

# **Agenda Including Addeds**

## **Corporate Services Committee**

10th Meeting of the Corporate Services Committee

May 1, 2018, 12:30 PM

Council Chambers

Members

Councillors J. Helmer (Chair), J. Morgan, P. Hubert, M. van Holst, J. Zaifman, Mayor M. Brown

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## **6. Confidential (Enclosed for Members only.)**

### **6.1 Land Acquisition/Solicitor-Client Privileged Advice**

A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.

## **7. Adjournment**

## **Report to Corporate Services Committee**

**To:** Chair and Members  
Corporate Services Committee  
**From:** Barry R. Card  
Managing Director, Corporate Services and City Solicitor  
**Subject:** Use of City Facilities for Activities of Organizations Which  
Promote Hatred  
**Meeting on:** May 1, 2018

## **Recommendation**

That, on the recommendation of the Managing Director, Corporate Services and City Solicitor, NO FURTHER ACTION BE TAKEN to address the use of City facilities for activities that promote hatred; it being noted that the City's Special Events Policies and Procedures Manual appears to be effectively addressing this concern.

## **Previous Reports Pertinent to this Matter**

Emergent Motion – Council – August 22, 2017

## **Background**

In August 2017, the Municipal Council expressed concern regarding the use of City facilities for the “activities of organizations” which promote hatred. Recent changes to the Special Events Policies and Procedures Manual have introduced new policies that are widely applicable to City facilities, whether or not a special event is taking place.

In particular, clause 5.4(a) of Appendix C(60) to By-law No. CPOL.- 142-394, being “A by-law to revoke and repeal Council policy related to Special Events Policies and Procedures Manual and replace it with a new Council policy entitled Special Events Policies and Procedures Manual” requires the Managing Director, Parks & Recreation, or their written designate, to consider whether or not a proposed “event endorses views and ideas that are likely to promote discrimination, contempt or hatred for any person or group on the basis of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, gender identity, gender expression, age, marital status, family status, or disability”. Clause 5.4(c) of that same Appendix requires the Managing Director, Parks & Recreation, or their written designate, to also consider whether or not a proposed event “conflicts with the City’s core values, vision or strategic goals or adversely impacts on the City’s identity”. If the Managing Director, Parks & Recreation, or their written designate, determines that either of these sections applies to a proposed event, then the Managing Director, Parks and Recreation, or their written designate, “may refuse to issue an approval, or may revoke or suspend an approval, or impose a term or condition on an approval” for such an event.

## **Recommendation**

During the six month period following the September 19, 2017 enactment of the revised Special Events Policies and Procedures Manual, there were no events held in City facilities that resulted in reports of events promoting hatred. On the basis that the City's Special Events Policies and Procedures Manual appears to be effectively addressing

the concern raised by Council at its meeting held on August 22, 2017, it is recommended that no further action be taken by the Municipal Council at this time.

<b>Prepared and Recommended by:</b>	<b>Barry R. Card</b> <b>Managing Director, Corporate Services and City Solicitor</b>
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April 23, 2018

<b>TO:</b>	<b>CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING ON MAY 1, 2018</b>
<b>FROM:</b>	<b>WILLIAM C. COXHEAD MANAGING DIRECTOR, CORPORATE SERVICES AND CHIEF HUMAN RESOURCES OFFICER</b>
<b>SUBJECT:</b>	<b>EMPLOYEE ABSENTEEISM 2017</b>

**RECOMMENDATION**

That, on the recommendation of the Managing Director, Corporate Services and Chief Human Resources Officer, the following Report **BE RECEIVED** for information purposes.

**PREVIOUS REPORTS PERTINENT TO THIS MATTER**

Report to Corporate Services Committee – September 26, 2017 – Update: Employee Absenteeism 2017 Mid-Year Review

**BACKGROUND**

The purpose of this report is to provide an overview of the City of London’s level of absenteeism in 2017, as well as outline the collaborative processes involved in ensuring employees a safe and early return to work following an absence from the workplace.

Civic Administration remains committed to continuous improvements with respect to assisting employees off work due to medical reasons. Despite these efforts, fluctuations in absenteeism levels are expected and will occur overtime due to a variety of factors. Civic Administration monitors these fluctuations closely to determine whether any long term concerns exist and actions are required. As noted in this report, there are recent increases in regards to Paid Sick, Short Term Disability, Long Term Disability, and WSIB. This is due in part to the changing age demographics of City of London employees. Specifically, the percentage of employees that fall within the age range of 50 to 75. It is expected that the percentage of employees that fall within these age ranges will continue to increase over the next few years.

**1. Overview of Claims Management, Return to Work Program and Statistics**

The Corporation has various supports and resources available to assist employees that are off work due to medical reasons. Return to work supports include Union/Association - Management Return to Work Committees, modified work and accommodation programs, access to Occupational Health Physicians and Nurses, as well as benefits for Sick Leave, Short Term Disability (STD), Long Term Disability (LTD) and Workplace Safety and Insurance Board (WSIB) benefits. Civic Administration works collaboratively with our employees and Unions/Associations to implement supports (e.g., Mental Health Strategy), and resources in this regard to provide employees a safe and healthy workplace.

**2. Claims Management (Sick, STD, LTD, WSIB)**

Civic Administration works together with our employees in regards to applying for Sick, STD, LTD and WSIB benefits. This includes meeting with employees to ensure they understand the process, and making sure they provide the appropriate documentation to the applicable party and/or insurer for determination of eligibility for benefits.

During the lifetime of a claim, Civic Administration maintains regular communication with the employee, manager, and insurer (if applicable) to ensure:

- ongoing medical documentation is provided to support the absence and ongoing benefits entitlement;
- the employee is referred to the appropriate health care provider;
- the employee is seeking and adhering to the recommended treatment plan;
- appropriate benefits are issued in accordance with the *Workplace Safety and Insurance Act (WSIA)*, contracts of insurance, applicable collective agreement, and applicable policies and/or procedures; and,
- modified work is offered, as required.

### **3. Return to Work Program**

The Corporation has a pro-active Return to Work Program based on a “functional” model. This model focuses on the employee’s abilities and capabilities, rather than their specific medical condition.

Generally, when the Corporation is notified of an employee’s illness or injury, the employee is contacted and provided documentation to take to their health care practitioner so their capabilities can be identified and applicable supports can be provided. Civic Administration makes contact with the employee’s manager to identify potential modified work options, if appropriate. Civic Administration also maintains a list of potential suitable modified work options that are available across the organization.

If the employee cannot be accommodated in his or her pre-disability position, alternative work may also be explored with the appropriate Union/Association – Management Return to Work Committee, where applicable.

Reasonable attempts are made to ensure employees, who are medically fit to return to work, do so in a timely manner. Employee progress is monitored with the objective of returning the employee to their pre-disability position. If this is not possible, permanent accommodation outside their pre-disability position is considered.

### **4. Statistical Overview - Sick, STD, LTD, WSIB**

#### **A. Sick**

All full time employees and some part time employees are eligible for paid sick leave. Sick leave is payable at 100% of an employee’s regular earnings to the extent of their sick leave credits. Sick leave earning provisions vary across employee groups. Eligibility for sick leave is dependent on an employee providing medical documentation in accordance with the applicable collective agreement and/or relevant policies and procedures.

The Corporation’s mean lost hours due to paid sick has increased from 61.8 hours in 2016 to 67.2 hours in 2017 (see Appendix A.1).

#### **B. Short Term Disability**

Within the Corporation there are a number of STD plans that vary based on employee group. Typically this benefit commences upon exhaustion of sick time or a five day waiting period, and pays between 60 to 75 percent of the employee’s pre-disability earnings. Medical documentation is provided by the employee to the insurer to determine if the employee qualifies for STD benefits in accordance with the relevant contract of insurance. Generally, if approved, STD benefits are payable for up to 26 weeks at which time the employee may be entitled to make application for LTD. During the STD period, medical documentation is required to determine ongoing entitlement.

The Corporation’s mean lost hours due to STD claims has increased from 13.4 hours in 2016 to 16.6 hours in 2017 (see Appendix B.1).

Despite the increase noted in Short Term Disability claims in 2017, it should be noted that the Corporation’s Claims Management and Return to Work Programs have been successful in ensuring employees an early and safe return to work and closing 91 active claims during 2017 (see Appendix B.2). Civic Administration will continue to monitor the increase in Short Term Disability Claims.

#### **C. Long Term Disability Claims**

Upon exhaustion of STD benefits, or sick leave benefits for those employee groups who do not have STD benefits, employees may be entitled to make application for LTD benefits. LTD benefits typically pay between 66 to 75 percent of an employee’s pre-disability earnings. Further medical documentation is required to determine if the employee qualifies for LTD benefits in accordance

with the relevant contract of insurance. If approved, the first two years of LTD benefits are assessed based on an employee's ability to perform their own job. Generally, after two years, LTD benefits are assessed based on an employee's ability to perform any job.

The Corporation's mean lost hours due to LTD claims has increased from 40.1 hours in 2016 to 48.5 hours in 2017 (see Appendix C.1).

It is important to note that the Corporation has approximately 36 employees on LTD whom the insurance carrier has deemed "unlikely ever to return to work." These are claims in which there is no reasonable likelihood that the employee will ever return to work with or without active claims management. With the removal of these LTD claimants, the Corporation's mean lost hours due to LTD claims has increased from 12.3 hours in 2016 to 15.0 hours in 2017 (see Appendix C.2).

Similar to Short Term Disability, Civic Administration has noted an increase in Long Term Disability claims in 2017 (see Appendix C.3) and will continue to monitor.

**D. Workplace Safety and Insurance Board Claims**

WSIB benefits are payable to any employee who is deemed to have incurred a workplace injury or illness as determined by WSIB. In order to qualify for WSIB loss of earning benefits, employees are required to submit medical documentation to authorize any absence. WSIB loss of earning benefits are typically paid at 85% of an employee's pre disability net earnings.

The Corporation's mean lost hours due to WSIB claims has increased from 11.7 hours in 2016 to 12.4 hours in 2017 (see Appendix D.1).

Similar to LTD, it is important to note that the Corporation has approximately 7 employees on WSIB whom the insurance Carrier has deemed "unlikely ever to return to work." These are claims in which there is no reasonable likelihood that the employee will ever return to work with or without active claims management. With the removal of these WSIB claims the mean lost hours due to WSIB decreased from 6.9 hours in 2016 to 5.7 hours 2017 (see Appendix D.2.).

The Corporation's Claims Management and Return to Work Program focuses on ensuring employees an early and safe return to work. This has resulted in a return to work rate of approximately 99% (see Appendix D.3.).

**E. Time off Based on Total Annual Hours**

This chart provides information regarding the percentage of total time off based on annual hours typically scheduled by employee group and by category of claim.

**SUMMARY**

Civic Administration remains committed to working together with our employees and Unions/Associations with respect to absenteeism. Together we have taken steps to reduce the level of absenteeism in the workplace. As previously discussed, fluctuations in absenteeism levels are expected and will occur overtime due to a variety of factors. Civic Administration monitors these fluctuations closely to determine whether any long term concerns exist and actions are required. As noted, the age demographics of City of London employees continues to change. Specifically, the percentage of employees that fall within the age range of 50 to 75 continues to increase across a majority of employee groups, albeit some greater than others. It is expected that the percentage of employees that fall within these age ranges will continue to increase over the next few years. This has impacted absenteeism levels. Despite this factor, the City of London's absenteeism for 2017 (67.2 hours per employee) continue to be significantly lower than in 2007 (74.8 hours per employee).

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
<b>GARY BRIDGE MANAGER III, HUMAN RESOURCES AND CORPORATE SERVICES</b>	<b>WILLIAM C. COXHEAD MANAGING DIRECTOR, CORPORATE SERVICES AND CHIEF HUMAN RESOURCES OFFICER</b>

Appendix A.1 Paid Sick – Mean Lost Hours 2007 - 2017

Employee Group	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs
CUPE 101	60.9	52.1	49.7	47.5	51.4	51.6	52.1	57.0	46.9	55.9	55.2
CUPE 107	80.7	67.4	64.2	69.4	70.3	69.7	68.6	63.9	72.9	66.9	77.6
DEARNNESS SEIU LOCAL 1.ON	33.6	21.6	67.9	50.6	45.2	36.2	27.8	52.2	66.1	25.7	19.5
DEARNNESS UNIFOR 302 (CAW)	81.9	52.3	57.9	71.0	57.0	53.5	54.7	50.9	45.4	54.8	57.0
FIRE, CM	66.7	66.5	62.0	101.3	63.4	98.5	73.0	70.4	95.5	109.4	187.7
FIRE, PV	83.9	70.6	70.1	66.1	55.5	64.0	66.3	76.7	71.9	52.1	129.2
FIRE SP	123.4	101.6	99.4	96.8	90.8	80.2	103.5	101.0	101.6	104.5	99.3
MANAGEMENT	44.5	33.6	37.6	35.8	35.3	40.0	37.7	46.5	40.3	37.4	48.4
RNFT	-	-	97.0	89.7	174.8	183.5	87.7	78.2	40.6	57.6	45.8
MEAN	74.8	61.0	60.2	60.7	60.0	59.1	61.6	63.2	60.4	61.8	67.2

Note: Management Employees paid sick and STD benefits are combined into one Program and reported collectively under Paid Sick.



Appendix B.1 - Short Term Disability - Mean Lost Hours 2007 – 2017

Employee Group	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs
CUPE 101	13.3	19.0	21.5	12.7	16.5	17.5	16.5	14.2	23.1	23.4	26.3
CUPE 107	15.0	10.3	9.6	9.1	4.8	21.3	12.9	26.1	12.9	12.4	17.8
DEARNESS SEIU LOCAL 1.0N	56.0	88.1	7.6	27.0	0.0	0.0	0.0	0.0	0.0	24.0	67.5
DEARNESS UNIFOR 302 (CAW)	31.4	38.2	56.6	54.9	39.3	54.8	49.0	39.0	53.8	16.6	40.0
FIRE, CM	0.0	0.0	0.0	36.4	0.0	0.0	0.0	0.0	0.0	0.0	5.0
FIRE, PV	0.0	7.7	27.4	25.4	2.4	36.0	37.7	27.2	3.1	33.4	4.4
FIRE SP	3.2	6.1	0.0	1.7	9.8	*(1.4)	2.2	6.1	11.9	8.3	8.7
MANAGEMENT	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
RNFT	-	-	0.0	12.0	0.0	0.0	0.0	212.0**	0.0	0.0	0.0
MEAN	10.5	12.3	13.0	10.4	10.5	*14.3	12.3	15.0	15.7	13.4	16.6

\*result of historical change

\*\*Due to the small employee group, one absences can have a significant impact

Appendix B.2 - Short Term Disability – Opened and Closed Claims

Year	Total New Claims Opened in Year	Total Claims Closed/RTW in Year*
2007	61	54
2008	70	60
2009	71	68
2010	70	88
2011	81	91
2012	78	81
2013	67	63
2014	79	76
2015	76	81
2016	89	79
2017	105	91

\*Total Claims Closed/RTW in Year may include claims opened in prior years.

Appendix C.1 Long Term Disability – Mean Lost Hours 2007 – 2017

Employee Group	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs
CUPE 101	32.1	31.4	43.2	55.2	49.6	55.3	56.7	58.4	57.2	62.1	68.5
CUPE 107	86.5	75.2	67.0	28.0*	52.2	51.6	54.4	50.3	46.1	34.6	56.7
DEARNESS SEIU LOCAL 1.ON	0.0	87.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4.5
DEARNESS UNIFOR 302 (CAW)	94.6	107.7	129.3	189.5	186.5	143.1	142.7	157.2	127.1	137.6	130.0
FIRE, CM	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
FIRE, PV	0.0	0.0	2.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	27.6
FIRE SP	0.0	0.5	6.2	1.3	4.0	5.7	0.7	0.0	4.9	16.9	18.5
MANAGEMENT	29.9	17.9	15.7	15.6	13.0	10.1	11.7	3.9	5.5	5.4	12.0
RNFT	-	-	0.0	0.0	0.0	0.0	0.0	16.0	0.0	0.0	0.0
MEAN	42.4	38.3	41.5	38.5*	42.3	41.4	42.2	41.2	38.9	40.1	48.5

\*Note: includes a significant historical adjustment as a result of a WSIB appeals decision

Appendix C.2 - Long Term Disability **WITHOUT** Claims which have been deemed “Unlikely to Ever Return to Work” – Mean Lost Hours 2007 – 2017

Employee Group	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs
CUPE 101	9.6	9.1	13.1	17.7	14.0	20.6	12.7	14.3	17.4	24.5	18.2
CUPE 107	12.1	9.9	10.2	11.3	6.3	14.4	12.3	13.7	14.4	(4.1)*	18.1
DEARNESS SEIU LOCAL 1.ON	0.0	82.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4.5
DEARNESS UNIFOR 302 (CAW)	15.1	23.4	48.9	84.2	53.5	48.0	45.2	42.0	23.9	23.4	16.2
FIRE, CM	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
FIRE, PV	0.0	0.0	2.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	27.6
FIRE SP	0.0	0.5	6.2	1.3	4.0	6.3	0.7	0.0	4.9	16.9	18.7
MANAGEMENT	6.3	4.6	1.0	4.9	2.6	0.0	4.3	0.0	5.5	5.4	3.3
RNFT	-	-	0.0	0.0	0.0	0.0	0.0	16.0	0.0	0.0	0.0
MEAN	8.1	7.9	10.7	14.7	10.2	14.0	10.6	10.5	12.4	12.3*	15.0

\*Note: includes a significant historical adjustment as a result of a WSIB appeals decision

Appendix C.3 - Long Term Disability – Opened and Closed Claims

Year	Total New Claims Opened in Year	Total Claims Closed/RTW in Year*
2007	67	21
2008	66	17
2009	66	11
2010	75	22
2011	70	18
2012	80	23
2013	75	22
2014	75	24
2015	79	24
2016	75	24
2017	86	19

\*Total Claims Closed/RTW in Year may include claims opened in prior years.

Appendix D.1 - WSIB – Mean Lost Hours - 2007 – 2017

Employee Group	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs
CUPE 101	3.8	2.3	4.2	5.6	5.2	2.7	3.3	2.1	0.8	0.8	4.6
CUPE 107	30.9	34.0	28.1	52.4*	28.4	19.1	16.7	17.6	21.5	31.3	25.3
DEARNESS SEIU LOCAL 1.ON	0.0	0.0	0.0	0.0	0.0	0.0	9.8	0.2	0.0	0.0	0.0
DEARNESS UNIFOR 302 (CAW)	41.9	61.7	25.8	27.0	18.7	18.7	19.7	24.1	36.0	11.8	10.0
FIRE, CM	0.0	0.0	0.0	0.0	0.0	15.7	0.0	0.0	0.0	0.0	0.0
FIRE, PV	21.8	17.5	65.9	0.0	4.9	9.2	4.2	0.0	30.1	86.3	159.8
FIRE SP	1.8	9.2	13.9	9.6	11.7	20.8	18.6	18.7	21.7	14.2	12.6
MANAGEMENT	0.3	0.4	0.0	0.1	0.0	0.8	1.1	1.3	0.4	0.8	0.5
RNFT	-	-	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
MEAN	11.9	14.3	13.1	17.6*	11.4	10.1	9.2	9.2	11.1	11.7	12.4

\*Note: includes a significant historical adjustment as a result of a WSIB appeals decision

Appendix D.2 – WSIB **WITHOUT** Claims which have been deemed “Unlikely to Ever Return to Work” – Mean Lost Hours - 2007 – 2017

Employee Group	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs
CUPE 101	3.8	2.3	4.2	5.6	2.8	0.3	0.9	2.1	0.8	0.8	4.6
CUPE 107	27.0	30.1	15.7	5.4	12.4	5.0	4.6	5.0	4.9	14.6	7.5
DEARNESS SEIU LOCAL 1.ON	0.0	0.0	0.0	0.0	0.0	0.0	9.8	0.1	2.1	0.0	0.0
DEARNESS UNIFOR 302 (CAW)	41.9	61.7	25.8	27.0	18.8	18.7	19.9	24.1	36.0	11.8	0.6
FIRE, CM	0.0	0.0	0.0	0.0	0.0	15.7	0.0	0.0	0.0	0.0	0.0
FIRE, PV	21.8	17.5	65.9	0.0	4.9	9.2	0.0	0.0	30.1	86.3	105.0
FIRE SP	1.8	9.2	13.9	3.5	5.4	3.0	1.6	5.8	8.6	7.5	3.9
MANAGEMENT	0.3	0.4	0.0	0.1	0.0	0.8	1.0	1.4	0.4	0.8	0.5
RNFT	-	-	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
MEAN	10.9	13.3	10.0	5.2	5.9	3.2	3.0	4.4	5.3	6.9	5.7

Appendix D.3 - WSIB – Returned to Work %

Year	Claims	Returned to Work	% Returned to Work
2007	344	344	100%
2008	290	289	99%
2009	300	300	100%
2010	239	238	99%
2011	263	262	99%
2012	247	245	99%
2013	225	224	100%
2014	234	232	99%
2015	265	263	99%
2016	207	205	99%
2017	308	305	99%

Note: this chart reflects the number of claims opened during a year and how many of those same claims have returned to work

Appendix E.1 – Time off Based on Total Annual Hours – 2017

Employee Group	Paid Sick %	STD %	LTD %	WSIB %	Total %
CUPE 101	3.0%	1.4%	3.8%	0.3%	8.5%
CUPE 107	3.7%	0.9%	2.7%	1.2%	8.5%
DEARNESS SEIU LOCAL 1.ON	0.9%	3.2%	0.2%	0.0%	4.4%
DEARNESS UNIFOR 302 (CAW)	2.8%	1.9%	6.3%	0.5%	11.5%
FIRE, CM	8.6%	0.2%	0.0%	0.0%	8.8%
FIRE, PV	6.4%	0.2%	1.4%	7.9%	15.9%
FIRE, SP	4.6%	0.4%	0.9%	0.6%	6.4%
MANAGEMENT	2.6%	0.0%	0.7%	0.0%	3.3%
RNFT	2.2%	0.0%	0.0%	0.0%	2.2%
MEAN	3.4%	0.9%	2.5%	0.6%	7.4%

Appendix E.2 – Time off Based on Total Annual Hours – 2017 WITHOUT Claims which have been deemed “Unlikely to Ever Return to Work”

Employee Group	Paid Sick %	STD %	LTD %	WSIB %	Total %
CUPE 101	3.1%	1.5%	1.4%	0.3%	6.3%
CUPE 107	3.8%	0.8%	0.9%	0.4%	5.9%
DEARNESS SEIU LOCAL 1.ON	0.9%	3.2%	0.2%	0.0%	4.4%
DEARNESS UNIFOR 302 (CAW)	2.9%	1.9%	0.8%	0.0%	5.7%
FIRE, CM	8.6%	0.2%	0.0%	0.0%	8.8%
FIRE, PV	6.5%	0.2%	1.4%	5.3%	13.3%
FIRE, SP	4.6%	0.4%	0.9%	0.2%	6.0%
MANAGEMENT	2.6%	0.0%	0.2%	0.0%	2.9%
RNFT	2.2%	0.0%	0.0%	0.0%	2.2%
MEAN	3.5%	0.8%	0.9%	0.3%	5.6%

<b>TO:</b>	<b>CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE  MEETING ON MAY 1, 2018</b>
<b>FROM:</b>	<b>ANNA LISA BARBON MANAGING DIRECTOR, CORPORATE SERVICES AND CITY TREASURER, CHIEF FINANCIAL OFFICER</b>
<b>SUBJECT:</b>	<b>DECLARE SURPLUS AND SALE  126 HAMILTON ROAD</b>

<b>RECOMMENDATION</b>
-----------------------

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, with the advice of the Manager of Realty Services, with respect to the City owned property located at 126 Hamilton Road, described as Part of Lot 24, west side William Street and south side Horton Street, Registered Plan 178, containing an area of approximately 0.059 acres, the following actions **BE TAKEN**:

- a) the subject property **BE DECLARED SURPLUS**, and
- b) the subject property ("Surplus Lands") **BE DISPOSED OF** to fulfil a Council Resolution, at its meeting held on November 14, 2017, directing this property be vested and sold after entering into agreements with creditors having liens on the property, it being noted that this property failed to sell at a municipal tax sale and was vested in the name of the City with the intention it be sold in accordance with the City's Sale and Other Disposition of Land Policy.

<b>PREVIOUS REPORTS PERTINENT TO THIS MATTER</b>
--

May 25, 2016 - Confidential Corporate Services Committee - Agreements on Federal interests in Tax Sale properties

November 1, 2016 - Corporate Services Committee - Vesting Properties in the name of the City after a Tax Sale.

November 7, 2017 - Confidential Corporate Services Committee

<b>BACKGROUND</b>
-------------------

On November 19, 2015, City Staff conducted a tax sale that included two properties located at 1694 Evangeline Street and 126 Hamilton Road. 126 Hamilton Road is referenced in the recommendation in this report. Neither of these properties sold at the tax sale.

The City acquired title to the properties through vesting notices registered on October 10, 2017.

Pursuant to Council's resolution, at its meeting held on November 14, 2017, City staff entered into agreements with the Canada Revenue Agency (CRA) c/o the Federal Department of Justice with respect to 126 Hamilton Road. The agreement approves the sale of the property by tender and in the event of a successful sale, a sharing of the proceeds between the City and lien holders. The agreement specifies a sale by public tender.

### **Property Description**

#### **126 Hamilton Road**

The property is outside the southeast corner of the City's downtown central business district. A quadrilateral shaped site on the northwest corner of Hamilton Road and William Street, it has a frontage on Hamilton Road of 40.00 feet, a flankage on William Street of approximately 90.02 feet, and is level. The site's dimensions convert to a total area of approximately 2,565 square feet (0.059 acres).

The site is improved with a two storey building with a one storey addition at the rear constructed circa 1930/1960. The building contains a total building area of approximately 2,068 square feet and is considered to be in derelict overall condition.

By-Law Z.-1 designates the subject lands as Residential Zone (R8-4) and Arterial Commercial 4 & 5 (AC-4, AC-5) zones.

### **Conclusion**

At the direction of Council, the City acquired title to this property through vesting notice.

Agreements with lien holders to approve a sharing of proceeds from a successful sale have been entered into clearing the way for its sale by tender. The method of sale detailed in the memorandums of understanding with the encumbrance holder envisions a public tender.

As such, this property is surplus to the needs of the City and therefore should be declared surplus and sold at fair market value to an eligible buyer in accordance with the City's Sale and Other Disposition of Land Policy and the terms of the proceeds sharing agreements.

As part of these agreements, internal appraisals of the property were completed to estimate its fair market value, which will be relied upon as reserve prices during disposition. After a sale of the property, it is expected it will once again be put into productive use and generate tax revenue for the City.

A location map is attached as Schedule "A" for the Committee's information.

<b>PREPARED BY:</b>	<b>SUBMITTED BY :</b>
<b>BRYAN BAAR MANAGER, REALTY OPERATIONS</b>	<b>BILL WARNER MANAGER OF REALTY SERVICES</b>
<b>RECOMMENDED BY:</b>	
<b>ANNA LISA BARBON MANAGING DIRECTOR, CORPORATE SERVICES AND CITY TREASURER, CHIEF FINANCIAL OFFICER</b>	

April 6, 2018  
Attach.

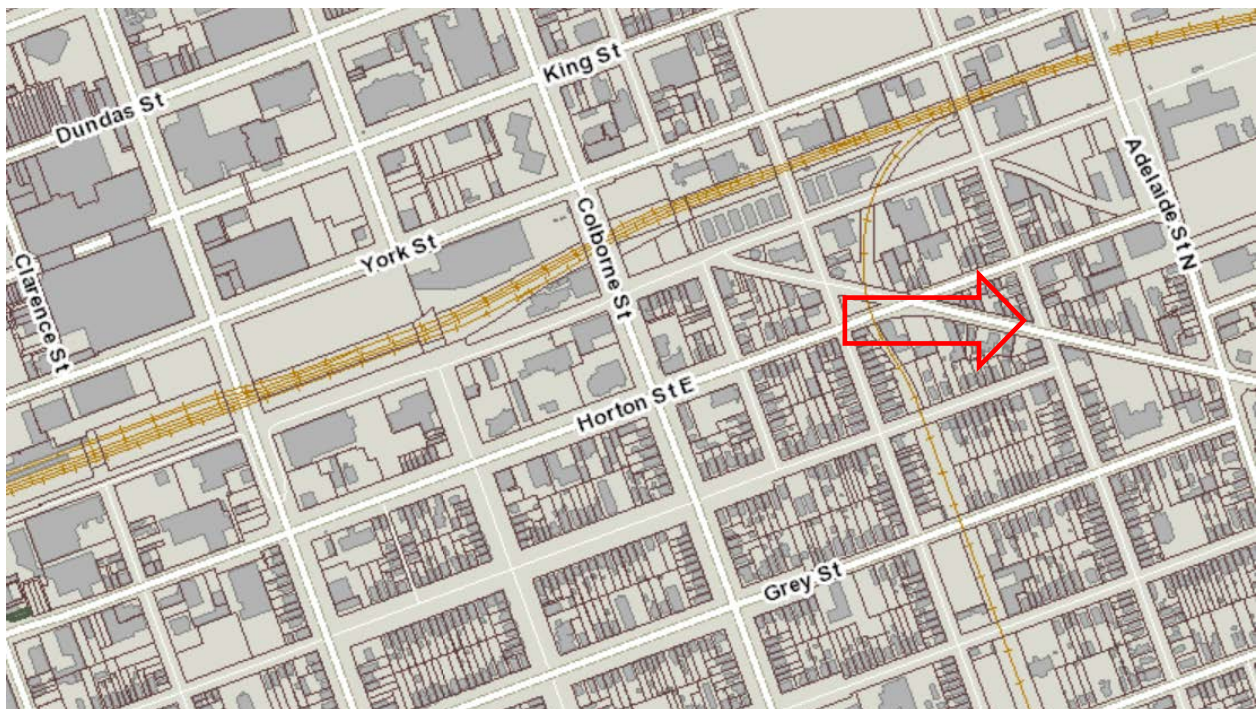
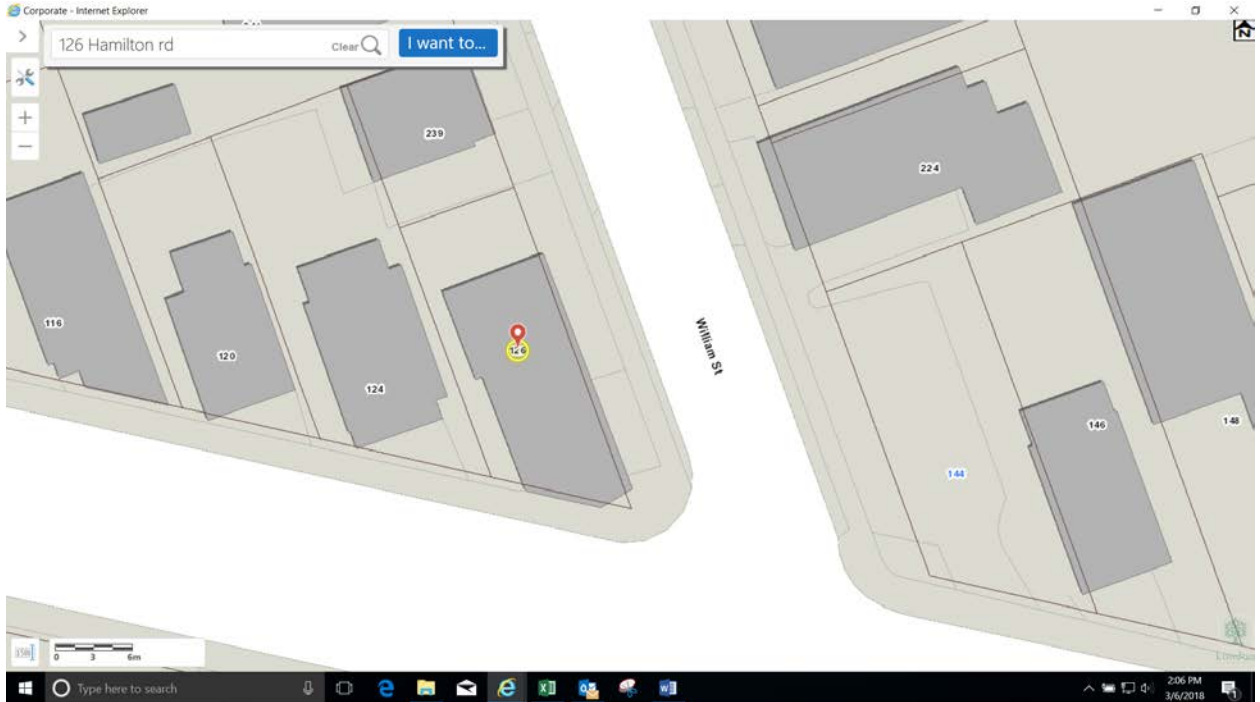
File No. P-2140 (15)

cc: Ian Collins, Director, Financial Services  
Jim Logan, Division Manager, Taxation & Revenue  
David G. Munteer, Solicitor



Schedule "A" - Location Map

Panel A: 126 Hamilton Road



<b>TO:</b>	<b>CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING ON MAY 1, 2018</b>
<b>FROM:</b>	<b>ANNA LISA BARBON MANAGING DIRECTOR, CORPORATE SERVICES AND CITY TREASURER, CHIEF FINANCIAL OFFICER</b>
<b>SUBJECT:</b>	<b>REQUEST FOR COUNCIL RECONSIDERATION OF SOURCES OF FINANCING – BUS RAPID TRANSIT PROPERTY ACQUISITIONS AND LEASEHOLD IMPROVEMENTS</b>

<b>RECOMMENDATION</b>
-----------------------

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken with respect to Sources of Financing for property acquisitions pertaining to 26 Wellington Road South, 28 Wellington Road South, 1195 Dundas Street East and 240 Huron Street and for leasehold improvements for the Rapid Transit Implementation Office (251 Dundas St):

- a) the following matters **BE RECONSIDERED**:
- i) part b) of clause 2 of the 21st Report of the Council, In Closed Session, from its meeting held on September 19, 2017, having to do with approval of the Source of Financing for the acquisition of property located at 26 Wellington Road South;
  - ii) part b) of clause 2 of the 23rd Report of the Council, In Closed Session, from its meeting held on October 17, 2017, having to do with approval of the Source of Financing for leasehold improvements for the Rapid Transit Implementation Office (251 Dundas St);
  - iii) part b) of clause 1 of the 24th Report of the Council, In Closed Session, from its meeting held on October 30, 2017, having to do with approval of the Source of Financing for the acquisition of property located at 28 Wellington Road South;
  - iv) part c) of clause 2 of the 1st Report of the Council, In Closed Session, from its meeting held on December 12, 2017, having to do with approval of the Source of Financing for the acquisition of property located at 1195 Dundas Street East;
  - v) part b) of clause 3 of the 1st Report of the Council, In Closed Session, from its meeting held on December 12, 2017, having to do with approval of the Source of Financing for the acquisition of property located at 240 Huron Street; and
- b) subject to the approval of reconsideration of a) i) to a) v), inclusive, above, the following Sources of Financing **BE APPROVED**:
- i) the attached (Appendix A) Source of Financing for the acquisition of property located at 26 Wellington Road South;
  - ii) the attached (Appendix B) Source of Financing for the leasehold improvements for the Rapid Transit Implementation Office (251 Dundas St);
  - iii) the attached (Appendix C) Source of Financing for the acquisition of property located at 28 Wellington Road South;
  - iii) the attached (Appendix D) Source of Financing for the acquisition of property located at 1195 Dundas Street East; and
  - iv) the attached (Appendix E) Source of Financing for the acquisition of property located at 240 Huron Street.

<b>PREVIOUS REPORTS PERTINENT TO THIS MATTER</b>
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Corporate Services Committee, September 12, 2017, Property Acquisition – 26 Wellington Rd South - Shift Rapid Transit Project

Corporate Services Committee, October 11, 2017, Lease of Office Space – Request for Proposal No. 17-22 for Rapid Transit Implementation Office, Environmental and Engineering Services, London Public Library – 251 Dundas St

Corporate Services Committee, October 24, 2017, Property Acquisition – 28 Wellington Rd South - Shift Rapid Transit Project

Corporate Services Committee, December 5, 2017, Property Acquisition – 1195 Dundas Street East - Shift Rapid Transit Project

<b>BACKGROUND</b>
-------------------

It has come to the attention of the Civic Administration that the Sources of Financing previously approved by the Municipal Council in late 2017 for property acquisitions pertaining to 26 Wellington Road, 28 Wellington Road, 1195 Dundas Street and 240 Huron Street, and leasehold improvements for the Rapid Transit Implementation Office (251 Dundas St) contained incorrect information. Since approval of those Sources of Financing was given within the last twelve months, revised Sources of Financing must be presented to Municipal Council for reconsideration and approval of the revised Sources of Financing.

Previous reports dealt with a property acquisition related to the Rapid Transit initiative or a leasehold improvement related to the Rapid Transit Implementation Office. The Source of Financing attached to each report indicated that funding from the Public Transit Infrastructure Fund (PTIF) or Senior Government would be applied to the purchase. It was determined that land acquisition and expenses related to leasehold improvements are not eligible expenses under the PTIF program and likely not eligible under other Senior Government funding programs. As a result, five revised Sources of Financing for the subject acquisitions and leasehold improvements are being provided for Council approval.

The total impact of the revised Sources of Financing is to “un-commit” \$859,527 from PTIF or Senior Government funding and redistribute this commitment to the municipal contribution to the Rapid Transit initiative (capital levy, development charges reserve funds or debt supported by development charges). There is sufficient capacity in the municipal contribution to fund all projected land acquisitions and leasehold improvements for Rapid Transit.

<b>PREPARED BY:</b>
<b>ALAN DUNBAR MANAGER, FINANCIAL PLANNING &amp; POLICY</b>
<b>RECOMMENDED BY:</b>
<b>ANNA LISA BARBON MANAGING DIRECTOR, CORPORATE SERVICES AND CITY TREASURER, CHIEF FINANCIAL OFFICER</b>

Attach.

- Appendix A – Revised Source of Financing – 26 Wellington Road South
- Appendix B – Revised Source of Financing – Rapid Transit Implementation Office
- Appendix C – Revised Source of Financing – 28 Wellington Road South
- Appendix D – Revised Source of Financing – 1195 Dundas Street East
- Appendix E – Revised Source of Financing – 240 Huron Street

- C. Jason Davies, Manager, Financial Planning & Policy  
 Jennie Ramsey, Project Director, Rapid Transit Implementation  
 Kelly Scherr, Managing Director, Environmental and Engineering Services and  
     City Engineer  
 Edward Soldo, Director, Roads and Transportation  
 Bill Warner, Manager, Realty Services

**APPENDIX "A" (REVISED)**

**#18074**  
(Previously #17165)

Chair and Members  
Corporate Services Committee

May 1, 2018  
(Previously approved Property Acquisition)

**RE: Previously Approved Property Acquisition - Bus Rapid Transit Project  
(Subledger LD170062)  
Capital Project TS1430-1 - RT 1: Wellington Rd - Bradley Ave to Horton St S Leg Widening  
26 Wellington Road South**

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**FINANCE & CORPORATE SERVICES REPORT ON THE SOURCES OF FINANCING:**

Finance & Corporate Services confirms that the cost of this purchase can be accommodated within the financing available for it in the Capital Works Budget and that, subject to the adoption of the recommendations of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the detailed source of financing for this purchase is:

<b><u>ESTIMATED EXPENDITURES</u></b>	<b><u>Approved Budget</u></b> 2)	<b><u>Committed To Date</u></b> 2)	<b><u>This Submission</u></b>	<b><u>Balance For Future Work</u></b>
Engineering	\$7,475,000	\$1,209,469		\$6,265,531
Land Acquisition	29,563,000		174,314	29,388,686
Construction	25,000,000	445		24,999,555
Relocate Utilities	2,140,000			2,140,000
City Related Expenses	25,000	24,943		57
<b>NET ESTIMATED EXPENDITURES</b>	<b><u>\$64,203,000</u></b>	<b><u>\$1,234,857</u></b>	<b><u>\$174,314</u></b> 1)	<b><u>\$62,793,829</u></b>
<b>SOURCE OF FINANCING</b>				
Capital Levy	\$1,445,800	\$28,910	\$11,490	\$1,405,400
Debenture By-law No. W.-5609-239 (Serviced through City Services - Roads Reserve Fund (Development Charges)	3) 19,552,900			19,552,900
Drawdown from City Services - Roads Reserve Fund (Development Charges)	3) 935,600	409,681	162,824	363,095
Senior Government	4) 42,268,700	796,266		41,472,434
<b>TOTAL FINANCING</b>	<b><u>\$64,203,000</u></b>	<b><u>\$1,234,857</u></b>	<b><u>\$174,314</u></b>	<b><u>\$62,793,829</u></b>

1) <u>Financial Note:</u>	<b><u>TS1430-1</u></b>
Purchase Cost	\$169,900
Add: Land Transfer Tax	1,424
Add: HST @13%	22,087
Less: HST Rebate	(19,097)
Total Purchase Cost	<b><u>\$174,314</u></b>

- 2) The total Approved Budget and Committed to Date reflect amounts as shown on Source of Financing Report #17165 dated September 12, 2017.
- 3) Development charges have been utilized in accordance with the underlying legislation and the Development Charges Background Studies completed in 2014.
- 4) The scope and timing of the Bus Rapid Transit Initiative is subject to securing funding from other levels of government.

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Alan Dunbar  
Manager of Financial Planning & Policy

**APPENDIX "B" (REVISED)**

**#18077**  
(Previously SoF #17172)

Chair and Members  
Corporate Services Committee

May 1, 2018  
(Previously Approved Leasehold Improvements)

**RE: Previously Approved - Lease of Office Space - Request for Proposal No. 17-22 for  
Rapid Transit Implementation Office - Environmental and Engineering Services  
London Public Library - 251 Dundas Street  
Subledger (FG170047)  
Capital Project EW1505 - CWWF Office Space - Water  
Capital Project ES2075 - CWWF Office Space - Wastewater  
Capital Project TS1430-1 - RT 1: Wellington Rd - Bradley Avenue to Horton St South Leg Widening**

**FINANCE & CORPORATE SERVICES REPORT ON THE SOURCES OF FINANCING:**

Finance & Corporate Services confirms that the total cost of this project cannot be accommodated within the financing available for it in the Capital Works Budget and that, subject to the adoption of the recommendations of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the detailed source of financing for this project is:

<b><u>SUMMARY OF ESTIMATED EXPENDITURES</u></b>	<b>Approved Budget</b>	<b>Committed to Date</b>	<b>This Submission</b>	<b>Balance for Future Work</b>
<b><u>EW1505 - CWWF Office Space - Water</u></b>				
Engineering	\$5,833		\$5,833	\$0
Construction	52,500		52,500	0
	<u>58,333</u>	<u>0</u>	<u>58,333</u>	<u>0</u>
<b><u>ES2075 - CWWF Office Space - Wastewater</u></b>				
Engineering	10,834		10,834	0
Construction	97,500		97,500	0
	<u>108,334</u>	<u>0</u>	<u>108,334</u>	<u>0</u>
<b><u>TS1430-1 - RT1: Wellington Rd.-Bradley Ave to Horton St South Leg Widening</u></b>				
Engineering	7,475,000	1,906,309		5,568,691
Land Acquisition	29,563,000	174,314		29,388,686
Construction	24,665,379	445		24,664,934
Relocate Utilities	2,140,000			2,140,000
City Related Expenses	359,621	26,288	333,333	0
	<u>64,203,000</u>	<u>2,107,356</u>	<u>333,333</u>	<u>61,762,311</u>
<b>NET ESTIMATED EXPENDITURES</b>	<b><u>\$64,369,667</u></b>	<b><u>\$2,107,356</u></b>	<b><u>\$500,000</u></b>	<b><u>\$61,762,311</u></b>
<b><u>SUMMARY OF FINANCING:</u></b>				
<b><u>EW1505 - CWWF Office Space - Water</u></b>				
Drawdown from Capital Water Reserve Fund	\$58,333		\$58,333	\$0
<b><u>ES2075 - CWWF Office Space - Wastewater</u></b>				
Drawdown from Sewage Works Reserve Fund	108,334		108,334	0
<b><u>TS1430-1 - RT1: Wellington Rd.-Bradley Ave to Horton St South Leg Widening</u></b>				
Capital Levy	1,445,800	56,181	22,000	1,367,619
Debenture By-law No. W.-5609-239 (Serviced through City Services - Roads Reserve Fund (Development Charges))	19,552,900		171,870	19,381,030
Drawdown from City Services - Roads R.F. (Development Charges)	2) 935,600	796,137	139,463	0
PTIF (Public Transit Infrastructure Fund)	2) 2,232,873	1,255,038		977,835
Senior Government	3) 40,035,827			40,035,827
	<u>64,203,000</u>	<u>2,107,356</u>	<u>333,333</u>	<u>61,762,311</u>
<b>TOTAL FINANCING</b>	<b><u>\$64,369,667</u></b>	<b><u>\$2,107,356</u></b>	<b><u>\$500,000</u></b>	<b><u>\$61,762,311</u></b>

**NOTES:**

- 1) The Total Approved Budget and Total Committed reflects amounts as shown on Source of Financing Report #17172 dated October 11, 2017.
- 2) Development charges have been utilized in accordance with the underlying legislation and the Development Charges Background Studies completed in 2014.
- 3) The scope and timing of the Bus Rapid Transit Initiative is subject to securing funding from other levels of government.

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Alan Dunbar  
Manager of Financial Planning & Policy

**APPENDIX "C" (REVISED)**

**#18075**  
(Previously #17194)

Chair and Members  
Corporate Services Committee

May 1, 2018  
(Previously approved Property Acquisition)

**RE: Previously Approved Property Acquisition - Bus Rapid Transit Project  
(Subledger LD170062)  
Capital Project TS1430-1 - RT 1: Wellington Rd - Bradley Ave to Horton St S Leg Widening  
28 Wellington Road South**

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**FINANCE & CORPORATE SERVICES REPORT ON THE SOURCES OF FINANCING:**

Finance & Corporate Services confirms that the cost of this purchase can be accommodated within the financing available for it in the Capital Works Budget and that, subject to the adoption of the recommendations of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the detailed source of financing for this purchase is:

<b><u>ESTIMATED EXPENDITURES</u></b>	<b><u>Approved Budget</u></b> <sup>2)</sup>	<b><u>Committed To Date</u></b> <sup>2)</sup>	<b><u>This Submission</u></b>	<b><u>Balance For Future Work</u></b>
Engineering	\$7,475,000	\$2,077,893		\$5,397,107
Land Acquisition	29,563,000	174,314	189,831	29,198,855
Construction	24,998,712	300,445		24,698,267
Relocate Utilities	2,140,000			2,140,000
City Related Expenses	26,288	26,288		0
<b>NET ESTIMATED EXPENDITURES</b>	<b><u>\$64,203,000</u></b>	<b><u>\$2,578,940</u></b>	<b><u>\$189,831</u></b> <sup>1)</sup>	<b><u>\$61,434,229</u></b>
<b>SOURCE OF FINANCING</b>				
Capital Levy	\$1,445,800	\$79,819	\$12,513	\$1,353,468
Debenture By-law No. W.-5609-239 (Serviced through City Services - Roads Reserve Fund (Development Charges)	3) 19,552,900	195,519	177,318	19,180,063
Drawdown from City Services - Roads Reserve Fund (Development Charges)	3) 935,600	935,600		0
PTIF (Public Transit Infrastructure Fund)	2,232,873	1,368,002		864,871
Senior Government	4) 40,035,827			40,035,827
<b>TOTAL FINANCING</b>	<b><u>\$64,203,000</u></b>	<b><u>\$2,578,940</u></b>	<b><u>\$189,831</u></b>	<b><u>\$61,434,229</u></b>

1) Financial Note:

Purchase Cost	\$185,000
Add: Land Transfer Tax	1,575
Add: HST @13%	24,050
Less: HST Rebate	<u>(20,794)</u>
Total Purchase Cost	<u>\$189,831</u>

- 2) The total Approved Budget and Committed to Date reflect amounts as shown on Source of Financing Report #17194 dated October 24, 2017.
- 3) Development charges have been utilized in accordance with the underlying legislation and the Development Charges Background Studies completed in 2014.
- 4) The scope and timing of the Bus Rapid Transit Initiative is subject to securing funding from other levels of government.

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Alan Dunbar  
Manager of Financial Planning & Policy

**APPENDIX "D" (REVISED)**

**#18076**  
(Previously #17210)

Chair and Members  
Corporate Services Committee

May 1, 2018  
(Previously approved Property Acquisition)

**RE: Previously Approved Property Acquisition - Bus Rapid Transit Project  
(Subledger LD170085)  
Capital Project TS1430-4 - RT 4:Dundas St. - Adelaide St to Highbury Ave E Leg Widening  
1195 Dundas Street East**

**FINANCE & CORPORATE SERVICES REPORT ON THE SOURCES OF FINANCING:**

Finance & Corporate Services confirms that the cost of this purchase can be accommodated within the financing available for it in the Capital Works Budget and that, subject to the adoption of the recommendations of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the detailed source of financing for this purchase is:

<b><u>ESTIMATED EXPENDITURES</u></b>	<b><u>Approved Budget</u></b> 2)	<b><u>Revised Budget</u></b> 2)	<b><u>Committed To Date</u></b> 2)	<b><u>This Submission</u></b>	<b><u>Balance For Future Work</u></b>
Engineering	\$1,605,000	\$1,320,729	\$271,919		\$1,048,810
Land Acquisition		284,271	1,831	282,440	0
<b>NET ESTIMATED EXPENDITURES</b>	<b><u>\$1,605,000</u></b>	<b><u>\$1,605,000</u></b>	<b><u>\$273,750</u></b>	<b><u>\$282,440</u></b> 1)	<b><u>\$1,048,810</u></b>
<b><u>SOURCE OF FINANCING</u></b>					
Capital Levy	\$73,500	\$73,500	\$12,635	\$28,244	\$32,621
Drawdown from City Services - Roads Reserve Fund (Development Charges)	3) 661,500	661,500	113,719	254,196	293,585
Senior Government	4) 870,000	870,000	147,395		722,605
<b>TOTAL FINANCING</b>	<b><u>\$1,605,000</u></b>	<b><u>\$1,605,000</u></b>	<b><u>\$273,750</u></b>	<b><u>\$282,440</u></b>	<b><u>\$1,048,810</u></b>

1) **Financial Note:**

Purchase Cost	\$275,000
Add: Land Transfer Tax	2,600
Add: HST @13%	35,750
Less: HST Rebate	<u>(30,910)</u>
Total Purchase Cost	<u>\$282,440</u>

- 2) The total Approved Budget, Revised Budget and Committed to Date reflect amounts as shown on Source of Financing Report #17210 dated December 5, 2017.
- 3) Development charges have been utilized in accordance with the underlying legislation and the Development Charges Background Studies completed in 2014.
- 4) The scope and timing of the Bus Rapid Transit Initiative is subject to securing funding from other levels of government.

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Alan Dunbar  
Manager of Financial Planning & Policy

**APPENDIX "E" (REVISED)**

**#18073**  
(Previously #17211)

Chair and Members  
Corporate Services Committee

May 1, 2018  
(Previously approved Property Acquisition)

**RE: Previously Approved Property Acquisition - Bus Rapid Transit Project**  
**(Subledger LD170113)**  
**Capital Project TS1430-7 - RT 7: Richmond St. - Raymond Ave to York St. (Optimization)**  
**240 Huron Street**

**FINANCE & CORPORATE SERVICES REPORT ON THE SOURCES OF FINANCING:**

Finance & Corporate Services confirms that the cost of this purchase can be accommodated within the financing available for it in the Capital Works Budget and that, subject to the adoption of the recommendations of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the detailed source of financing for this purchase is:

<b><u>ESTIMATED EXPENDITURES</u></b>	<b><u>Approved Budget</u></b> 2)	<b><u>Revised Budget</u></b> 2)	<b><u>Committed To Date</u></b> 2)	<b><u>This Submission</u></b>	<b><u>Balance For Future Work</u></b>
Engineering	\$1,813,000	\$1,813,000	\$540,060		\$1,272,940
Land Acquisition		370,211		370,211	0
Construction	11,905,509	11,535,298			11,535,298
Relocate Utilities	798,000	798,000			798,000
City Related Expenses	25,491	25,491	25,491		0
<b>NET ESTIMATED EXPENDITURES</b>	<b><u>\$14,542,000</u></b>	<b><u>\$14,542,000</u></b>	<b><u>\$565,551</u></b>	<b><u>\$370,211</u></b> 1)	<b><u>\$13,606,238</u></b>
<b><u>SOURCE OF FINANCING</u></b>					
Capital Levy	\$1,270,733	\$1,270,733	\$53,820	\$96,257	\$1,120,656
Drawdown from City Services - Roads Reserve Fund (Development Charges)	3) 3,616,600	3,616,600	153,176	273,954	3,189,470
PTIF (Public Transit Infrastructure Fund)		744,291	358,554		385,736
Senior Government	4) 9,654,667	8,910,376			8,910,376
<b>TOTAL FINANCING</b>	<b><u>\$14,542,000</u></b>	<b><u>\$14,542,000</u></b>	<b><u>\$565,550</u></b>	<b><u>\$370,211</u></b>	<b><u>\$13,606,238</u></b>

1) Financial Note:

Purchase Cost	\$360,000
Add: Land Transfer Tax	3,875
Add: HST @13%	46,800
Less: HST Rebate	<u>(40,464)</u>
Total Purchase Cost	<u><u>\$370,211</u></u>

- 2) The total Approved Budget, Revised Budget and Committed to Date reflect amounts as shown on Source of Financing Report #17211 dated December 5, 2017.
- 3) Development charges have been utilized in accordance with the underlying legislation and the Development Charges Background Studies completed in 2014.
- 4) The scope and timing of the Bus Rapid Transit Initiative is subject to securing funding from other levels of government.

ms

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Alan Dunbar  
Manager of Financial Planning & Policy



To the chair and members of the City Council and the Corporate Services Committee:

Thorough Image (LaCal Sanders) is requesting a designation of Municipal Significance for the 1<sup>st</sup> Annual Mommy & Me Fashion Show. This is a fundraising fashion show (Merrymount Family Crisis Centre) on Mothers day Sunday, May 13<sup>th</sup>. The event will be from 2:30pm-5:30pm and wine will be served from 5:00pm-5:30pm for ½ of an hour. The event will take place at the Londons Childrens Museum, 21 Wahrncliffe Rd. S. London Ontario N6E 3C3. Wine will be served inside.

The event will feature a local caterer, merchandise, and entertainment. 15% of all proceeds will be donated to Merrymount. This is the first year of this event and I look forward to bringing London Ontario an exciting, memorable, family event that the city needs for years to come.

Please feel free to contact me

2018 April 12

Ms. Jerri-Joanne Bunn  
Committee Secretary  
City Clerk's Office  
City of London  
300 Dufferin Avenue  
London, ON N6A 4L9

Dear Ms. Bunn

Please accept this letter as a request to appoint Mr. Andrew Powell, Public Health Inspector, Food Safety and Healthy Environments Team, as the Health Unit's representative on, and non-voting member of, the Advisory Committee on the Environment.

Sincerely



Dr. Chris Mackie, MD, MHSc, CCFP, FRCPC  
Medical Officer of Health and Chief Executive Officer



1200 St. Laurent Blvd box 42010  
Ottawa, Ontario K1K 3B0  
Tel: 613.806.6633

April 12, 2018

Chair and Members, Corporate Service Committee,

“Poutine Feast Ontario Inc” would like to hold our 1<sup>st</sup> annual poutine festival at Victoria Park, London Ontario on May 24<sup>th</sup> to 27<sup>th</sup> 2018.

We are a group of vendors with over 50 years experience between us, that have formed a company to bring a wide variety of one of Canada’s favourite foods, poutine, to around 10 cities across Ontario. There will be approx 10 to 12 vendors most selling poutine with a few desserts such as Ice Cream, Mini Donuts and lemonade, along with this we will have a beer tent and music for festival goers to enjoy. We will be open Thursday, Friday, and Saturday from 11am to 9pm and on Sunday from 11am to 8pm. We are working with GOT GAME as they will be holding the Street Ball Hockey Tournament the weekend also and have partnered with us to bring in the food. We will have a poutine judging contest and possible a Poutine eating contest where we will have festival goers and various local personalities compete. We hope to have approx. 30,000 in attendance.

We understand that there are many regulations and permits require to hold such an event and are in contact with the appropriate departments and agency’s to be sure that all are adhered to. We will send in our Insurance Certificate with all other certificates/permits required.

We feel this will be a wonderful event for London as we hope to draw people from all over to come and experience the festival and the beautiful parks London has to offer. We look forward making this a successful and annual event, and invite you to come visit us.

Thank You

Susan Jones