2004

Alan Cohen (Arts)  
Ayshi Hassan (Humanitarianism)  
Dr. Bill Judd (Heritage)  
Carol Kish (Safety and Crime Prevention)  
Rick Odegaard (Housing)  
Jennifer Smith Ogg (Sports)  
Cathy Vincent-Linderoos (Physically Challenged)  
Dave and Winifred Wake (Environment)

### 2005

Bernice Brooks (Environment)  
Eugene DiTrollo (Safety and Crime Prevention)  
Genet Hodder (Heritage)  
Prof. Donald McKellar (Arts)  
Patrick Murphy (Persons with Disabilities)  
Barry Parker (Housing)  
Shanti Radcliffe (Humanitarianism)  
Jude St. John (Sports)



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## MAYOR'S NEW YEAR'S HONOUR LIST (1976 – 2018)

### 2006

Jane Antoniak (Diversity and Race Relations)  
John Barron (Arts)  
Dale and Mark Hunter (Sports)  
Jim Mahon (Environment)  
Lorin MacDonald (Persons with Disabilities)  
Darlene Ritchie (Housing)  
Clare Robinson (Safety and Crime Prevention)  
Sister Teresa Ryan (Humanitarianism)  
Barry Wells (Heritage)

### 2007

Eleanor Bradley (Safety and Crime Prevention)  
Peter Brennan (Arts)  
Chris Doty (posthumously) (Heritage)  
Peter Inch (Sports)  
Sandy Levin (Environment)  
Raul Llobet (posthumously) (Diversity and Race Relations)  
Susie Matthias (Persons with Disabilities)  
Glen Pearson and Jane Roy (Humanitarianism)

### 2008

Henri Boyi (Humanitarianism)  
Dr. Cathy Chovaz (Persons with Disabilities)  
Michelle Edwards (Diversity and Race Relations)  
Stephen Harding (Heritage)  
Thom McClenaghan (Environment)  
Todd Sargeant (Sports)  
Jeffrey Paul Schlemmer (Housing)  
Dr. Margaret Whitby (Arts)

### 2009

Mohamed Al-Adeimi (Diversity and Race Relations)  
Teresa Anglin (Humanitarianism)  
Diana Anstead (Safety and Crime Prevention)  
Margaret Capes (Housing)  
Mike Circelli (Sports)  
Nancy Finlayson (Environment)  
Jeff Preston (Persons with Disabilities)  
Theresa Regnier (Heritage)  
Jim Scott (Arts)

### 2010

Alison Farough (Safety and Crime Prevention)  
Jennifer Grainger (Heritage)  
Charlene Lazenby (Housing)  
Kathy Lewis (Persons with Disabilities)  
Maryanne MacDonald (Environment)  
Joyce Mitchell (Diversity and Race Relations)  
Darlene Pratt (Arts)  
Sister Margo Ritchie (Humanitarianism)  
Ray Takahashi (Sports)

### 2011

Sister Joan Atkinson (Housing)  
Major Archie Cairns (Arts)  
Bill De Young (Environment)  
Mike Lindsay (Sports)  
Marlyn Loft (Heritage)  
Christina Lord (Humanitarianism)  
Dr. Gaston N.K. Mabaya (Diversity and Race Relations)  
Marg Rooke (Safety and Crime Prevention)  
Cheryl Stewart (Persons with Disabilities)

### 2012

Maryse Leitch (Arts)  
Catherine McEwen (Heritage)  
Josip Mrkoci (Sports)  
Perpétue Nitunga (Humanitarianism)  
Greg Playford (Housing)  
Evelina Silveira (Diversity and Race Relations)  
Maureen Temme (Environment)  
Anne Robertson (Persons with Disabilities)

### 2013

Meredith Fraser (Diversity and Race Relations)  
Bramwell Gregson (Arts)  
Bruce Huff (Sports)  
Suzanne Huot (Humanitarianism)  
David Nelms (Housing)  
Joe O'Neil (Heritage)  
Shane O'Neill (Environment)  
Lou Rivard (Safety and Crime Prevention)  
Carmen Sprovieri (Persons with Disabilities)

### 2014

Barry Fay (Sports)  
Talia Goldberg (Persons with Disabilities)  
Rebecca Howse (Diversity and Race Relations)  
John Nicholson (Arts)  
Gary Smith (The Environment)  
Lloyd Stevenson (Housing)  
Kenneth Wright (Humanitarianism)

### 2015

Hilary Bates Neary (Heritage)  
Damian Warner (Sports)  
Patrick Mahon (The Arts)  
Corina Morrison (Safety and Crime Prevention)  
Michael Lynk (Humanitarianism)  
Alfredo Caxaj (Diversity and Race Relations)  
Martha Powell (Housing)  
Roger Khouri (Persons with Disabilities)  
Bob Porter (The Environment)



## MAYOR'S NEW YEAR'S HONOUR LIST (1976 – 2018)

### 2016

Holly Painter – Arts  
Reta Van Every – Diversity and Race Relations  
Gary Brown – The Environment  
Glen Curnoe – Heritage  
Jens Stickling – Housing  
Charles and Carolyn Innis – Humanitarianism  
Bonnie Quesnel – Persons with Disabilities  
Paul Seale – Safety and Crime Prevention  
Tessa Virtue and Scott Moir – Sports

### 2017

Dale Yoshida – The Arts  
Mojdeh Cox – Diversity and Race Relations  
Dr. Joseph Cummins – The Environment  
Sandra Miller – Heritage  
Susan Grindrod – Housing  
Andrew Rosser – Humanitarianism  
Brenda Ryan – Persons with Disabilities  
Danielle Mooder – Safety and Crime Prevention  
Therese Quigley – Sports

### 2018

Karen Schuessler – The Arts  
Dharshi Lacey – Diversity and Race Relations  
George Sinclair – The Environment  
Susan Bentley – Heritage  
Sister Delores Brisson – Housing  
Lina Bowden – Humanitarianism  
Todd Sargeant and Sigmund Bernat – Persons  
with a Disability  
Émilie Crakondji – Safety and Crime Prevention  
Tom Partalas – Sports



# Mayor's New Year's Honour List Nomination Form

**Note:** Please refer to City Council's *Mayor's New Year's Honour List Policy*, for the criteria governing the nomination of individuals.

## NOTICE OF COLLECTION OF PERSONAL INFORMATION

The personal information collected on this form is collected under the authority of the *Municipal Act 2001 as amended*, and will be used to administer the Mayor's New Year's Honour List program. Questions about this collection should be addressed to the City Clerk at 300 Dufferin Avenue, London, Ontario, N6A 4L9. Tel: (519) 661-CITY (2489) ext. 4937.

### A. Nominee information

Name				
Street address		City	Province	Postal code
Daytime telephone number / extension	Home telephone number	E-mail address		

### B. Nominator information

Name			Date	
Street address		City	Province	Postal code
Daytime telephone number / extension	Home telephone number	E-mail address		

### C. Nomination category (check one):

- Accessibility** (i.e. contributions to foster an environment of inclusion that embraces citizens of all abilities)
- Age Friendly** (i.e. contributions to empowering older adults and advancing an age friendly community)
- Arts** (i.e. contributions to fostering and/or the production of human creativity)
- Diversity and Race Relations** (i.e. contributions to the elimination of hate and discrimination)
- Environment** (i.e. contributions to the awareness, preservation and protection of the environment)
- Heritage** (i.e. contributions to the awareness, preservation and protection of heritage resources)
- Housing** (i.e. contributions to the provision of safe and accessible housing for all members of the community)
- Humanitarianism** (i.e. contributions to human welfare through philanthropic and other efforts)
- Safety and Crime Prevention** (i.e. contributions to a safe and secure community)
- Sports** (i.e. contributions to the awareness of and participation in sports activity and/or demonstrated excellence within a particular sports activity)

### D. Reason for nomination

Please provide a summary of the nominee's contributions as related to the applicable criteria. (*Will expand to next page*)