

# Corporate Services Committee

## Report

12th Meeting of the Corporate Services Committee  
May 29, 2018

PRESENT: Councillors J. Helmer (Chair), J. Morgan, M. van Holst, J. Zaifman, Mayor M. Brown  
ABSENT: P. Hubert  
ALSO PRESENT: A.L. Barbon, B. Card, I. Collins, B. Coxhead, S. Datars Bere, J. Davies, L. Livingstone, A. Macpherson, L. Rowe, K. Scherr, S. Spring, B. Warner

The meeting was called to order at 12:30 PM.

### 1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

### 2. Consent

Moved by: Mayor M. Brown

Seconded by: M. van Holst

That Items 2.3 and 2.4 BE APPROVED.

Yeas: (5): J. Helmer, J. Morgan, M. van Holst, J. Zaifman, and Mayor M. Brown

**Motion Passed (5 to 0)**

#### 2.3 Sale of City-Owned Property - Tender No. RFT18-44 - Oxford Street East

Moved by: Mayor M. Brown

Seconded by: M. van Holst

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, on the advice of the Manager of Realty Services, the proposed by-law appended to the staff report dated May 29, 2018 as Appendix "A" BE INTRODUCED at the Municipal Council meeting to be held on June 12, 2018 to authorize and approve an Agreement of Purchase and Sale (Schedule "A" to the by-law) with respect to the sale, by tender process, of the City-owned surplus property located on south side of Oxford Street East, between 1795 and 1845 Oxford Street East, further described as Part of Lot 5, Concession 1, Geographic Township of London, designated as Part 12, Plan 33R-10363, to Flatout Flooring Inc. for the sum of \$257,420.00.

**Motion Passed**

#### 2.4 Sale of City-Owned Surplus Property - Tender No. RFT18-44 - 1694 Evangeline Street

Moved by: Mayor M. Brown

Seconded by: M. van Holst

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, on the advice of the Manager of Realty Services, the proposed by-law appended to the staff report dated May 29, 2018 as Appendix "A" BE INTRODUCED at the Municipal Council meeting to be held on June 12, 2018 to authorize and

approve an Agreement of Purchase and Sale (Schedule "A" to the by-law) with respect to the sale, by tender process, of the City-owned surplus property located at 1694 Evangeline Street, further described as Part Lot 17, Registered Plan 19 and Lots 110 and 111, Registered Plan 483 to Klaud Czeslawski and Marco Demelo for the sum of \$172,000.

**Motion Passed**

2.1 Restricted Acts of Council After Nomination Day and Voting Day

Moved by: M. van Holst  
Seconded by: Mayor M. Brown

That, on the recommendation of the City Solicitor's Office, the proposed by-law appended to the staff report dated May 29, 2018 BE INTRODUCED at the Municipal Council meeting of June 12, 2018, to delegate certain authorities should the Municipal Council's acts be restricted after Nomination Day or Voting Day 2018.

Yeas: (5): J. Helmer, J. Morgan, M. van Holst, J. Zaifman, and Mayor M. Brown

**Motion Passed (5 to 0)**

2.2 2018 Reserve Fund Housekeeping Report

Moved by: J. Zaifman  
Seconded by: Mayor M. Brown

That on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken:

- a) the proposed by-law appended to the staff report dated May 29, 2018 as Appendix B BE INTRODUCED at the Municipal Council meeting to be held on June 12, 2018 to repeal and replace By-law A.-6514-123, entitled "A by-law to establish the Economic Development Reserve Fund";
- b) the proposed by-law appended to the staff report dated May 29, 2018 as Appendix D BE INTRODUCED at the Municipal Council meeting to be held on June 12, 2018 to repeal and replace By-law A-5077-149, entitled "A by-law to establish a reserve fund for a Convention Facility"; and
- c) the proposed by-law appended to the staff report dated May 29, 2018 as Appendix F BE INTRODUCED at the Municipal Council meeting to be held on June 12, 2018 to repeal and replace By-law A.-7518-78, entitled "A by-law to establish the Land Acquisition Reserve Fund".

Yeas: (5): J. Helmer, J. Morgan, M. van Holst, J. Zaifman, and Mayor M. Brown

**Motion Passed (5 to 0)**

**3. Scheduled Items**

None.

**4. Items for Direction**

Moved by: J. Zaifman  
Seconded by: Mayor M. Brown

That Items 4.1 and 4.2 BE APPROVED.

Yeas: (5): J. Helmer, J. Morgan, M. van Holst, J. Zaifman, and Mayor M. Brown

**Motion Passed (5 to 0)**

4.1 Consideration of Appointment to the Trees and Forests Advisory Committee

Moved by: J. Zaifman  
Seconded by: Mayor M. Brown

That the following BE APPOINTED as Voting Members to the Trees and Forests Advisory Committee for the term ending February 28, 2019:

Alex Meilutis (Active Community Planting Group)  
Alex Morrison (Local Business Association/Tree Related Business)  
Sonja Teichertt (Forestry Expertise)

**Motion Passed**

4.2 Confirmation of Appointment to the Advisory Committee on the Environment (Requires 1 Voting Member representing Thames Region Ecological Association)

Moved by: J. Zaifman  
Seconded by: Mayor M. Brown

That Manmohan Bhavra BE APPOINTED as a Voting Representative of the Thames Region Ecological Association (TREA) to the Advisory Committee on the Environment for the term ending February 28, 2019.

**Motion Passed**

**5. Deferred Matters/Additional Business**

5.1 ADDED - Request for Designation of Canada Day London as a Municipally Significant Event

Moved by: M. van Holst  
Seconded by: Mayor M. Brown

That the Canada Day London, to be held on July 1, 2018, at Harris Park, from 11:00 AM to 11:00 PM, BE DESIGNATED as an event of municipal significance in the City of London.

Yeas: (5): J. Helmer, J. Morgan, M. van Holst, J. Zaifman, and Mayor M. Brown

**Motion Passed (5 to 0)**

5.2 ADDED - Appointment to the London and Middlesex Housing Corporation Board of Directors

Moved by: M. van Holst  
Seconded by: J. Zaifman

That the following actions be taken with respect to the filling of current vacancies on the London and Middlesex Housing Corporation Board of Directors:

a) Deborah J. Peckham BE APPOINTED as a Director, First Class, for a term ending November 30, 2019;

b) Anna-Marie Evans BE APPOINTED as a Director, Second Class, for a term ending November 30, 2018;

it being noted that the candidates were selected in accordance with the attached ranked ballot.

Yeas: (5): J. Helmer, J. Morgan, M. van Holst, J. Zaifman, and Mayor M. Brown

**Motion Passed (5 to 0)**

**6. Confidential (Enclosed for Members only.)**

6.1 Personal Matters/Identifiable Individual

Moved by: M. van Holst

Seconded by: Mayor M. Brown

That the Corporate Services Committee BE CONVENED in camera with respect to Item 6.1, being a matter pertaining to personal matters about an identifiable individual, including communications necessary for that purpose, as it relates to interviews for nomination to the London and Middlesex Housing Corporation Board of Directors.

Yeas: (5): J. Helmer, J. Morgan, M. van Holst, J. Zaifman, and Mayor M. Brown

**Motion Passed (5 to 0)**

The Corporate Services Committee convened in camera from 12:34 PM to 1:04 PM with respect to Item 6.1.

6.2 Land Acquisition/Solicitor-Client Privileged Advice

Moved by: J. Morgan

Seconded by: M. van Holst

That the Corporate Services Committee BE CONVENED in camera with respect to Item 6.2, being a matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a lease amendment; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed lease amendment; commercial and financial information supplied in confidence pertaining to the proposed lease amendment, the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed lease amendment whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed lease amendment whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed lease amendment.

Yeas: (5): J. Helmer, J. Morgan, M. van Holst, J. Zaifman, and Mayor M. Brown

**Motion Passed (5 to 0)**

The Corporate Services Committee convened in camera from 1:25 PM to 1:30 PM with respect to Item 6.2.

**7. Adjournment**

The meeting adjourned at 1:31 PM.