

# Governance Working Group

## Report

9th Meeting of the Governance Working Group  
March 25, 2024

PRESENT: Councillors S. Lewis (Chair), H. McAlister, P. Cuddy, S. Stevenson, J. Pribil, S. Trosow, C. Rahman, A. Hopkins, S. Franke, D. Ferreira

ABSENT: S. Hillier

ALSO PRESENT: M. Butlin, K. Huckabone, E. Hunt, M. Schulthess, E. Skalski

Remote Attendance: Councillor E. Pelozza; A. Barbon, A. Bush, I. Collins, W. Jeffery.

The meeting is called to order at 10:02 AM; it being noted that Councillors C. Rahman and S. Franke were in remote attendance.

### 1. Call to Order

#### 1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

### 2. Consent Items

None.

### 3. Items for Discussion

#### 3.1 Council Members' Expense Account Policy - Further Updates

Moved by: D. Ferreira

Seconded by: S. Stevenson

That the following actions be taken with respect to the staff report dated March 25, 2024 related to Council Members' Expense Account Policy - Further Updates.

a) the Civic Administration BE DIRECTED to bring forward a business case to the 2026 Multi-year Budget Update to fund Travel Option #4 only;

b) the Civic Administration BE DIRECTED to maintain Ward Option #1 as the status quo; and

c) the staff report dated March 25, 2024 related to Council Members' Expense Account Policy - Further Updates BE RECEIVED.

**Motion Passed**

#### ADDITIONAL VOTES:

Moved by: H. McAlister

Seconded by: S. Stevenson

That the motion BE AMENDED to refer Travel Option #4 to the 2026 Multi-year Budget Update.

**Motion Passed**

Moved by: S. Stevenson  
Seconded by: H. McAlister

That the Civic Administration BE DIRECTED to maintain Ward Option #1 as the status quo, and the staff report dated March 25, 2024 related to Council Members' Expense Account Policy - Further Updates BE RECEIVED.

**Motion Passed**

### 3.2 General Policy for Advisory Committees - Update

Moved by: S. Stevenson  
Seconded by: S. Trosow

That the following actions be taken with respect to the report dated March 25, 2024 related to the General Policy for Community Advisory Committees:

- a) the updated General Policy for Community Advisory Committees BE REFERRED to a future meeting of the Governance Working Group;
- b) the Civic Administration BE DIRECTED to amend the following sections of the proposed policy;
  - i) section 4.3 with regard to reasonable timelines for advertising a mid-term vacancy on a Community Advisory Committee;
  - ii) section 4.5 to schedule the presentation of applications for appointment to Community Advisory Committees at the end of Q1 after a new term of Council takes office;
  - iii) section 4.19 to provide the City Clerk discretion with respect to placing a Community Advisory Committee agenda item(s) on an alternate Standing Committee agenda;
  - iv) section 4.23 to provide for an alternate mechanism to process, resolve, and report complaints about members of Community Advisory Committees;
  - v) include language to clarify that Community Advisory Committees are permitted to invite members of the public to observe or participate as a guest speaker at Community Advisory Committee meetings; and
  - vi) include language to state that where the General Policy for Community Advisory Committees or the proposed Simplified Procedures for Community Advisory Committees is silent, questions of procedure be deferred to the Council Procedure By-law.
- c) the Civic Administration BE DIRECTED to conduct an environmental scan and report back to the Governance Working Group with respect to the utilization of working groups and/or task forces; and
- d) the Civic Administration BE DIRECTED to report back to the Governance Working Group with attendance metrics for the City of London's Community Advisory Committee meetings.

**Motion Passed**

## 4. Deferred Matters/Additional Business

### 4.1 2024 GWG Deferred Matters List, as at March 18, 2024

Moved by: S. Trosow  
Seconded by: D. Ferreira

That the Deferred Matters List dated March 18, 2024 BE RECEIVED.

**Motion Passed**

**5. Adjournment**

Moved by: P. Cuddy

Seconded by: D. Ferreira

That the meeting BE ADJOURNED

**Motion Passed**

The meeting adjourned at 11:49 AM.